

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 12 members of the public attended the meeting.

Minutes of the meeting held on Thursday 3rd December 2015 at 7.30pm in Launton Parish Hall

Present: Councillors: Mr Ed Sanders, Mr Howard Hill, Ms Lesley Thompson, Ms Wendy Foster, and Mr Simon Turner, Chairman.

In attendance: The Clerk, Mr Niall Campbell

1) To receive and accept apologies for absence

Apologies were received from Councillors Fox and Stephens

2) To receive any Declarations of Interest in items on the agenda

There were none.

3) To facilitate public participation with regard to items on the agenda

No comments

4) To confirm the minutes of the previous meeting on 5th November, previously circulated

Confirmed, subject to correction of minute 8(c) – the report came from Councillor Foster, not Councillor Turner

Proposed: Councillor Turner
All in favour

Seconded: Councillor Thompson
Motion carried.

5) Reports from District and County Councillors

There were none

6) Annual review: To review, and agree alteration to, new Draft Standing Orders, previously circulated

Carried forward to March meeting with new Clerk. Councillors Turner, Hill and Foster to discuss with existing Clerk if possible before the January meeting.

7) Finance and Governance

- To acknowledge scrutiny and acceptance of previously circulated bank statements.
Previously circulated bank statements were **reviewed and accepted**.
- Expenditure for December was confirmed and approved and income during November noted

Payments for approval

Cheque No	Payee	Amount
200469	Niall Campbell 1	£ 477.36
200470	HMRC	£ 71.80
200471	Launton Lines ²	£ 40.00
200472	Oxon Assn Blind ³	£ 40.00
S/O	Launton Lines	£ 110.00
Total Payments in	Dec-15	£ 739.16

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	No interest	£ -
Co-operative Bank 14 days	statement not in yet	£ -
Bank of Ireland	Interest	£ 1.03
Total Receipts for	Nov-15	£ 1.03

Explanatory Notes

1. Niall Campbell

Salary	Regular Gross	£	358.16
	Total gross	£	358.16
	Less Tax	-£	71.60
	Net Salary	£	286.56
Cost of Bicester Ad plus online Clerk vacancy ad		£	190.80
Total to Niall Campbell		£	477.36

2. Launton Lines	Stdg order correction missed mthly cut-off	£	40.00
3. Oxon Assn for the Blind Donation agreed at Nov mtg		£	40.00

Expenditure and income were **approved**

Proposed: Councillor Turner **Seconded:** Councillor Foster
All in favour **Motion carried.**

(c) Recruitment of new Clerk – Clerk to report progress

The Clerk reported that there had already been a good number of applications and the closing date was still almost two weeks away. Several applicants were present at the meeting, and they were welcomed by the Chairman. It was agreed that a selection panel of Councillors Turner Hill, Turner, Foster (and if necessary as a substitute, Thompson) plus the current Clerk should deal with the selection process. A shortlist will be drawn up before the January meeting with interviews either just before that meeting or very soon after. The appointee will work alongside the current Clerk in January and take over from the February meeting.

Proposed: Councillor Turner **Seconded:** Councillor Sanders
All in favour **Motion carried.**

d) **Consider requests for donation** from Launton PCC towards costs of cutting the grass in the churchyard and from TaxAid – emails previously circulated refer. It was agreed not to make a donation to TaxAid because there was no identifiable benefit to the residents of Launton.

Proposed: Councillor Hill **Seconded:** Councillor Thompson
All in favour **Motion carried.**

It was agreed to increase the grant to the church towards grass-cutting in the churchyard by £60 to £1260 this year, recognising that it is several years since the level was last increased.

Proposed: Councillor Turner **Seconded:** Councillor Foster
All in favour **Motion carried.**

e) **Initial discussion about budget and precept for 2016/7** – the document from Clerk previously circulated was noted.

8) Planning

a) **Planning applications to consider**

- i. Application number: 15/02011/F
Applicant: Mr John Mackman
Proposal: Single storey rear extension
Location: 47 Sherwood Close
Decision: No objection/no comment

Proposed: Councillor Hill **Seconded:** Councillor Turner
All in favour **Motion carried.**

- ii. Application number: 15/02006/OUT
Applicant: Mr Richard Howson
Proposal: Erection of two dwellings with garages
Location: Jack Barn, West End
Decision: No objection, comment that the Council is concerned about the continuing increase in traffic in West End.

Proposed: Councillor Sanders
All in favour

Seconded: Councillor Turner
Motion carried.

