

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Niall Campbell

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10th July 2015

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Chapel on Thursday 16th July at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1) To receive and accept apologies for absence

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting.
(Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 25th June, previously circulated

5) 2014/5 year end

To review the Clerk's progress towards production of the Local Councils' Annual Return for year ended 31st March 2015 for Launton PC including the:

- a) Accounting Statement for Launton PC
- b) Annual Governance Statement for Launton PC year ended 31st March 2015
- c) Annual Internal Audit Report to Launton PC

6) Annual review

To review the following documents, previously circulated (taking note of revisions to OALC/SLCC templates):

- a) The contracts held by the Council
- b) The Council's Complaints Policy and procedure
- c) The Council's Freedom of Information Policy – noting new rules re. recording Council meetings

7) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for July and review income during June.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200444	Niall Campbell ¹	286.56

Signed

Clerk Date

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200445	HMRC	71.6
S/O	Launton Lines	150
Total Payments in	July 2015	508.16

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Ngiro220515	TBC ²	757.78
Co-operative Bank		
Current	Interest	2.01
Co-operative Bank 14 days	Interest	0
Bank of Ireland	Interest	1.03
Total Receipts for	June 2015	760.82

Explanatory Notes

¹. Niall Campbell

Salary	Regular Gross	358.16
	Total gross	358.16
	Less Tax	71.6
	Net Salary	286.56
	Total to Niall Campbell	286.56

² Ngiro	Clerk investigating	757.78
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June 2015

8) Planning

a) Planning application to consider

- i. Application number: 15/01099/F
- Applicant: P A Evans and Son
- Proposal: Demolish and redevelop part of agricultural building to create five storage units (B8)
- Location: Hare Leys Farm, Poundon Road, Launton Bicester

Deadline for comments: 26 July 2015

b) Planning decision to note

- i. Application number: 15/00523/F
- Applicant: Bicester Heritage
- Proposal: Change of use from MOD to B1(c) light industrial use
- Location: Building 119 FFMT Shed, RAF Bicester

Decision: Permission for development subject to conditions

c) **East West Rail** – Clerk and Chairman to report on progress of their investigations re large goods vehicle problems. Discussion of feasibility of a new traffic survey and other actions the Council might take to reduce the impact on the parish.

d) **Rumours about plans for new housing between Station Road and Blackthorn Road**

Any Council action at the moment?

e) **Possible joint committee with Caversfield Council re RAF Bicester planning applications**

Clerk to report on progress.

f) Bicester Garden Town and surrounding villages

Councillors Sanders and Foster to report on the meeting they attended

9) Village Matters

- a) Traffic calming plans in Station Road – should the Council be taking any action at this stage to look for more funding, noting comment from Peter Cox about Ralph Green possibly being open to an approach from the Council.

10) Correspondence

a) Correspondence received for action (sent by email)

- i) Letter from John Boulton
- ii) OCC consultation about subsidised bus services
- iii) Parish Council involvement in planning discussions about larger developments – email discussion among councillors and message from Tom McCullough refers

b) Correspondence received for information (sent by email)

- i) Email from Cynth Napper
- ii) OALC update
- iii) Rural Economy newsletter

11) Reports

- a) Chairman's Report
- b) Clerk's Report

12) Date of next meeting – Thursday 6th August 2015 at 7.30 in Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012