

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Niall Campbell

New Cottage
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Launton
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31st July 2015

E-mail: clerk@launton-pc.gov.uk

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 6th August at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1) To receive and accept apologies for absence

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting.
(Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 16th July, previously circulated

5) 2014/5 year end

To consider, and if agreed, to approve the Local Councils' Annual Return for year ended 31st March 2015 for Launton PC previously circulated, including the:

- a) Accounting Statement for Launton PC
- b) Annual Governance Statement for Launton PC year ended 31st March 2015
- c) Annual Internal Audit Report to Launton PC

6) Annual review

To review, and if agreed, to approve the revised version of the following documents, previously circulated:

- a) The Council's Complaints Policy and procedure
- b) The Council's Freedom of Information Policy

7) Asset Management

To review, and if agreed, approve Clerk's revised asset register and asset management plan, incorporating comments at meeting on June 4th

8) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for August and review income during July.

Monthly Payment and Receipts Summary

Payments for approval

Signed

Clerk Date

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Cheque No	Payee	Amount
200452	Niall Campbell ¹	286.56
200453	HMRC	71.6
200454	BBS ²	4.39
200455	Continental Landscapes ³	684
S/O	Launton Parish Hall	42
S/O	Launton Lines	150
Total Payments in Aug-15		1238.55

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	1.2
Co-operative Bank 14 days	statement not in yet	
Bank of Ireland	Interest	1.03
Total Receipts for Jul-15		2.23

Explanatory Notes

1. Niall Campbell

Salary	Regular Gross	358.16
	Total gross	358.16
	Less Tax	-71.6
	Net Salary	286.56
	Total to Niall Campbell	286.56

2. BBS Stationery for audit 4.39

3. Continental Landscapes Grass-cutting 684

July 2015

- c) **Island Pond Wood** – to consider request for grant towards grass-cutting costs, Bob Roberts email previously circulated refers
- d) **Launton Lines** – to receive a report into the finances of Launton Lines as agreed when the monthly contribution was increased in 2014
- e) **Launton Chapel** – to consider reinstating a donation in recognition of the Council's use of the chapel for meeting purposes
- f) Review Clerk's progress report on the **Local Council Award Scheme**

9) Planning

c) Planning application to consider

- i. Application number: 15/01195/F
Applicant: Mr and Mrs Blake
Proposal: Erection of single storey rear extension
Location: Station Cottage, Station Road, Launton OX26 5EH
Deadline for comments: extended by permission to 10 August
- ii. Application number: 15/01223/F
Applicant: Mr Daniel Cunningham
Proposal: Demolition of garage and erection of single storey extensions to side and rear
Location: 24 Ancil Avenue, Launton OX26 5DJ

d) Planning decisions to note

- i. Application number: 15/00179/TCA
Applicant: Mr Brian Pallet
Proposal: Various tree works
Location: RAF Bicester
Decision: Permission
- ii. Application number: 15/00186/TCA
Applicant: Mr Brian Pallet
Proposal: Various tree works
Location: RAF Bicester
Decision: Permission
- iii. Application number: 15/00595/F
Applicant: Mr John May
Proposal: Erection of one detached dwelling (part retrospective)
Location: OS Parcel 5021 West End Launton
Decision: Permission subject to conditions

e) **East West Rail** – Clerk and Chairman to report on progress of their investigations re large goods vehicle problems. Council to consider quotation previously circulated for hire of a traffic recorder and decide whether or not to hire it to make a survey.

f) **Rumours about plans for new housing between Station Road and Blackthorn Road**
Any Council action at the moment?

e) **Possible joint committee with Caversfield Council re RAF Bicester planning applications** Clerk to report on progress.

9) Village Matters

- a) **Traffic calming plans in Station Road** – to be carried forward to September meeting as Ralph Green is on leave and will be so next week.
- b) Commonwealth Flag Day – OALC **June** update previously circulated – should Launton take part?

10) Correspondence

- a) **Correspondence received for action (sent by email)**
 - i) Catherine Fulljames email about proposed diversion of Launton Footpath 4 near the level crossing on Charbridge Lane
 - ii) Peter Cox email about parking, and bank near Yew Tree Farm
 - iii) OALC members update (re training courses)
- b) **Correspondence received for information (sent by email)**
 - i) Thames Valley Police Open Day
 - ii) Adoption of Cherwell Local Plan Part One

11) Reports

- a) Chairman's Report
- b) Clerk's Report

12) Date of next meeting – Thursday 3rd September 2015 at 7.30 in Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012