

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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1st July 2011

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 7th July at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. Co-option of a new member

5. Election of Vice Chairman

6. To confirm the minutes of previous meeting – Thursday 14th June

7. Report from Cherwell District Councillor for Launton

8. Report from Oxfordshire County Councillor for Launton

9. Finance and Governance

- a. To consider changes to grass cutting costs arising from additional requirements.
- b. To confirm and approve expenditure for July and review income during June.
- c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- d. To consider what actions are needed regarding maintenance of physical assets.
- e. To consider the characteristics of a policy to deal with requests for financial assistance.
- f. To review Councillors Registers of Member's Interests.
- g. To review the year to date Cash Book transactions and bank reconciliation.

10.Planning

- a. To discuss and decide upon Planning Applications received.

Signed

Date

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b. Planning Decisions

- i. Application No.11/00685/F
- Applicant Mr R Feakes
- Proposal Extension to existing garage and conversion to annexe accommodation.
- Location 11 The Poplars, Launton
- Decision Granted subject to conditions**

11.Village Matters

- a. To review progress regarding upkeep of the West End footpath.
- b. To review progress regarding correspondence with OCC concerning the condition of the Parish Hall car park.
- c. To consider possible representations to Oxfordshire CC regarding road safety.

12.Correspondence

- a. Correspondence received for action
 - i. ORCC – Affordable Housing Report Launton June 2011
- b. Correspondence received for information (sent by email)
 - i. NALC – Members Update May-June 2011
 - ii. OCC – Countryside Matters issue 3 June 2011
 - iii. OCC Highways P Wilson – Update on Highway defects correspondence
 - iv. ORCC Launton Affordable Housing Progress Report June 2011
 - v. OCC – Oxfordshire Library Service Consultation

13.Reports

- a. Chairman's Report
- b. Clerk's Report

14.Date of next meeting - Thursday 4th August 2011 In the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)