

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
Station Road
Launton
OX26 5DS
TEL; 01869 245951

30th October 2011

E-mail: lpccclerk@btinternet.com

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 3rd November at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. The Relevance of the Natural Environment and Rural Communities (NERC) Act 2006 to Parish Councils – Presentation by Cynth Napper of Oxfordshire Nature Conservation Forum

5. To receive an update from Mr Bob Roberts on Friends of Island Pond Woods plans to lease the site from The Woodland Trust.

6. To confirm the minutes of previous meeting – Thursday 6th October 2011

7. Report from Cherwell District Councillor for Launton

8. Report from Oxfordshire County Councillor for Launton

9. Finance and Governance

- a. To consider the Clerk's attendance at OALC Training event on 6th December
- b. To consider Councillors attendance at OALC's Finance training on 31st January 2012.
- c. To confirm and approve expenditure for November and review income during October.
- d. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- e. To review contracts held and contractor performance.
- f. To consider what actions are needed regarding maintenance of physical assets.

10.Planning

- a. To discuss and decide upon Planning Applications received.
 - i. Application No.11/01469/F
Applicant Mr & Mrs Patel
Proposal Single storey rear extension to create two bedrooms flat
Location Londis 36 Bicester Road, Launton
- b. Planning Decisions
 - i. Application No.11/01204/F
Applicant Mr Paul Davis
Proposal New detached double garage. Remove section of block wall and drop kerb to create new access.
Location Blenheim Bard, Blenheim Drive, Launton
Decision Granted subject to conditions
 - ii. Application No.11/01242/F
Applicant Mr Peter Foster
Proposal One and a half storey extension with dormer windows to front and side and new garage extension – re-submission of 10/00847/F
Location 15 Blackthorn Rd, Launton, Oxfordshire OX26 5DA
Decision Granted subject to conditions

11.Village Matters

- a. To formally accept the questionnaire used for the Yew Tree Farm proposed development.
- b. To consider whether the Council agrees with the proposed boundary changes.
- c. To receive an update from Cllr Fox on progress with speed recording devices.
- d. To receive feedback from Cllr Stubbings regarding his attendance at the CDC Emergency Operations meeting.
- e. To consider the Council's severe weather plans and to decide whether the council will fund an additional grit bin for the bridge in Bicester Rd.

12.Correspondence

- a. Correspondence received for action
OALC - Finance Training
- b. Correspondence received for Information
OALC- Update for Members September / October 2011

13.Reports

- a. Chairman's Report
- b. Clerk's Report

14.Date of next meeting - Thursday 1st December 2011 In the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)