

# LAUNTON PARISH COUNCIL

Parish Clerk  
Mr Niall Campbell

New Cottage  
Station Road  
Launton  
OX26 5DS  
TEL: 01869 247736

29<sup>th</sup> March 2015

E-mail: clerk@launton-pc.gov.uk

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 2<sup>nd</sup> April at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

## Agenda

### 1) To receive and accept apologies for absence

### 2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

### 3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

### 4) To confirm the corrected minutes of the previous meeting on 5<sup>th</sup> March, previously circulated

### 5) Report from Cherwell District Councillor for Launton

### 6) Report from Oxfordshire County Councillor for Launton

### 7) Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b. To confirm and approve expenditure for April and review income during March

#### Payments for approval

| Cheque No                | Payee                     | Amount           |
|--------------------------|---------------------------|------------------|
| 200438                   | Niall Campbell            | £286.36          |
| 200439                   | HMRC                      | £71.80           |
| 200440                   | Cherwell District Council | £435.86          |
| 200441                   | ORCC annual subscription  | £65.00           |
| 200442                   | OALC annual subscription  | £220.92          |
| 20443                    | TLB (Oxford) Ltd          | £2,400.00        |
| S/O                      | Launton Lines             | £150.00          |
| <b>Total Payments in</b> | <b>April 2015</b>         | <b>£3,629.94</b> |

All above cheques drawn on The Co-operative Bank

**Note** extra payment in March re domain registration and website

|        |               |         |
|--------|---------------|---------|
| 200437 | Fasthosts Ltd | £191.84 |
|--------|---------------|---------|

#### Income Received

Signed

Clerk Date

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| Source                    | Reason            | Amount       |
|---------------------------|-------------------|--------------|
| Co-operative Bank Current | Interest          | £0.92        |
| Co-operative Bank 14 days | Interest          | £0.00        |
| Bank of Ireland           | Interest          | £0.93        |
| <b>Total Receipts for</b> | <b>March 2015</b> | <b>£1.85</b> |

- c. Clerk to report on quotes for insurance renewal – three-year agreement expires in May.
- d. To note the new audit and accounting regime for smaller councils – DCLG document previously circulated.
- e. To discuss the Local Council Award Scheme, OALC document previously circulated

## 8) Planning

### a) Planning applications to consider

- (i) Application number: 15/00081/TCA  
Applicant: Mr Brian Pallett  
Proposal: Fell trees which are subject to TPOs  
Location: RAF Bicester  
  
Closing date for comments: 10<sup>th</sup> April 2015
  
- ii) Application number: 15/00261/F  
Applicant: Carol Brady and Nigel Brooks  
  
Proposal: Rear and side extension and loft conversion  
plus removal of bay window and realignment with garage front  
Location: 21 Ancil Avenue, Launton OX26 5DL  
  
Closing date for comments: 3<sup>rd</sup> April 2015
  
- iii) Application number: 15/00388/F  
Applicant: Mr B Walker  
Proposal: Two-storey and single-storey side and rear extensions  
Location: 2 Bicester Road, Launton OX26 5DP  
  
Closing date for comments: 20<sup>th</sup> April 2015

### b) Planning decisions to note

- (i) Application number: 14/001867/F  
Applicant: Accueil Ltd  
Proposal: Variation of conditions 2 and 3  
Location: Land East of Chestnut Close, Launton  
  
Decision: Permitted
  
- ii) Application number: 15/0043/LB  
Applicant: Mrs Kelly Fogden  
Proposal: Replacement of rotten wooden windows  
Location: Home Farm House, Station Road, Launton OX26 5DX  
  
Decision: Permitted

- b) Meeting with Quod Limited about possible plans for development alongside Skimmingdish Lane  
Chairman to report on informal consultation meeting on 16<sup>th</sup> March with Quod Ltd to discuss their possible plans.
- c) East West Rail – Chairman and Clerk to report on meeting with Peter Cox and East-West Rail on March 19<sup>th</sup> to discuss footpath diversion plans.
- d) Guidance note from NALC about “Parish Councils and Planning Applications” – to discuss, and consider training opportunities.
- e) Neighbourhood plans – see leaflet from ORCC and Clerk to report on Piddington launch of their Village Plan process.

## 9) Village Matters

- a) Identification of items of local historical interest – to follow up after piece in Launton Lines
- b) Possible Parish Transport Representative –awaiting response to piece in Launton Lines
- c) Dates to note: Spring Village Cleanup on 11<sup>th</sup> April and Annual Parish Meeting on April 16<sup>th</sup>
- d) A speaker from Wild Oxfordshire is booked to speak at our May meeting about parish biodiversity.

## 10) Council domain and website

Clerk to report progress.

## 11) Correspondence

- a) Correspondence received for action (sent by email)
  - i) David Thompson's email about possible village internet hub
  - ii) Email from National Energy Foundation about free boiler replacements
  - iii) Email from Bicester Traffic Action Group
  - iv) Email from Gerry Johnson about oil buying club
  - v)
- b) Correspondence received for information (sent by email)
  - i) David Thompson's letter about flooded footpath near Yew Tree Farm
  - ii) Rural Services Network newsletters (sent by email)
  - iii) Email from Roger Danson about The Glades
  - iv) Invitation to ROAR rally in Wantage (sent by email)
  - v) Rural Services Network, Opportunities Bulletin (sent by email)
  - vi) OALC February members' update

## 12) Reports

- a) Chairman's Report
- b) Clerk's Report

## 13) Date of next meeting – Thursday 7<sup>nd</sup> May 2015, in Launton Chapel

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012