

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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2nd April 2011

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Village Hall on Thursday 7th April at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 3rd March

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

7. Finance and Governance

- a. To confirm and approve expenditure for April and review income during March.
- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- c. To review and accept year-to-date Cash Book transactions and bank reconciliation.
- d. To review and accept the annual accounts for the Parish Council to year ending 31st March 2011
- e. To consider arrangements for the payment of funds to Friends of Island Pond Wood for grass cutting in the wood.
- f. To consider the characteristics of a policy to deal with requests for financial assistance.
- g. To consider renewing the Councils annual subscription to Oxford Rural Community Council and to set up a standing Order for future annual subscriptions.

8. Planning

a. To discuss and decide upon Planning Applications received.

- i. Application No.11/00297/ADV
Applicant Green King
Proposal 5 No. Non-illuminated advertisement signs
Location The Bull Inn, Bicester Rd, Launton.
- ii. Application No.11/00369/LB
Applicant Green King
Proposal 5 No. Non-illuminated advertisement signs
Location The Bull Inn, Bicester Rd, Launton.
- iii. Application No.11/00246/F
Applicant Mr John May
Proposal New Detached development
Location OS Parcel 5021, West End, Launton

b. Planning Decisions

- i. Application No.10/00117/F
Applicant Mr Phil Maidment
Proposal Erection of Car port and relocation of gas tank Plinth – resubmission of 10/00730/F
Location Ash Grove House, West End Launton
Decision Granted subject to conditions
- ii. Application No.11/00068/F
Applicant Mr David Thompson
Proposal Demolition of existing detached garage and erection of detached two storey dwelling and garage workshop
Location Land to rear of No 8 Chestnut Close, Launton
Decision Refused
- iii. Application No.11/00024/F
Applicant Mr & Mrs Stephens
Proposal Addition of new side dormer and associated roof lights, first floor rear extension and associated internal alterations.
Location 11 West End, Launton.
Decision Granted subject to conditions
- iv. Application No.10/01860/F
Applicant Mr A Smith
Proposal Demolition of existing bungalow and construction of 1 no. house
Location Claremont, Station Rd Launton.
Decision Granted subject to conditions

9. Village Matters

- a. To consider a proposal to make a donation to village Royal Wedding celebration.
- b. To consider what actions are appropriate to ensure emergency operations provision.

- c. To receive an update on the Queen Elisabeth II Fields Challenge, and its value to Launton Playing Fields Association.

10. Correspondence

- a. Correspondence received for action
 - i. Mrs P Tucker – footpath maintenance West End
 - ii. Mr B Roberts – thermal imaging camera
 - iii. ORCC – Web enquiry re Community led Planning
- b. Correspondence received for information
 - i. CDC – Concessionary Travel Scheme & Community Transport
 - ii. ORCC – Community Transport in Cherwell district (distributed by email)

11. Reports

- a. Chairman's Report
- b. Clerk's Report

12. Date of next meeting - Thursday 5th May 2011 In the Launton Congregational Church

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)