

# LAUNTON PARISH COUNCIL

Parish Clerk  
Caroline Dunn

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Launton  
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29<sup>th</sup> January 2016

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 4<sup>th</sup> February at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

## Agenda

### 1) To receive and accept apologies for absence

### 2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting.  
(Please refer to the notes at the end of agenda)

### 3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

### 4) To confirm the minutes of the previous meeting on 7<sup>th</sup> January, previously circulated

### 5) Reports from District and County Councillors

### 6) Finance and Governance

- To acknowledge scrutiny and acceptance of previously circulated bank statements.
- To confirm and approve expenditure for January and review income in December.

#### Monthly Payment and Receipts Summary

##### Payments for approval

| Cheque No                  | Payee                             | Amount  |
|----------------------------|-----------------------------------|---------|
| 200476                     | Niall Campbell <sup>1</sup>       | £286.56 |
| 200477                     | HMRC                              | £71.60  |
| 200478                     | Launton Lines top-up <sup>2</sup> | £40.00  |
| 200479                     | SLCC subscription                 | £103.00 |
| 200480                     | BBS <sup>3</sup>                  | £49.98  |
| S/O                        | Launton Lines                     | £110.00 |
| Total Payments in Feb 2016 |                                   | £661.14 |

All above cheques drawn on The Co-operative Bank

##### Income Received

| Source                    | Reason               | Amount |
|---------------------------|----------------------|--------|
| Co-operative Bank Current | No interest          | £0.00  |
| Co-operative Bank 14 days | Statement not in yet | £0.00  |

Signed

Clerk Date

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|                             |                      |       |
|-----------------------------|----------------------|-------|
| Bank of Ireland             | Statement not in yet | £0.00 |
| Total Receipts for Jan 2016 |                      | £0.00 |

### Explanatory Notes

|                                                     |               |         |
|-----------------------------------------------------|---------------|---------|
| 1. Niall Campbell                                   |               |         |
| Salary                                              | Regular Gross | £358.16 |
|                                                     | Total gross   | £358.16 |
|                                                     | Less Tax      | -£71.60 |
|                                                     | Net Salary    | £286.56 |
| 2. Final correction re adjustment to standing order |               | £40.00  |
| 3. Printer toner                                    |               | £49.98  |

**Jan 2016**

c) Bob Roberts to meeting re: Island Pond Wood grass cutting

## 7) Planning

### a) Planning applications to consider

- i. Application number: 15/02340/LB & 15/02339/F  
Applicant: Bicester Heritage Limited  
Proposal: Extension, alteration and change of use of Building 89 (The Guardhouse) from sui generis MOD use to A3 restaurant.  
Location: Buidling 89 Guard and Fire Party House RAF Bicester  
Buckingham Road Bicester
- ii. Application number: 15/02306/F  
Applicant: Mr Ashley Payne  
Proposal: Proposed single storey rear extension and loft conversion  
Location: 26 Ancil Avenue Launton Bicester OX26 5AE
- iii. Application number: 16/00024/TCA  
Applicant: Mr George Moore GCK Treeworks Unit 12 The Piggery  
Easton Maudit Wellingborough Northants  
Proposal: Removal of trees for a proposed car park for café (trees to be removed to allow for café and car parking area) 10 trees all numbered  
Location: Bicester Heritage Cuckingham Road Bicester
- iv. Application number: Not applicable  
Applicant: Network Rail (NR)  
Proposal: Diversion of footpath from level crossing route across the London North West railway track to tunnel under bridge 195m southeast of existing crossing.  
Location: Railway lines on the boarder of Launton and Ambrosden Parish Councils
- v. Application number: 15/02348/F  
Applicant: Mr Chris Boden  
Proposal: Constructino of new electricity sub-station and access off Skimmingdish Lane  
Location: Bicester North Sub Station Skimmingdish Lane Caversfield Oxfordshire

**b) Planning decisions to note**

- i. Application number: 15/02204/F  
Applicant: MDD Design Limited  
Proposal: First floor side dormer extension to increase floor space  
Location: 23 Ancil Avenue Launton Bicester OX26 5DL  
Decision: Approved

- c) **Local plan part 2** To be raised at the March meeting, but to highlight a public consultation which is being held on Wednesday 24<sup>th</sup> February 6-8pm in Bicester.
- d) **East West Rail** – Clerk and Chairman to report on progress of their investigations re: goods vehicle problems. Traffic survey to be arranged.
- e) **Possible joint committee with Caversfield Council re RAF Bicester planning applications** Clerk to report on discussion with Caversfield Clerk.

**8) Village Matters**

- a) **OCC proposals to devolve responsibilities to parishes.** Clerk and Chairman to report on specific actions required to progress this with OCC.
- b) **Village Spring Clean-up** - Clerk to report.
- c) **Playpark obstruction of footpath** - Clerk to report on action taken.

**9) Correspondence**

- a) **Crossroads potential hazards** - Are we able to assist Pat Mitchell.
- b) **The Queen's 90<sup>th</sup> Birthday celebrations** – letter from The Acting Bishop of Oxford.
- c) **Safety Bollard/Barrier besides Costcutter** – letter received from Mrs Jeanne Walker.
- d) **GOMOL Launton Lines Article** – Clerk to report
- e) **Correspondence received for action (sent by email)**
  - i) Invitation to Spring 2016 Partnership Meetings
  - ii) Rural Neighbourhood Meeting 16<sup>th</sup> March
  - iii) Launton, A Plan – Update from Fiona Mullins
- f) **Correspondence received for information (sent by email)**
  - i) Mental Health Services in Oxfordshire
  - ii) Community First, Oxford at a Glance

**10) Reports**

- a) Chairman's Report
- b) Clerk's Report –
  - i) Storage solutions
  - ii) Elections – Clerk Briefing 15<sup>th</sup> February 6pm

**11) Date of next meeting** – Thursday 3<sup>rd</sup> March 2016 at 7.30 in Launton Parish Hall

**Notes on declarations of interest.**

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012