

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 5 members of the public attended the meeting.

Minutes of the meeting held on Thursday 3rd March 2016 at 7.30pm in Launton Parish Hall

Present: Councillors: Mr Chris Fox, Mr Howard Hill, Ms Lesley Thompson, Mr Ed Sanders and Mr Simon Turner, Chairman.

In attendance: Mr David Hughes, Cherwell District Council, and the Clerk, Mrs Caroline Dunn.

1) To receive and accept apologies for absence

Councillors: Ms Wendy Foster and Ms Penny Stephens.

2) To receive any Declarations of Interest in items on the agenda

Councillor Chris Fox declared an interest in item 8) b) ii).

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 4th February, previously circulated

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried

5) Reports from District and County Councillors

Councillor Hughes, Cherwell District Council, reported that relations with South Northants were working well following the severing of ties with Stratford on Avon, and that there were more entrepreneurial endeavours to deliver what Parishes wanted. He went on to say that he was attending to see what was happening in Launton and offer help wherever possible, making particular reference to the Parish Hall and the fund raising required for its refurbishment.

6) Launton, A Plan - Update from Fiona Mullins

Fiona Mullins from Community First Oxfordshire gave a presentation to the Council which explained the difference between a Community-Led Plan and a Neighbourhood Plan and what it could achieve for Launton Parish Council.

7) Finance and Governance

- To acknowledge scrutiny and acceptance of previously circulated bank statements.
- To confirm and approve expenditure for March and review income in February.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200482	Caroline Dunn ¹	£340.00
200483	HMRC	£85.00
200484	Fasthosts ²	£70.19
200485	OALC subscription	£233.65
S/O	Launton Lines	£110.00
Total Payments in March 2016		£838.84

All above cheques drawn on The Co-operative Bank

N.B. Cheque No.200481 - £2,104.52 for Launton Plotters insurance claim

Income Received

Source	Reason	Amount
Co-operative Bank Current	Statement not in yet	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Statement not in yet	£0.00
Total Receipts for Feb 2016	"	£0.00

Explanatory Notes

1. Caroline Dunn

Salary	Regular Gross	£425.00
	Total gross	£425.00
	Less Tax	£85.00
	Net Salary	£340.00

2. LPC website annual subscription £70.19

Feb 2016

Expenditure and income were **approved**

Proposed: Councillor Turner **Seconded:** Councillor Fox
All in favour **Motion carried**

- c) **Clerk telephone and expenses** – The Clerk asked the Council if they would cover the cost of her telephone calls and expenses on behalf of Launton Parish Council.

Decision: Approved

8) **Proposed:** Councillor Thompson **Seconded:** Councillor Saunders
All in favour **Motion carried**

Planning

a) **Planning consultations to consider**

- i. Pre-Order Consultation for Launton Footpath No.17 Diversion Order 2016

Decision: No objection and no comment

Proposed: Councillor Hill **Seconded:** Councillor Turner
All in favour **Motion carried**

- ii. Notification of consultation on the Cherwell Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule

Comment: The Council responded to the four Cherwell District Council consultation questions which requested their opinion regarding the Preliminary Draft Charging Schedule.

b) **Planning applications to consider**

- i. Application number: 16/00249/F
Applicant: Mr Colin Badger
Proposal: Improvement of access to agricultural land
Location: Land South of OS4100 and Adj. to Blackthorn Road Launton

Decision: No objection and no comment

Proposed: Councillor Turner **Seconded:** Councillor Hill
All in favour **Motion carried**

- ii. Application number: 16/00078/CLUE
 Applicant: Mr Richard Walker
 Proposal: Certificate of Lawfulness of Existing Development
 for existing buildings housing a swimming pool with
 changing room and separate triple garage
 Location: 57 West End Launton Bicester OX26 5DG

Decision: No objection and no comment

Proposed: Councillor Turner ~ **Seconded:** Councillor Thompson
 Councillor Fox abstained others in favour **Motion carried**

c) **Planning decisions to note**

- i. Application number: 15/02306/F
 Applicant: Mr Ashley Payne c/o MDD Design Ltd
 Proposal: Single storey rear extension and addition of dormer
 and chimney
 Location: 26 Ancil Avenue Launton
 Decision: Approved
- ii. Application number: 15/02363/AGN
 Applicant: Mr Colin Badger
 Proposal: General purpose farm building
 Location: Land East and South East of Sewage Works
 Blackthorn Road Launton
 Decision: Approval not required

- d) **East West Rail** – The Clerk reported that East West Rail confirmed construction is most unlikely to start before April 2019 and will probably last for two to three years. Mr Peter Cox informed the Council that decisions were still being made regarding supply storage for the rail workers. Councillor Fox reported that a traffic survey would be carried out, for a period of one month, later in the year.

