

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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31st December 2011

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 5th January at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To receive a presentation from Mr Peter Frampton of Framptons regarding Planning proposals for land North West of Launton Road Roundabout Adjoining Skimmingdish Lane, Bicester site. Framptons have been instructed to prepare proposals for a care home facility on part of this site.

5. To receive a representation from Mr A Patel regarding an impending planning application concerning the change of use of the Londis Store in Bicester Rd to a solely residential premises.

6. To confirm the minutes of previous meeting – Thursday 1st December 2011

7. Report from Cherwell District Councillor for Launton

8. Report from Oxfordshire County Councillor for Launton

9. Finance and Governance

- a. To formalise the agreement made by email to purchase a laptop computer for the Parish Council under s111 of the Local Government Act 1972.
- b. To confirm and approve expenditure for January and review income during December.
- c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- d. To consider what actions are needed regarding maintenance of physical assets.
- e. To review and accept year-to-date Cash Book transactions and bank reconciliation.

- f. To review the year to date expenditure and income against the Councils annual budget and to consider requests for donations including the Parochial Church council
- g. To determine the precept for 2012/13.
- h. To review the Asset Register and Maintenance Plan.

10.Planning

- a. To discuss and decide upon Planning Applications received.
 - i. Application No.SRF/12.6.272
 Applicant Mr Stephen Fitzgerald Highways and Transport OCC
 Proposal Zebra Crossing
 Location Bicester Rd Launton
 - ii. Application 11/01853/F
 Applicant Mr A Smith
 Proposal Variation of Conditions 2,4 7 of 10/01860/F
 Location Orchard View Station Rd, Launton

b. Planning Decisions

- i. Application No.11/01626/F
 Applicant Mr Simon Curtis
 Proposal Single storey rear extension
 Location 42 Sycamore Rd, Launton
Granted Subject to conditions

11.Village Matters

- a. To formally accept the questionnaire used for the Yew Tree Farm proposed development.
- b. To receive an update from Cllr Fox on progress with speed recording devices.

12.Correspondence

- a. Correspondence received for action
 - i. WYG Planning and Design – Bicester Master Plan invitation to consult
 - ii. M Saunders, Cherwell DC – Ownership of open spaces in Launton
- b. Correspondence received for Information
 - i. OCC - Review of Oxfordshire Rural Community Council transport team
 - ii. Thames Valley Police – Consultation on Front Counter Provision
 - iii. Launton residents - Comments received by The Clerk regarding Yew Tree Farm Planning application
 - iv. Oxfordshire Carers – ‘Care Matters’
 - v. NALC Employment Briefing – repeal of Local Government (Discretionary Payments) regulations 1996
 - vi. Lynn Smith, Local Healthwatch for Oxfordshire – Newsletter and Discussion document
 - vii. OALC – Presentation Material – How Local Councils fit into the Planning System

13. Reports

- a. Chairman's Report
- b. Clerk's Report

14. Date of next meeting - Thursday 2nd February 2012 In the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)