

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Three members of the public attended the meeting.

Minutes of the meeting held on Thursday 2nd April 2015 at 7.30pm in Launton Parish Hall

Present: Councillors: Mr Ed Sanders, Mr Howard Hill, Mrs Lesley Thompson, Mrs Penny Stephens, Miss Wendy Foster, and Mr Simon Turner, Chairman.

In attendance: The Clerk, Mr Niall Campbell

Agenda

1) To receive and accept apologies for absence

Apologies were received from Councillor Fox

2) To receive any Declarations of Interest in items on the agenda

There were no Declarations of Interest.

3) To facilitate public participation with regard to items on the agenda

No comments were received at this point. Mr David Thompson addressed the meeting for agenda item 11(a)(i) and Mr Peter Cox spoke to item 8(c)

4) To confirm the corrected minutes of the previous meeting on 5th March, previously circulated

The above dated minutes were **unanimously agreed as a true record** and were signed by the Chairman.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Thompson
Motion carried.

5) Report from Cherwell District Councillor for Launton

There was none, but Councillor Hughes sent his apologies.

6) Report from Oxfordshire County Councillor for Launton

There was none.

7) Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.

Previously circulated bank statements were reviewed and accepted.

- b. To confirm and approve expenditure for April and review income during March

Payments for approval

Cheque No	Payee	Amount
200438	Niall Campbell	£286.36
200439	HMRC	£71.80
200440	Cherwell District Council	£435.86
200441	ORCC annual subscription	£65.00
200442	OALC annual subscription	£220.92
20443	TLB (Oxford) Ltd	£2,400.00
S/O	Launton Lines	£150.00
Total Payments in	April 2015	£3,629.94

All above cheques drawn on The Co-operative Bank

Note extra payment in March re domain registration and website

200437	Fasthosts Ltd	£191.84
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Signed:

Dated:

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Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.92
Co-operative Bank 14 days	Interest	£0.00
Bank of Ireland	Interest	£0.93
Total Receipts for	March 2015	£1.85

Expenditure and income were **approved**

Proposed: Councillor Turner **Seconded:** Councillor Hill
All in favour **Motion carried.**

- c. Clerk to report on quotes for insurance renewal – three-year agreement expires in May.
The Clerk reported that he had already had one quote at lower than the current price. He will be seeking quotes from the existing broker too.
- d. To note the new audit and accounting regime for smaller councils – DCLG document previously circulated.
The Clerk described the new regime which will come into effect over the next two years. The first stage will be to post comprehensive financial information on our new website.
- e. To discuss the Local Council Award Scheme, OALC document previously circulated
It was agreed that The Clerk and Councillor Foster will work on this, initially aiming for a Foundation Level. Clerk to confirm which power applies to pay for this.

Proposed: Councillor Foster **Seconded:** Councillor Stephens
All in favour **Motion carried.**

8) Planning**a) Planning applications to consider**

- (i) Application number: 15/00081/TCA
Applicant: Mr Brian Pallett
Proposal: Fell trees in a conservation area
Location: RAF Bicester

Decision: No objection, no comment

Proposed: Councillor Turner **Seconded:** Councillor Hill
All in favour **Motion carried.**

- ii) Application number: 15/00261/F
Applicant: Carol Brady and Nigel Brooks
Proposal: Rear and side extension and loft conversion
plus removal of bay window and realignment with garage front
Location: 21 Ancil Avenue, Launton OX26 5DL

Decision: No objection, no comment

Proposed: Councillor Turner **Seconded:** Councillor Thompson
All in favour **Motion carried.**

- iii) Application number: 15/00388/F
Applicant: Mr B Walker
Proposal: Two-storey and single-storey side and rear extensions
Location: 2 Bicester Road, Launton OX26 5DP

Signed:

Dated:

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Decision: Object on the grounds of overbearing of Number 3, reducing light, and the scale of the proposed developed house being out of keeping with neighbouring houses.

Proposed: Councillor Sanders
All in favour

Seconded: Councillor Stephens
Motion carried.

b) Planning decisions to note

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|-----|---------------------|--|
| (i) | Application number: | 14/001867/F |
| | Applicant: | Accueil Ltd |
| | Proposal: | Variation of conditions 2 and 3 |
| | Location: | Land East of Chestnut Close, Launton |
| | Decision: | Permitted |
| | | |
| ii) | Application number: | 15/0043/LB |
| | Applicant: | Mrs Kelly Fogden |
| | Proposal: | Replacement of rotten wooden windows |
| | Location: | Home Farm House, Station Road, Launton
OX26 5DX |
| | Decision: | Permitted |

Both decisions were noted

b) Meeting with Quod Limited about possible plans for development alongside Skimmingdish Lane

The Chairman reported on the informal consultation meeting on 16th March with Quod Ltd to discuss their possible plans. The Council's concerns about likely volume of traffic generated and of the possible height of the development were noted.

- c) East West Rail – Chairman and Clerk reported on the meeting with Peter Cox and East-West Rail on March 19th to discuss footpath diversion plans. It was agreed that the Clerk would circulate for discussion at the May meeting the latest email from Network Rail on this subject.
- d) Guidance note from NALC about “Parish Councils and Planning Applications. This useful document was noted and it was agreed that the Clerk will alert Councillors to the next OALC course on planning.
- e) Neighbourhood plans. It was agreed that the Clerk should invite a speaker from ORCC and/or another parish to speak at the next meeting, addressing particularly achieving community engagement.

9) Village Matters

- a) Identification of items of local historical interest – will follow up after piece appears in Launton Lines
- b) Possible Parish Transport Representative –awaiting response to piece in Launton Lines
- c) Dates to note: Spring Village Cleanup on 11th April and Annual Parish Meeting on April 16th
- d) A speaker from Wild Oxfordshire is booked to speak at our May meeting about parish biodiversity.

10) Council domain and website

Clerk reported on progress and he expects to have an outline website launched before the next meeting.

11) Correspondence

- a) Correspondence received for action (sent by email)
 - i) David Thompson's email about possible village internet hub
It was agreed that this should go on the list of possible projects when/if we secure some windfall funding. Clerk to ask Councillor Fulljames about her budget for parish activities.
 - ii) Email from National Energy Foundation about free boiler replacements
Pass on to Launton Lines and the Launton Facebook page

iii) Email from Bicester Traffic Action Group

Agreed that it would not be appropriate for the Council as a body to join the group but that Councillors would be welcome to do so; any who do so will keep us informed.

iv) Email from Gerry Johnson about oil buying club

Pass on to Launton Lines and the Facebook page

b) Correspondence received for information (sent by email)

i) David Thompson's letter about flooded footpath near Yew Tree Farm

ii) Rural Services Network newsletters (sent by email)

iii) Email from Roger Danson about The Glades

iv) Invitation to ROAR rally in Wantage (sent by email)

v) Rural Services Network, Opportunities Bulletin (sent by email)

vi) OALC February members' update

All noted

12) Reports

a) Chairman's Report

The Chairman spoke about the Launton Plotters AGM and in particular the near certainty that the allotments will move either for one year or permanently to allow the construction of a bridge to replacement the Charbridge Lane level crossing. 2015 and 2016 growing seasons should not be affected. The Launton perimeter road is likely to be made dual carriageway.

b) Clerk's Report

There was none.

The meeting closed at 9.00 pm

13) Date of next meeting – Thursday 7th May 2015, in Launton Chapel

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012