

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Niall Campbell

New Cottage
Station Road
Launton
OX26 5DS
Tel: 01869 247736

29th November 2015

E-mail: clerk@launton-pc.gov.uk

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 3rd December at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1) To receive and accept apologies for absence

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting.
(Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 5th November, previously circulated

5) Reports from District and County Councillors

6) Annual review

To review, and agree alterations to, new draft Standing Orders previously circulated.

7) Finance and Governance

- To acknowledge scrutiny and acceptance of previously circulated bank statements.
- To confirm and approve expenditure for December and review income in November.

Payments for approval

Cheque No	Payee	Amount
		£
200469	Niall Campbell 1	286.36
		£
200470	HMRC	71.80
		£
200471	Launton Lines ²	40.00
		£
200472	Oxon Assn Blind ³	40.00
		£
S/O	Launton Lines	110.00
		£
Total Payments in	Dec-15	548.16

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	No interest	£

Signed

Clerk Date

Page 1 of 4

		-
		£
Co-operative Bank 14 days	statement not in yet	-
		£
Bank of Ireland	Interest	1.03
		£
Total Receipts for	Nov-15	1.03

Explanatory Notes

1. Niall Campbell

		£
Salary	Regular Gross	358.16
		£
	Total gross	358.16
		-£
	Less Tax	71.60
		£
	Net Salary	286.56
		£
Cost of Bicester Ad plus online Clerk vacancy ad		190.80
		£
	Total to Niall Campbell	477.36

		£
2. Launton Lines	Stdg order correction missed mthly cut-off	40.00
		£
3. Oxon Assn for the Blind Donation agreed at Nov mtg		40.00

c) **Recruitment of new Clerk** – Clerk to report progress. Council to agree selection process, panel make-up and timetable

d) **Consider requests for donation** from Launton PCC towards costs of cutting the grass in the churchyard and from TaxAid – emails previously circulated refer

e) **Initial discussion about budget and precept for 2016/7** – document from Clerk previously circulated

8) Planning

a) Planning applications to consider

- i. Application number: 15/02011/F
Applicant: Mr John Mackman
Proposal: Single storey rear extension
Location: 47 Sherwood Close
Deadline for comments: 10th December 2015
- ii. Application number: 15/02006/OUT
Applicant: Mr Richard Howson
Proposal: Erection of two dwellings with garages
Location: Jack Barn, West End
Deadline for comments: 10th December 2015
- iii. Application number 15/00820/F
Applicant: Bicester Heritage
Proposal: Change of use of building 92 from MOD use to B1 and B8, change of use of building 93 from MOD use to class vehicle showroom and building 94 from MOD use to B1 workshops and offices, B8 storage and A1 use for sale of heritage

motoring/aviation goods

- iv. Application number 15/00616/F
Applicant Bicester Heritage
Proposal: Variation of Condition 2 of 14/00772/F to allow for minor Material Amendments to approved scheme and variation of Condition 8 to enable the building to be used for B1 purposes and/or vehicle sales with ancillary residential accommodation
- v. Application number: 15/00820/F
Applicant: Bicester Heritage
Proposal: Change of use of Building 105 from sui generis MOD use to B1 workshops and offices, B8 storage and A1 use for the sale of heritage motoring/aviation goods
Deadline for comments on all three BH applications 30th November and extension sought
- vi. Launton Footpath Pre-order consultation
Proposed new path has changed. Council's views?

b) **Planning notice to note**

- i. Application number: 15/01715/F
Applicant: Mr Keith Willsher
Proposal: Single storey extension, dormer window and rooflights
Location: 25 Ancil Avenue
Decision: Approved

- c) **East West Rail** – Clerk and Chairman to report on progress of their investigations re goods vehicle problems. Clerk to provide update on traffic survey arrangements.
- d) **Rumours about plans for new housing between Station Road and Blackthorn Road** - review of any developments.
- e) **Possible joint committee with Caversfield Council re RAF Bicester planning applications** Clerk to report progress on development of the draft terms of reference, with latest OALC input.

9) **Village Matters**

- a) **Traffic calming plans in Station Road** –Clerk to report on response from Ralph Green.
- b) **OCC proposals to devolve responsibilities to parishes.** To discuss specific actions required to progress this with OCC.
- c) **Possible changes to Bicester car parks** – Clerk to report on his investigations of possible sale of car parks.

10) **Correspondence**

- a) **Correspondence received for action (sent by email)**
 - i) Dog bin needed for Yew Tree Farm playing area?
 - ii) Launton Neighbourhood/Community-Led Plan? – Fiona Mullins email
 - iii) Invitation to CDC Development Control Workshop on 7th December
 - iv) Options for South-East Bicester Perimeter Road
 - v) Request from Michael Earnshaw to address the Council re plans for Bicester
- 12
- vi) Councillor Foster's email about Church Leys Farm in Ambrosden and proposed housing development
- b) **Correspondence received for information (sent by email)**
 - i) Hinterland 22 November
 - ii) Notes of Parish Liaison Meeting
 - iii) Email about Station Road closure 23 November
 - iv) Minutes of Viridor Ardley Liaison Meeting

- v) ORCC/Community First Oxfordshire Annual Report
- vi) Talking Oxfordshire draft meeting report

11) Reports

- a) Chairman's Report
- b) Clerk's Report

12) Date of next meeting – Thursday 7th January 2016 at 7.30 in Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012