

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
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27th May 2011

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 2nd June at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. Co-option of a new member

5. Election of Vice Chairman

6. To confirm the minutes of previous meeting – Thursday 5th May

7. Report from Cherwell District Councillor for Launton

8. Report from Oxfordshire County Councillor for Launton

9. Finance and Governance

- a. To confirm and approve expenditure for June and review income during May.
- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- c. To consider what actions are needed regarding maintenance of physical assets.
- d. To review work on external bodies (Launton Plotters)
- e. To consider the characteristics of a policy to deal with requests for financial assistance.
- f. To review Councillors Registers of Member's Interests.

10.Planning

- a. To discuss and decide upon Planning Applications received.
 - i. Application No.11/00564/F
 - Applicant Launton Settlement Trust
 - Proposal Change of use of redundant agricultural building to house Biomass boiler and provide fuel storage. Infill

Signed

Date

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| Location | blockwork and cladding to walls. New roller shutter doors and fire exit/personnel doors - Extension Unit B10 Grange Farm Station Rd, Launton. |
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| ii. Appeal Ref | APP/C3105/A/11/2152481 |
| Application | No.11/00068/F |
| Applicant | Mr David Thompson |
| Proposal | Demolition of existing detached garage and erection of detached two storey dwelling and garage workshop. |
| Location | Land to rear of 8 Chestnut Close Launton |
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| iii. Application | No.11/00723/TPO |
| Applicant | Mr Donald Maloney |
| Proposal | Pollarding Willow Tree subject to TPO 40/89 |
| Location | The Willows, Sycamore Rd, Launton |
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| iv. Application | No.11/00685/F |
| Applicant | Mr R Feakes |
| Proposal | Extension to existing garage and conversion to annexe accommodation. |
| Location | 11 The Poplars, Launton |
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- b. Planning Decisions
- | | |
|-----------------|--------------------------------------|
| i. Application | No.11/00246/F |
| Applicant | Mr John May |
| Proposal | New detached development. |
| Location | OS Parcel 5021, West End, Launton |
| Decision | Granted subject to conditions |
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- | | |
|-----------------|---|
| ii. Application | No.09/01659/REM |
| Applicant | The Oxford Diocesan Board of Finance |
| Proposal | Reserved Matters (Ref; Outline 05/01563/OUT) B1 Office Development with associated parking, turning and landscaping areas – (as amended by plans received 9 December 2010). |
| Decision | Approved subject to conditions |

11.Village Matters

- a. To review progress regarding upkeep of the West End footpath.
- b. To review progress regarding correspondence with OCC concerning the condition of the Parish Hall car park.
- c. To consider possible representations to Oxfordshire CC regarding road safety.

12.Correspondence

- a. Correspondence received for action
 - i. Cherwell DC – Parish Liaison Meeting invitation
 - ii. Jason Hill – Web enquiry re future housing
- b. Correspondence received for information (sent by email)
 - i. ORCC - News Bulletin May 2011
 - ii. Cherwell DC – Local Strategic Partnership Annual Conference invitation

- iii. North West Bicester Eco-development - P3Eco's Enhanced Planning Application
- iv. CDC - Minutes Document for Standards Committee, 21/03/2011
- v. Banburyshire Community Transport Assoc. – Services within Cherwell DC area
- vi. NSPCC - Can You Hack It? campaign

13. Reports

- a. Chairman's Report
- b. Clerk's Report

14. Date of next meeting - Thursday 7th July 2011 In the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)