

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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31st July 2011

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 4th August at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 7th July 2011

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

7. Finance and Governance

- a. To confirm the resolution made in October 2010 (agenda item 9c) to donate £2000 to Launton Playing Fields Association towards the costs of providing a Multi Use Games Area, and to approve payment under the provision of the Local Government (Miscellaneous Provisions) Act 1976 s.19 (3)
- b. To confirm and approve all other expenditure for August and review income during July.
- c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- d. To consider what actions are needed regarding maintenance of physical assets.
- e. To agree and concur the Council's policy on donations

8. Planning

- a. To discuss and decide upon Planning Applications received.
- b. Planning Decisions
 - i. Application No.11/00685/F
Applicant Mr R Feakes

Signed

Date

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Proposal	Extension to existing garage and conversion to annexe accommodation.
Location	11 The Poplars, Launton
Decision	Granted subject to conditions

9. Village Matters

- a. To consider road safety matters and information received regarding equipment available.
- b. To consider a financial contribution towards the supply of a 'kissing gate' in place of a broken stile at the end of Sycamore Rd.

10. Correspondence

- a. Correspondence received for action
 - i. To consider the Council's response to Oxfordshire County Council's consultation on Libraries
 - ii. Mr P Cox – email re OCC Funding of ORCC
 - iii. OCC – Review of Cherwell Dial-a-ride service
- b. Correspondence received for information (sent by email)
 - i. OALC – Update for Members July- Aug 2011
 - ii. ORCC - News Bulletin July 2011
 - iii. Banburyshire Community Transport Association – Funding Consultation
 - iv. OCC Armed Forces Community Covenant

11. Reports

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting - Thursday 1st September 2011 In the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)