

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

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31st December 2015

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 7th January at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1) To receive and accept apologies for absence

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting.
(Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 3rd December, previously circulated

5) Reports from District and County Councillors

6) Finance and Governance

- To acknowledge scrutiny and acceptance of previously circulated bank statements.
- To confirm and approve expenditure for January and review income in December.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200473	Niall Campbell ¹	£286.56
200474	HMRC	£71.60
200475	Launton Church ²	£1,260.00
S/O	Launton Lines	£110.00
Total Payments in Jan 2016		£1,728.16

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	No interest	£0.00
Co-operative Bank 14 days	Statement not in yet	£0.00
Bank of Ireland	Statement not in yet	£0.00
Total Receipts for Dec 2015		£0.00

Explanatory Notes

1. Niall Campbell

Salary	Regular Gross	£358.16
	Total gross	£358.16
	Less Tax	-£71.60
	Net Salary	£286.56

2. The Assumption of the Blessed Virgin Mary, Launton	Grant towards grass-cutting of churchyard as agreed at December PC meeting	£1,260.00
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c) **Recruitment of new Clerk** – Clerk and other members of the selection panel to report progress and planned timetable.

d) **Discussion about budget and decision about level of precept for 2016/7** – documents from Clerk and email from Paul Sutton of CDC previously circulated refer.

7) Planning

a) Planning applications to consider

- i. Application number: 15/02071/F
Applicant: Mr Paraas Patel
Proposal: Extension and alterations to existing shop and flat to create a larger shop and 3 No flats; demolish existing commercial garage and construct new dwelling
Location: Londis 36 Bicester Road Launton
- ii. Application number: 15/02177/TPO
Applicant: Mrs M Fowler
Proposal: Fell 1 No Beech tree – subject to TPO 1/1981
Location: Old Rectory Bicester Road Launton
- iii. Application number: 15/02204/F
Applicant: MDD Design Ltd
Proposal: First floor side dormer extension to increase floor space
Location: 23 Ancil Avenue Launton

b) Planning decisions to note

- i. Application number: 15/02011/F
Applicant: Mr John Mackman
Proposal: Single storey rear extension
Location: 47 Sherwood Close Launton
Decision: Approved
- ii. Application number: 15/01806/F
Applicant: Mr Jon Spinage c/o MDD Design Ltd
Proposal: Erection of two dormers and insertion of three roof lights to roof slope
Location: 10 Woodland Close Launton
Decision: Approved

c) **East West Rail** – Clerk and Chairman to report on progress of their investigations re goods vehicle problems. Carry forward to February meeting. Traffic survey to be arranged once Launton Road roadworks are completed.

- d) **Rumours about plans for new housing between Station Road and Blackthorn Road** - review of any developments.
- e) **Possible joint committee with Caversfield Council re RAF Bicester planning applications** Clerk to report progress at February meeting, after discussion with Caversfield Clerk.

8) Village Matters

- a) **Traffic calming plans in Station Road** –Clerk to report on response from Ralph Green.
- b) **OCC proposals to devolve responsibilities to parishes.** Clerk and Chairman to report on specific actions required to progress this with OCC.
- c) **Possible changes to Bicester car parks** – Carry forward to February meeting.
- d) **Village Spring Clean-up** – emails from Katharine Harbison of Launton WI and Caroline Croghan of CDC refer. **Decision required about date**

9) Correspondence

- a) **Correspondence received for action (sent by email)**
 - i) Internal audit arrangements in future years – email from Jan Gosset of OALC refers. **Decision required** if Launton PC wishes to opt out of new group arrangement.
 - ii) Request from Rev Mathew for the Parish Council to nominate two trustees to the *Launton Relief in Need* charity.
- b) **Correspondence received for information (sent by email)**
 - i) HWRC Strategy Cabinet report
 - ii) Rural Services Network newsletter 23 December
 - iii) Rural Economy Spotlight
 - iv) Public Sector Exec Online – IFS report on council cuts in 2016
 - v) OALC member bulletin for December
 - vi) TVERC winter bulletin
 - vii) SLCC newsletter
 - viii) Public Sector Exec Online – “Whitehall could take back devolved budgets without consent”
 - ix) OALC member bulletin for November
 - x) Rural Transport report from Rural Vulnerability Service
 - xi) OALC training programme for 2016
 - xii) Community Information Network, meeting report
 - xiii) Viridor Ardley Community Liaison Group agenda

10) Reports

- a) Chairman’s Report
- b) Clerk’s Report

11) Date of next meeting – Thursday 4th February 2016 at 7.30 in Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012