

LAUNTON PARISH COUNCIL

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Parish Clerk
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25 January 2018

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 1 February 2018 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

AGENDA

1. **To receive and accept apologies for absence**
2. **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
3. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
4. **Reports from District and County Councillors**
5. **To confirm the Minutes of the previous meeting held on 4 January 2018, previously circulated**
6. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
7. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of previously circulated bank statements**
 - c. **To consider a request from Bethel Congregational Church for a churchyard maintenance support grant**
 - d. **To consider and approve invoices for payment itemised on the Payment Schedule**
8. **Governance**
 - a. **Facebook** – to consider and agree to set up an official Parish Council Facebook page
 - b. **Web hosting** – to consider moving the website hosting and email from Fasthosts to Heart
 - c. **Standing Orders** – to discuss and consider the adoption of the revised Standing Orders

d. Reserves Policy – to consider the draft Reserves Policy

9. Planning

a. Planning applications – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. Application No: 17/02312/F
Applicant's Name: Bicester Heritage
Proposal: Proposal Variation of Condition 14 of 16/01805/F - For Buildings 131 and 135 only
Location: Bicester Heritage, Buckingham Road, OX26 5HA
- ii. Application No: 17/02490/F
Applicant's Name: Bicester Heritage
Proposal: Proposal Variation of conditions 9 (building 129 use class), 13 (building 130 use class) and 17 (revise the timeframe for the installation of a new access) of 16/01805/F
Location: Bicester Heritage, Buckingham Road, OX26 5HA
- iii. Application No: 18/00032/F
Applicant's Name: Mr M Chick
Proposal: Single yard managers dwelling in connection with existing Stratton Fields Livery Stables
Location: Stratton Fields Livery Stables, Launton Road, OX27 9AS
- iv. Application No: 18/00082/F
Applicant's Name: Mr Adam Roberts
Proposal: Proposal Single storey rear extension, bay window, and porch extensions. (Replaces Planning Consent 17/00908/F)
Location: Tenaya Bicester Road Launton, OX26 5DP
(Awaiting paperwork)

b. Planning appeal – to consider any further relevant submissions regarding an appeal against refusal

- i. Application No: 17/01173/OUT
Appeal Reference: APP/C3105/W/17/3188671
Applicant's Name: Manor Oak Homes
Proposal: OUTLINE - Development of up to 72 dwellings with associated large area of public open space. All matters reserved except for access
Location: OS Parcel 4846 South East Of Launton Road And North East Of Sewage Works Blackthorn Road Launton
Information to be submitted to the Planning Inspector by 28 February ready for a Public Enquiry

c. Notice of Decision – to note

- i. Application No: 17/02324/F and 17/02325/LB
Applicant's Name: Mr Jonathan Byron
Proposal: To install air source heat pump as sole supply for heating in annexe
Location: Greyhound House Bicester Road, OX26 5DQ
Permission for development subject to conditions

ii. Application No: 17/02331/F
Applicant's Name: Mr and Mrs Hill
Proposal: Single storey front and rear extension, first floor rear extension. New boundary walls, windows & doors.
Location: 9 Chestnut Close, OX26 5DE
Permission for development subject to conditions

iii. Application No: 17/02319/M56
Applicant's Name: Mrs Shirley Johnson
Proposal: Change of use from post office to residential dwelling
Location: Post Office and Stores, Sherwood Close, OX26 5DR
Withdrawal of application

iv. Application No: 17/01008/F
Appeal Ref: APP/C3105/W/17/3181034
Applicant's Name: Messrs Richard and David Walker
Proposal: Change of use of poolhouse to a self-contained dwelling and erection of new double garage
Location: The Poolhouse, 57 West End, OX26 5DG
Appeal dismissed

d. London Oxford Airport Consultation and Brize Norton Airspace Consultation – to consider the consultations about the re-designation of local uncontrolled airspace to controlled airspace, in order to contain and protect new procedures (closes 22 March)

e. Oxfordshire Minerals and Waste Local Plan: Part 2 Site Allocations: Informal Consultation and Renewed Call for Site Nominations – to consider responding to the consultation (closing date 16 February)

10. Meeting Dates for 2018/19 – to consider and agree the meeting dates for the forthcoming year

11. Village Matters

- a. **Parish Hall Lease** – to confirm the Heads of Terms for the lease and to receive an update
- b. **East / West Rail** – to receive an update from the Network Rail consultation exercise and to consider a response (by 9 February)
- c. **Village Tidy-up day** – to agree a date

12. CDC Overview and Scrutiny Committee – to consider suggestions for the Overview and Scrutiny Committee to discuss

13. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

14. Reports from Meetings

15. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

16. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 15 February

17. Date of next meeting – Thursday 1 March 2018 at 7.30pm in Launton Parish Hall.



Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012