

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Niall Campbell

New Cottage
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Launton
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26th September 2015

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 1st October at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1) To receive and accept apologies for absence

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting.
(Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 3rd September, previously circulated

5) Annual review

To review, and suggest alterations to, new draft Standing Orders previously circulated

6) Asset Management

To review, and if agreed, approve Clerk's revised asset register and asset management plan, incorporating comments at meeting on June 4th, previously circulated.

7) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for October and review income in September.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200461	Niall Campbell ¹	£286.56
200462	HMRC	£71.60
200463	CDC ²	£960.96
200464	BDO ³	£120.00
S/O	Launton Lines ⁴	£70.00
Total Payments in Oct 2015		£1,509.12

All above cheques drawn on The Co-operative Bank

Income Received

Signed

Clerk Date

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Source	Reason	Amount
Co-operative Bank Current	statement not in yet	£ -
Co-operative Bank 14 days	statement not in yet	£ -
Bank of Ireland	statement not in yet	£ -
CDC Precept Part 2		£ 7,896.96
Total Receipts for Sep 2015		£ 7,896.96

Explanatory Notes

1. Niall Campbell

Salary	Regular Gross	£358.16
	Total gross	£358.16
	Less Tax	-£71.60
	Net Salary	£286.56

Total to Niall Campbell £286.56

2. CDC Emptying dog bins £960.96

3. BDO External audit fee £120.00

4. Launton Lines Stdg order £110/mth from Sep, reduction missed cut-off date
Will be £110/mth from November onwards

Sep 2015

- c) To review, and if agreed, accept the completed Annual Return for 2014-5, with "Issues Arising" report from the auditor, previously circulated. Clerk to present plan to address the issue identified.
- d) Review and approve cashbook and bank reconciliation for Apr-June 2015, previously circulated
- e) Consider request for donation from Oxfordshire Assoc'n for the Blind, letter previously circulated
- f) Review progress report on the **Local Council Award Scheme**. Clerk to remind councillors about training records.

8) Planning

To consider the application below, and any other applications received from Cherwell District Council between the date of this agenda and the meeting.

a) Planning application to consider

- i. Application number: 15/01715/F
Applicant: Mr Keith Willsher
Proposal: Erection of single-story front extension to garage, dormer window to side of dwelling and four rooflights
Location: 25 Ancil Avenue Launton Bicester OX26 5DL
Deadline for comments: 16th October 2015

b) Planning decisions to note

- i. Application number: 15/00392/OUT
Applicant: Mr Richard Howson
Proposal: Erection of 8 detached houses, creation of informal open space
Location: OS Parcel 3235 and OS Parcel 5021, West of West End
Decision: Refused
- ii. Application number: 15/01618/AGN
Applicant: Miss Jane Hawes
Proposal: New agricultural building

- Location: OS Parcel 4088 adjoining and East of Old Police Cottage,
Station Road, Launton
Decision: Does not require prior approval
- iii. Application number: 15/01099/F
Applicant: P A Evans and Son
Proposal: Demolition and redevelopment of agricultural building to
create storage units
Location: Hare Leys farm, Poundon Road, Launton
Decision: Approval
- iv. Application number: 15/01514/TCA
Applicant: Mr George Moore
Proposal: Assorted tree works
Location: Bicester Heritage, Buckingham Road
Decision: No further comments re Notice of Intent

- c) **East West Rail** – Clerk and Chairman to report on progress of their investigations re goods vehicle problems. Clerk to provide update on traffic survey arrangements.
Council to decide response to consultation.
- d) **Rumours about plans for new housing between Station Road and Blackthorn Road** - review of any developments.
- e) **Possible joint committee with Caversfield Council re RAF Bicester planning applications** Clerk to report progress on development of the draft terms of reference, with latest OALC input.

9) Village Matters

- a) **Traffic calming plans in Station Road** – Clerk to report on conversations with Ralph Green and Geoff Barrell of OCC Highways, email previously circulated refers. **Council to decide** whether or not it endorses Option 3, with adjusted position of build-out, and modification to reflect new footpath either side of Yew Tree Farm entrance.
- b) **West End footpath.** Clerk to report on progress of this project and Council to consider OCC offer of a free-of-charge kissing gate and **decide** about installation cost.
- c) **Chairman to report on OCC proposals to devolve responsibilities to parishes.** To decide if Launton PC should assume some, or all, of these responsibilities.
- d) **Verge condition opposite Yew Tree Farm entrance** – Clerk to report on discussions with OCC Highways section which deals with adoption/taking over from builders.
- e) **Possible changes to Bicester car parks** – Clerk to report on his investigations of possible sale of car parks.
- f) **Council to decide its response to CDC proposed revised statements of Licensing Policy and Statement of Licensing Principles in relation to the Gambling Act 2005**, letters previously circulated.

10) Correspondence

- a) **Correspondence received for action (sent by email)**
i) **Council to decide its response to CDC proposed revised Statements of Licensing Policy and Licensing Principles in relation to the Gambling Act 2005**
- b) **Correspondence received for information (sent by email)** – covered above

11) Reports

- a) Chairman's Report
b) Clerk's Report

12) Date of next meeting – Thursday 5th November 2015 at 7.30 in Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012