

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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22 February 2018

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 1 March 2018 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

AGENDA

1. **To receive and accept apologies for absence**
2. **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
3. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
4. **Reports from District and County Councillors**
5. **To confirm the Minutes of the previous meeting held on 1 February 2018, previously circulated**
6. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
7. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of previously circulated bank statements**
 - c. **To consider a donation to the PHIP for the WI refreshments provided for the Village Litter Pick**
 - d. **To consider and approve invoices for payment itemised on the Payment Schedule**
8. **Governance**
 - a. **Financial Regulations** – to discuss and consider the revised Financial Regulations
 - b. **Grant Awarding Policy** – to discuss and consider the adoption of a grant awarding policy and application form
 - c. **Planning Pre-application Policy** – to discuss and consider the adoption of the Planning Pre-application Policy

d. Web Hosting

- i. To consider a website re-design using a new WordPress template Theme with assistance from an external web design company
- ii. To consider moving the website hosting and email from Fasthosts to an alternative provider

9. Planning

a. Planning applications – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. Application No: 18/00087/F
Applicant's Name: Mr Kevin Powney
Proposal: First floor extension over existing garage and two storey side extension to dwelling with associated internal alterations
Location: The Gardens, Bicester Road, OX26 5DP

b. Notice of Decision – to note

- i. Application No: 17/02475/F
Applicant's Name: Mr & Mrs Ames
Proposal: Replacement roof to main house. Flat roof to existing dining room.
Garage conversion
Location: Avalon, 12 Blackthorn Road, OX26 5DA
Permission for development subject to conditions
- ii. Application No: 17/02312/F
Applicant's Name: Bicester Heritage
Proposal: Variation of Condition 14 of 16/01805/F - For Buildings 131 and 135 only
Location: Bicester Heritage, Buckingham Road, OX26 5HA
Permission for development subject to conditions

c. Planning appeal – to note the date of the Manor Oak appeal as 10 – 12 July commencing at 10am in CDC Council Chamber at Bodicote House

d. London Oxford Airport Consultation and Brize Norton Airspace Consultation – to further consider the consultations about the re-designation of local uncontrolled airspace to controlled airspace, in order to contain and protect new procedures (closes 22 March) following the receipt of additional information

e. Oxfordshire County Council Local List Revision – to consider the revised local list of information requirements for validation of planning & related applications submitted to the County Council

10. Village Matters

- a. Parish Hall Lease** – to receive a progress report
- b. East / West Rail** – to receive a progress report
- c. Village Tidy-up day** – to receive a progress report and to agree to the purchase of additional litter pickers
- d. Kissing Gate** – to receive a progress report on the maintenance of the surface under the kissing gate between Yew Tree Close and the Playing Fields
- e. Blackthorn Road Drains** – to receive a progress report
- f. Post box** – to receive a progress report

- g. Village Fete Committee** – to consider a nomination for the Parish Council representative
- 11. Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
- 12. Reports from Meetings**
 - a. Rural Police Liaison Meeting** – 21 February
- 13. Reports**
 - a. Chairman's Report**
 - b. Clerk's Report**
- 14. Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 21 March
- 15. Date of next meeting** – Thursday 5 April 2018 at 7.30pm in Launton Parish Hall.



Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012