

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. 7 members of the public attended the meeting.

Minutes of the meeting held on Thursday 5th February 2015 at 7.30pm in Launton Parish Hall

Present: Councillors: Mrs Lesley Thompson, Miss Wendy Foster, Mr Chris Fox, Mr Ed Sanders, Mr Howard Hill and Mr Simon Turner, Chairman.

In attendance: The Clerk, Niall Campbell

1. To receive and accept apologies for absence

Apologies were received from Councillor Stephens.

2. To receive any Declarations of Interest in items on the agenda

Four Councillors declared an interest in agenda item 8a (i).

3. To facilitate public participation with regard to items on the agenda

No comments from the members of the public.

4. To confirm the minutes of previous meeting – Thursday 8th January 2014.

The above dated minutes were found to be **not** a true record of the meeting. Clerk to correct and re-present at the March meeting.

5. Report from Cherwell District Councillor for Launton

There was none

6. Report from Oxfordshire County Councillor for Launton

There was none although apologies were received

7. Finance and Governance

- To acknowledge scrutiny and acceptance of previously circulated bank statements.
Previously circulated bank statements were reviewed and accepted
- To confirm and approve expenditure for February and review income during January.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200430	HMRC	£76.60
200431	Niall Campbell	£358.63
200432	SLCC	£103.00
S/O	Launton Lines	£150.00
Total Payments in	February 2015	£688.23

All above cheques drawn on The Co-operative Bank

Receipts

Source	Reason	Amount
Co-operative Bank 14 day account	no statement yet	£0.00
Bank of Ireland		£1.02
Co-op Directplus Account		£1.40
Total Receipts for	January 2014	£2.42

Signed:

SC

Date:

5th March 2015

1 of 4

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried.

- c. To review, and if agreed, to approve the quarterly cashbook and bank reconciliation
The cashbook and reconciliation were approved, Chairman and Clerk signed the reconciliation

Proposed: Councillor Fox
All in favour

Seconded: Councillor Sanders
Motion carried.

- d. To resolve that Councillors Sanders, Stephens and Thompson become signatories on all Launton Parish Council bank accounts and that any former Councillors be removed as signatories.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Foster
Motion carried.

- e. To decide the Precept for 2015/6
Given the reduction in grass-cutting grant from Oxfordshire County Council the Council resolved to increase the Precept to £16 430 to enable six cuts of public areas of grass in Launton in 2015/6.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Fox
Motion carried.

8. Planning

a. Planning applications to consider

- i. Application number: 14/02074/F
Applicant: Mr David Thompson
Proposal: Demolition of extension and conservatory and erection of new extension
Location: Clock Court, Station Road, Launton
Comment closing date: 06 February 2015

Decision: Councillors Thompson, Hill, Turner and Fox declared an interest in this item, see Minute 2 above. Accordingly the council was inquorate for this item, which was thus not discussed.

- ii. Application number: 14/01525/F
Applicant: Mr Peter Chaundy
Proposal: First floor extension
Location: 32 Sycamore Road, Launton
Comment closing date: 19 Feb 2015
Mr Chaundy had appealed against refusal of this application by CDC. The council had the option to decide to withdraw its objection to the application.

Decision: The Council chose not to withdraw its objection

Proposed: Councillor Turner
All in favour

Seconded: Councillor Sanders
Motion carried.

b. Planning decisions noted

- i. Application number: 14/01900/F
Applicant: Mr Bruce Valentine
Proposal: Garage conversion
Location: 42 Sherwood Close, Launton
Decision: Permitted
- ii. Application number: 14/01716/F
Applicant: Mr and Mrs Ford-Langstaff

Signed:

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Date:

5th March 2015

2 of 4

Proposal: Extension on ground floor and above garage
Location: Sherwood House, Bicester Road, Launton
Decision: Permitted

- iii. Application number: 14/00425/DISC
Applicant: Vanderbilt Homes
Proposal: Clearance of condition 23 of 11/01907/F
Location: Yew Tree Farm, Launton
Decision: Confirmation of clearance

- c. To decide the Council's response to the North West Bicester Draft Supplementary Planning Document – The Council decided to make no further response.

9. East-West Rail

To receive an update from Peter Cox about discussions on footpath diversions and consider the Council's view on the proposals.

The Council agreed with Mr Cox's suggestions about footpath diversions and thinks they make good sense.

Proposed: Councillor Fox
All in favour

Seconded: Councillor Thompson
Motion carried.

10. Village Matters

- a. **The Glades footpath repairs** – Clerk reported no progress and committed to contact the contractor once again
- b. **Identification of items of local historical interest.** To be discussed at the March meeting.
- c. **Council child safeguarding policy** Councillor Foster to circulate information on the topic, which will be discussed at the March meeting.
- d. **Possible Parish Transport Representative** Councillor Foster to circulate information on the topic, which will be discussed at the March meeting.
- e. **Biodiversity – offer from Wild Oxfordshire.** Clerk to invite that organisation to a future Council meeting.
- f. **Proposed dates to note – Annual Parish Meeting on 16th April 2015 confirmed.**
Spring Village Cleanup date will be determined by Cherwell District Council. Clerk to investigate and report back.

11. Council domain registration

Clerk's technical adviser reported that good progress is being made towards ensuring the Council has a robust and technically-sound provider.

12. Correspondence

- a. Correspondence received for action (sent by email)
 - i. Further information is required to support the West End footpath grant application and need for Council to confirm its commitment to future maintenance of the path. Councillors Foster and Thompson and the Clerk to co-ordinate the information-gathering.

The Council **resolved** that, though it does not own the path, it will adopt it, add it to the Asset Register and maintain it in future.

Proposed: Councillor Fox
All in favour

Seconded: Councillor Hill
Motion carried.

Council resolved to contribute the required sum of £220 as Third Party Funding to support the WREN grant application

Signed:



Date:

5th March 2015

3 of 4

Proposed: Councillor Fox
All in favour

Seconded: Councillor Hill
Motion carried.

- ii. Email from Bruce Valentine about Council objections to his planning application
The Council agreed that it had made a mistake, having looked at the wrong house, and instructed the Clerk to write to apologise to Mr Valentine.

b. Correspondence received for information (sent by email)

- i. Email from WPC Brown, forwarded 31 Jan
- ii. SLCC Bulletin about community assets, forwarded 31 Jan
- iii. DCLG Conference invitation, forwarded 30 Jan
- iv. Rural Services Network newsletter, forwarded 29 Jan
- v. Rural Housing Spotlight, forwarded 29 Jan
- vi. TVERC training programme, forwarded 29 Jan
- vii. Rural Services Network newsletter, forwarded 19 Jan
- viii. Ardley Liaison Group agenda, forwarded 15 Jan
- ix. Warning of overnight closures on A41 near Blackthorn, forwarded 15 Jan

13.

- a) Chairman's report
There was none.

b) Clerk's report

The Clerk reported that he is investigating accounts software systems designed for small councils and will provide more information at a later meeting.

14. Date of next meeting – Thursday 5th March 2015, in the Launton Parish Hall

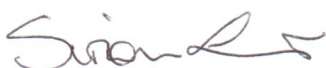
The meeting closed at 9.14 pm

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Signed:



Date:

5th March 2015