- iii. Application number 15/00820/F
Applicant: Bicester Heritage
Proposal: Change of use of building 92 from MOD use to B1 and B8, change of use of building 93 from MOD use to class vehicle showroom and building 94 from MOD use to B1 workshops and offices, B8 storage and A1 use for sale of heritage motoring/aviation goods
- iv. Application number 15/00616/F
Applicant: Bicester Heritage
Proposal: Variation of Condition 2 of 14/00772/F to allow for minor Material Amendments to approved scheme and variation of Condition 8 to enable the building to be used for B1 purposes and/or vehicle sales with ancillary residential accommodation
- v. Application number: 15/00820/F
Applicant: Bicester Heritage
Proposal: Change of use of Building 105 from *sui generis* MOD use to B1 workshops & offices, B8 storage & A1 use for the sale of heritage motoring/aviation goods

Decision about all three Bicester Heritage applications is: No Objection/ No Comment

It was agreed that Councillor Thompson would seek an invitation from Bicester Heritage for a visit by the Council.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Thompson
Motion carried.

- vi. Launton Footpath Pre-order consultation. Proposed new path has rounded corners rather than right angles. **Noted**

b) Planning decision to note

- i. Application number: 15/01715/F
Applicant: Mr Keith Willsher
Proposal: Single storey extension, dormer window and rooflights
Location: 25 Ancil Avenue
Noted

- c) **East West Rail** – Clerk and Chairman to report on progress of their investigations re goods vehicle problems. Clerk to provide update on traffic survey arrangements. To be run once the Launton Road roadworks are finished.
- d) **Rumours about plans for new housing between Station Road and Blackthorn Road** - no developments to report at present.
- e) **Possible joint committee with Caversfield Council re RAF Bicester planning applications**
Clerk to report progress on development of the draft terms of reference, with latest OALC input.
Clerk to remind Jane Olds.

9) Village Matters

- a) **Traffic calming plans in Station Road** – Clerk reported on Ralph Green's response to his email as agreed at the previous meeting. The Council will be consulted when a final plan is produced, and invited to comment then.
- b) **OCC proposals to devolve responsibilities to parishes.** It was agreed that the Chairman would discuss practicalities with OCC. It was agreed that the Council would add the possibility of organising school crossing patrol to the list of possible powers which might be delegated to Launton. It was noted that there is no question of OCC delegating legal responsibility for the various services, just the power to carry them out.

- c) **Possible changes to Bicester car parks** – Nothing to report on this yet.

10) Correspondence

a) **Correspondence received for action (sent by email)**

- i) Dog bin needed for Yew Tree Farm playing area? Clerk to discuss with CDC
- ii) Launton Neighbourhood/Community-Led Plan? – Fiona Mullins email refers.
Clerk to invite Fiona to attend a future PC meeting
- iii) Invitation to CDC Development Control Workshop on 7th December. Clerk to reply saying that a number of Launton Councillors would have wished to attend but the notice had been too short.
- iv) **Options for South-East Bicester Perimeter Road.** This topic was the subject of lengthy discussion, with great concern expressed about the absence of “joined up thinking” between the District and County Councils. It was agreed that the Clerk should write, copying Councillor Fulljames, to express the Council’s belief that the proposed road would bring no discernible benefit, and that a decision about it should NOT be made until it was clearer what is happening about the proposed motorway junction and what are the final plans for Wretchwick Green and Graven Hill. The current proposal is ill-conceived, ill thought through and has been designed in haste. It appears that it would increase the “rat run” through traffic suffered by Launton. The District Council, Bicester Town Council and Launton plus adjacent Parish Councils should all be consulted thoroughly before a decision is made.

Proposed: Councillor Sanders
All in favour

Seconded: Councillor Hill
Motion carried.

- v) Request from Michael Earnshaw to address the Council re plans for Bicester 12. This topic was combined with the discussion noted above about options for the Perimeter Road and is incorporated in the agreed letter to be sent by the Clerk. Note the website: www.savebicester.co.uk
- vi) Councillor Foster’s email about Church Leys Farm in Ambrosden and proposed housing development. Noted

b) **Correspondence received for information (sent by email)**

- i) Hinterland 22 November
- ii) Notes of Parish Liaison Meeting
- iii) Email about Station Road closure 23 November
- iv) Minutes of Viridor Ardley Liaison Meeting
- v) ORCC/Community First Oxfordshire Annual Report
- vi) Talking Oxfordshire draft meeting report

11) Reports

- a) Chairman’s Report and Clerk’s Report – there were none

12) Date of next meeting – Thursday 7th January 2016 at 7.30 in Launton Parish Hall

The meeting closed at 9.32 pm

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012