9) **Village Matters**

- a) **Station Road possible 30 mph sign relocation** – The Clerk reported that OCC had confirmed that the 30mph sign on Station Road could not be relocated because of regulations regarding their positioning. The Clerk also spoke to Mr Ralph Green from OCC about the proposed footway on Station Road and was informed that the business case had been successful, and he is currently awaiting approval from managers so design and construction discussions can proceed. He had no idea how long this will take.
- b) **OCC proposals to devolve responsibilities to parishes** – The Chairman reported that OCC did not have any record of the Parish Council's interest in taking over some devolved responsibilities, probably due to miscommunication between himself and the previous Clerk, but noted that they are still interested in fresh applications. The Clerk is to contact OCC with the list of responsibilities that was agreed last year, which will be provided by the Chairman.
- c) **Possible changes to Bicester car parks** – The Clerk reported that according to both Sue Mackrell at Bicester Town Council and Jo Powell at Cherwell District Council there are no plans to make any changes to the existing car parks of Bicester.
- d) **Crossroads potential hazard** – The Clerk reported that an email had been forwarded by Councillor Catherine Fulljames, on the 10th February, from Michelle Plowman at Oxfordshire County Council with an update on the work at Launton crossroads. OCC have contacted Vanderbilt Homes regularly and still not received a start date. It has now been pointed out, to Vanderbilt Homes, that as they signed the Section 278 Legal Agreement, which gives a time constraint, work needs to be carried out immediately or the Bond will be called in so that OCC can do the work themselves! The Clerk will contact Ms Plowman to see if a date has now been set for the completion of this work.

- e) **Safety Bollard/Barrier beside Costcutter** – The Clerk reported that an email had been sent to Cherwell District Council about erecting a barrier of some sort but to date no reply had been received. A letter has also been written to the resident of the house adjacent to Costcutter asking for them to try to gain photographic proof of the problems they have been experiencing. The Clerk to chase CDC on this matter.
- f) **Elections** – The Clerk reported back on the Election Briefing attended on the 15th February. In summary – the elections need to be well publicised. There will be a period of purdah where existing Councillors are forbidden from using Council business to canvass for votes. Nominations need to be handed in to Cherwell District Council offices in person where possible by 4pm on 7th April (pre-booking an appointment if possible), this is to check that Candidates meeting the qualifying status. The Clerk will provide the candidates with their electoral roll number and make sure the Elections are well publicised.
- g) **Launton signs and noticeboard** – The Council decided that a sign for the centre of the village, while a lovely idea, would be unsuitable as there is nowhere to put it. The Clerk is to contact Mr Ancil to see if he can repair the existing notice board and replace the interior boarding with a magnetic one, to alleviate the ongoing damp problems. The Clerk reported that she had spoken to Mr Peter Egawhary, in the Highways Department at Oxfordshire County Council, and he confirmed that all damaged road signs in the village would be repaired at OCC expense, once photographic and location details are provided by the Clerk.
- h) **Dog waste bin for Yew Tree Close** – The Clerk is to purchase a dog waste bin and post and then the Clerk and Councillor Fox will choose a suitable location and arrange to have it installed.
- i) **Yew Tree Close playpark position across footpath** – The Clerk reported that she had written to Mr Boulton following a report back from Mr Banks-Hughes at Cherwell District Council. This stated that, following a site visit, the playpark at the top of Yew Tree Close is in the position that was previously agreed between the builders Vanderbilt Homes and Cherwell District Council.

10) Correspondence

- a) **Correspondence received for action**
 - i. Questions for Rural Neighbourhood Meeting 16th March - there were none.
- b) **Correspondence received for information**
 - i. Ardley Liaison Group Minutes
 - ii. National Energy Foundation (NEF) commissioned to produce a report looking at the possibility of extending the gas-network into Launton – The Clerk to pass on the Chairman's contact details to NEF for a discussion about the benefits of supplying mains gas to Launton.

11) Reports

- a) Chairman's Report – there was none
- b) Clerk's Report – there was none

12) Date of next meeting – Thursday 7th April 2016 at 7.30 in Launton Parish Hall

The meeting closed at 9.46pm

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012