

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 4 members of the public attended the meeting.

Minutes of the meeting held on Thursday 7th January 2016 at 7.30pm in Launton Parish Hall

Present: Councillors: Mr Chris Fox, Mr Ed Sanders, Mr Howard Hill, Ms Lesley Thompson, Ms Penny Stephens, Ms Wendy Foster, and Mr Simon Turner, Chairman.

In attendance: The Clerk, Mr Niall Campbell

1) To receive and accept apologies for absence

Apologies were received from County Councillor Catherine Fulljames.

2) To receive any Declarations of Interest in items on the agenda

There were none.

3) To facilitate public participation with regard to items on the agenda

No comments

4) To confirm the minutes of the previous meeting on 3rd December, previously circulated

Confirmed

Proposed: Councillor Turner
All in favour, Councillors Fox and Stephens
abstaining

Seconded: Councillor Foster
Motion carried.

5) Reports from District and County Councillors

There were none

6) Finance and Governance

- To acknowledge scrutiny and acceptance of previously circulated bank statements.
Previously circulated bank statements were **reviewed and accepted**.
- Expenditure for January was confirmed and approved and income during December noted

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200473	Niall Campbell ¹	£286.56
200474	HMRC	£71.60
200475	Launton Church ²	£1,260.00
S/O	Launton Lines	£110.00
Total Payments in Jan 2016		£1,728.16

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	No interest	£0.00
Co-operative Bank 14 days	Statement not in yet	£0.00
Bank of Ireland	Statement not in yet	£0.00
Total Receipts for Dec 2015		£0.00

Explanatory Notes

- Niall Campbell

Salary	Regular Gross	£358.16
	Total gross	£358.16
	Less Tax	-£71.60
	Net Salary	£286.56

2. The Assumption of the Blessed Virgin Mary, Launton	Grant towards grass-cutting of churchyard as agreed at December PC meeting	£1,260.00
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Expenditure and income were **approved**

Proposed: Councillor Turner
All in favour
Seconded: Councillor Hill
Motion carried.

c) **Recruitment of new Clerk** – Clerk and other members of the selection panel to report progress and planned timetable. The selection panel reported that they would be interviewing the final three candidates on Friday 8th January and hoped to make a speedy appointment.

d) **Discussion about budget and decision about level of precept for 2016/7** – documents from Clerk and email from Paul Sutton of CDC previously circulated refer.

Following discussion of the need for likely expenditure on several items of community activity in the coming year, and the possible costs of additional responsibilities from Oxfordshire County Council, it was resolved to increase the Launton PC Precept by 15%, or less than £5 per annum per average household.

Proposed: Councillor Foster
All in favour
Seconded: Councillor Fox
Motion carried.

7) Planning

a) Planning applications to consider

- i. Application number: 15/02071/F
Applicant: Mr Paraas Patel
Proposal: Extension and alterations to existing shop and flat to create a larger shop and 3 No flats; demolish existing commercial garage and construct new dwelling
Location: Londis 36 Bicester Road Launton

This application had been withdrawn and so was not discussed.

- ii. Application number: 15/02177/TPO
Applicant: Mrs M Fowler
Proposal: Fell 1 No Beech tree – subject to TPO 1/1981
Location: Old Rectory Bicester Road Launton

Decision: No objection, and comment that the Council would wish to see a formal commitment to replanting with a tree of a suitable size and species.

Proposed: Councillor Turner
All in favour
Seconded: Councillor Stephens
Motion carried.

- iii. Application number: 15/02204/F
Applicant: MDD Design Ltd
Proposal: First floor side dormer extension to increase floor space
Location: 23 Ancil Avenue Launton

Decision: No objection and no comment

Proposed: Councillor Hill
All in favour
Seconded: Councillor Thompson
Motion carried.

b) Planning decisions to note

- i. Application number: 15/02011/F
Applicant: Mr John Mackman
Proposal: Single storey rear extension
Location: 47 Sherwood Close Launton
Decision: Approved

Noted

- ii. Application number: 15/01806/F
Applicant: Mr Jon Spinage c/o MDD Design Ltd
Proposal: Erection of two dormers and insertion of three roof lights to roof slope
Location: 10 Woodland Close Launton
Decision: Approved

Noted

- c) **East West Rail** – Clerk and Chairman to report on progress of their investigations re goods vehicle problems. Carry forward to February meeting. Traffic survey to be arranged once Launton Road roadworks are completed. Clerk to set this in motion as the roadworks are, finally, finished. Peter Cox reported that the East-West Rail project has been put back a couple of years because of costs. More detailed information to follow.
- d) **Rumours about plans for new housing between Station Road and Blackthorn Road** - review of any developments. Nothing new to report at present.
- e) **Possible joint committee with Caversfield Council re RAF Bicester planning applications**
Clerk to report progress at February meeting, after discussion with Caversfield Clerk, and to introduce his successor, assuming that she has been appointed.

8) Village Matters

- a) **Footway and traffic calming plans in Station Road – Clerk to report on response from Ralph Green.** Survey work has been done and we await a detailed plan from Ralph Green.
- b) **OCC proposals to devolve responsibilities to parishes. Clerk and Chairman to report on specific actions required to progress this with OCC.**
Chairman and Clerk to report on this at the February meeting.
- c) **Possible changes to Bicester car parks – Carry forward to February meeting.**
It was decided in fact to carry forward to the **March** meeting, by which time there might be news.
- d) **Village Spring Clean-up – emails from Katharine Harbison of Launton WI and Caroline Croghan of CDC refer.** WI offer was welcomed most warmly. Clerk to consult Katharine about the best date, but Council preference is for Saturday 5th March. Clerk to order 30 pairs of gloves and borrow as many litterpickers as possible from Cherwell DC. Extra volunteers will mean we can clean more areas.

9) Correspondence

- a) **Correspondence received for action (sent by email)**
- i) External audit arrangements in future years – email from Jan Gosset of OALC refers. **Decision required** if Launton PC wishes to opt out of new group arrangement. The typo in the agenda was noted – this refers to external not internal audit. No need to act.
- ii) Request from Rev Mathew for the Parish Council to nominate two trustees to the *Launton Relief in Need* charity. Two trustees were nominated – Liz Hill and Wendy Foster

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

- b) **Correspondence received for information (sent by email)**
- i) HWRC Strategy Cabinet report
 - ii) Rural Services Network newsletter 23 December
 - iii) Rural Economy Spotlight
 - iv) Public Sector Exec Online – IFS report on council cuts in 2016
 - v) OALC member bulletin for December
 - vi) TVERC winter bulletin
 - vii) SLCC newsletter
 - viii) Public Sector Exec Online – “Whitehall could take back devolved budgets without consent”
 - ix) OALC member bulletin for November
 - x) Rural Transport report from Rural Vulnerability Service
 - xi) OALC training programme for 2016
 - xii) Community Information Network, meeting report
 - xiii) Viridor Ardley Community Liaison Group agenda

10) Reports

- a) **Chairman’s Report**
There was none.
- b) **Clerk’s Report**
There was none.

11) Date of next meeting – Thursday 4th February 2016 at 7.30 in Launton Parish Hall

The meeting closed at 8.16 pm

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012