

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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27 December 2017

Councillors: You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 4 January 2018 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

AGENDA

1. **To receive and accept apologies for absence**
2. **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
3. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
4. **Reports from District and County Councillors**
5. **To confirm the Minutes of the previous meeting held on 7 December 2017, previously circulated**
6. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
7. **Finance**
 - a. **To receive the Finance Report**
 - b. **To acknowledge scrutiny and acceptance of previously circulated bank statements**
 - c. **To consider the draft budget for 2018/19**
 - d. **To consider a request from St Mary's PCC for a support grant for the upkeep of the Churchyard**
 - e. **To consider setting up a Direct Debit to pay the ICO annual renewal fee**
 - f. **To agree to the Clerk receiving an additional spine point pay rise for the completion of her Certificate in Local Council Administration**
 - g. **To consider and approve invoices for payment itemised on the Payment Schedule**

8. Governance

a. General Power of Competence

- i. To agree that the Parish Council meets the criteria for eligibility (two thirds elected members and CiLCA qualified Clerk)
- ii. To agree to adopt the General Power of Competence

b. To consider further the Launton Village Fête Management Document

c. To discuss and consider the adoption of the revised Standing Orders

9. Planning

a. Planning applications – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted between the circulation of this agenda and the meeting

- i. Application No: 17/02331/F
Applicant's Name: Mr and Mrs Hill
Proposal: Single storey front and rear extension, first floor rear extension. New boundary walls, windows & doors.
Location: 9 Chestnut Close, OX26 5DE
- ii. Application No: 17/02324/F and 17/02325/LB
Applicant's Name: Mr Jonathan Byron
Proposal: To install air source heat pump as sole supply for heating in annexe
Location: Greyhound House Bicester Road, OX26 5DQ
- iii. Application No: 17/02319/M56
Applicant's Name: Mrs Shirley Johnson
Proposal: Change of use from post office to residential dwelling
Location: Post Office and Stores, Sherwood Close, OX26 5DR
- iv. Application No: 17/02475/F
Applicant's Name: Mr & Mrs Ames
Proposal: Replacement roof to main house. Flat roof to existing dining room.
Garage conversion
Location: Avalon, 12 Blackthorn Road, OX26 5DA

b. Notice of Decision – to note

- i. Application No: 17/0200000/OUT
Applicant's Name: Howson
Proposal: Erection of 3 No dwellings (revised scheme of 17/01234/OUT
Location: Jack Barn, West End, OX26 5DG
Outline permission for development subject to conditions

10. Village Matters

- a. **Parish Hall Lease** – to receive an update
- b. **East / West Rail** – to receive an update
- c. **20mph zone** – to receive a report from the 'walk-about' meeting with Cllr Ian Corkin and the Highways Officer and to consider a further response

11. Parliamentary Boundary Commission – to note the submission made to the consultation

12. Training

- a. **Clerk CiLCA Course** – to receive an update

13. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

14. Reports from Meetings

15. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

16. Date of next meeting – Thursday 1 February 2018 at 7.30pm in Launton Parish Hall.



Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012