

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Niall Campbell

New Cottage
Station Road
Launton
OX26 5DS
Tel: 01869 247736

27th August 2015

E-mail: clerk@launton-pc.gov.uk

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 3rd September at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1) To receive and accept apologies for absence

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting.
(Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 6th August, previously circulated

5) Annual review

To review, and if agreed, to approve the revised versions of the following documents, previously circulated:

- a) The Council's Complaints Policy and Procedure
- b) The Council's Freedom of Information Policy

6) Asset Management

To review, and if agreed, approve Clerk's revised asset register and asset management plan, incorporating comments at meeting on June 4th.

7) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
 - b) To confirm and approve expenditure for September and review income during August.
- Note that the Launton Lines standing order will be doubly reduced in October to reflect the August PC decision to reduce the grant to £110 per month.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200459	Niall Campbell ¹	£286.56
200460	HMRC	£71.60
S/O	Launton Lines	£150.00
Total Payments in	Sep 2015	£508.16

Signed

Clerk Date

Page 1 of 3

All above cheques drawn on The Co-operative Bank

Note that cheques 200456, 200457 and 200458 for £738.00, £126.00 and £420.00 respectively were drawn in August as approved at August meeting - for Island Pond Wood grass-cutting, OALC planning training courses and as a donation to Launton Chapel

Income Received		
Source	Reason	Amount
Co-operative Bank Current	Interest	nil
Co-operative Bank 14 days	statement not in yet	
Bank of Ireland	statement not in yet	
Total Receipts for Aug 2015		nil

Explanatory Notes

1. Niall Campbell

Salary	Regular Gross	£358.16
	Total gross	£358.16
	Less Tax	-£71.60
	Net Salary	£286.56
	Total to Niall Campbell	£286.56

- c) Review progress report on the **Local Council Award Scheme**

8) Planning

To consider the applications below, and any other applications received from Cherwell District Council between the date of this agenda and the meeting.

a) Planning applications to consider

i. Pre-Order consultation

To divert Launton Footpath No. 17

To enable the development foreseen around the Maria Malaband care home, as described in Planning Application 15/0102/OUT

Deadline for comments: 23 September 2015

ii. Notification number: 15/01514/TCA

Applicant: Mr George Moore

Proposal: Assorted tree works, all highlighted in green for action withing 6 months in the tree survey

Deadline for comments: 11 September 2015

b) Planning decisions to note

i. Application number: 15/00451/F

Applicant: Ms A, Ms A and Mr T Cox

Proposal: Erection of 3 no dwellings

Location: Old Coach Cottage, Station Road, Launton

Decision: Permission

- ii. Application number: 15/01195/F
Applicant: Mr and Mrs A Blake
Proposal: Erection of single-storey rear extension
Location: Station Cottage, Station Road, Launton
Decision: Permission

- c) **East West Rail** – Clerk and Chairman to report on progress of their investigations re goods vehicle problems. Councillor Fox has made provisional arrangements to hire the necessary equipment to re-run the previous survey, once the London Road level crossing re-opens.
d) **Rumours about plans for new housing between Station Road and Blackthorn Road** - review of any developments.
e) **Possible joint committee with Caversfield Council re RAF Bicester planning applications** To discuss draft terms of reference, previously circulated.

9) Village Matters

- a) **Traffic calming plans in Station Road** – Clerk to report on conversations with Ralph Green and Geoff Barrell of OCC Highways.
b) **Litterbins** – Clerk to report on the communications channel if they need to be emptied.
c) **Verge condition opposite Yew Tree Farm entrance** – Clerk to report on discussions with OCC Highways section which deals with adoption/taking over from builders.
d) **Possible changes to Bicester car parks** – Clerk to report on his investigations of possible sale of car parks.

10) Correspondence

- a) **Correspondence received for action (sent by email)**
i) OCC consultation on household waste recycling centres
ii) Town and Parish Councils event – OCC invitation
iii) Request for agenda items for next CDC Parish Liaison Meeting
iv) Possible application for “Resilience” grants
v) OCC Minerals and Waste Plan consultation
vi) Response to questionnaire re future of Wild Oxfordshire
b) **Correspondence received for information (sent by email)**
i) Rural Services Network spotlight on young people
ii) Rural Services Network weekly digest dated 24 August
iii) Invitation to AgeUK Community Information Network event
iv) Hinterland newsletter dated 21 August
v) Note from our MP, Victoria Prentis, of her contact details
vi) Two documents from CAB about Pensionwise

11) Reports

- a) Chairman’s Report
b) Clerk’s Report

12) Date of next meeting – Thursday 1st October 2015 at 7.30 in Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012