

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Niall Campbell

New Cottage
Station Road
Launton
OX26 5DS
TEL: 01869 247736

1st May 2015

E-mail: clerk@launton-pc.gov.uk

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Chapel on Thursday 7th May at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1) **Election of Chairman**
- 2) **Election of Vice Chairman**
- 3) **To receive and accept apologies for absence**
- 4) **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting.
(Please refer to the notes at the end of agenda)
- 5) **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.
- 6) **To confirm the minutes of the previous meeting on 2nd April, previously circulated**
- 7) **Report from Cherwell District Councillor for Launton**
- 8) **Report from Oxfordshire County Councillor for Launton**
- 9) **Cynth Napper from Wild Oxfordshire will speak about parish biodiversity.**
- 10) **Finance and Governance**
 - a. To acknowledge scrutiny and acceptance of previously circulated bank statements.
 - b. To confirm and approve expenditure for May and review income during April

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200444	Niall Campbell ¹	£286.56
200445	HMRC	£71.60
S/O	Launton Lines	£150.00
Total Payments in May-15		£508.16

All above cheques drawn on The Co-operative Bank

Signed

Clerk Date

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Income Received

Source	Reason	Amount
CDC	New Homes grant	£527.00
CDC	Precept Part One	£8,553.05
Co-operative Bank Current	Interest	£0.87
Co-operative Bank 14 days	Statement not received	£0.00
Bank of Ireland	Statement not received	£0.00
Total Receipts for	Apr-15	£9,080.92

- c. Clerk to report on quotes for insurance renewal – three-year agreement expires in May.
- d. Clerk and Councillor Foster to report on their review of the requirements of the Local Council Award Scheme.

11) Planning**a) Planning applications to consider**

- i. Number: 15/00451/F
Applicant: Mr and Mrs A & T Cox
Proposal: Erection of three dwellings
Location: Old Coach Cottage, Station Road, Launton

Deadline for comments: (extended by permission) 08 May 2015

- ii. Number: 15/00457/F
Applicant: Mr Paul Davis
Proposal: Erection of 2 three-bed dwellings (resubmission of 14/00092/F)
Location: Land adjacent to No 6 Blenheim Drive, Launton

Deadline for comments: (extended by permission) 08 May 2015

- iii. Number: 15/00488/F
Applicant: Mrs Helen Beard
Proposal: Garage conversion
Location: 17 Sherwood Close, Launton

Deadline for comments: (extended by permission) 08 May 2015

- iv. Number: 15/00523/F
Applicant: Bicester Heritage Ltd
Proposal: Change of use from *sui generis* MOD to B1(c) with alterations and landscaping
Location: Building 119 FFMT Shed RAF Bicester

Deadline for comments: 18 May 2015

- v. Number: 15/00527/ADV
Applicant: Maria Malaband Care Group
Proposal: 5 non-illuminated signs
Location: Wydham Hall, Allotment Way, Launton, Bicester OX26 5DF

Deadline for comments: 08 May 2015

- vi. Number: 15/00595/F
 Applicant: Mr John May
 Proposal: Erection of one new detached dwelling (part retrospective)
 Location: OS Parcel 5021 West End Launton

Deadline for comments: 29 May 2015

b) Planning decisions to note

- (i) Number: 15/00261/F
 Applicant: Carol Brady & Nigel Brooks
 Proposal: Rear & side extension, loft conversion, front extension etc
 Location: 21 Ancil Avenue Launton OX26 5DL

Decision: Permitted

- (ii) Number: 15/00081/CTA
 Applicant: GCK Treeworks
 Proposal: Fell tree in conservation area
 Location: RAF Bicester

Decision: Notice of Intent – CDC has no comment

- (iii) Number: 15/00388/F
 Applicant: Mr B Walker
 Proposal: Two-storey side and single storey rear extensions
 Location: 2 Bicester Road Launton OX26 5DP

Decision: Permitted

- b) **East West Rail** – Agree council's response to email follow-up to meeting with Peter Cox and East-West Rail on March 19th to discuss footpath diversion plans, email previously circulated.
- c) **Rumours about plans for new housing between Station Road and Blackthorn Road** – discussion of facts insofar as they are known to councillors, and what if anything should the council do at this point.

9) Village Matters

- a) Possible Parish Transport Representative –Clerk to report on responses to piece in Launton Lines
- b) Pavement and other works at the crossroads – discussion of the consequences and what should the council do?
- c) Yew Tree Farm – discussion of Councillor Thompson's letter about verge damage, previously circulated
- d) Damaged Launton sign at entry to the village on Station Road -whose responsibility?
- e) Damaged crossroads sign – whose responsibility?
- f) Chairman and Clerk to report on Annual Parish Meeting
- g) Council noticeboard near the war memorial – what can be done to smarten it up?
- h) Traffic calming plans in Station Road – should the council be taking any action at this stage to look for more funding?
- i) West End Footpath – what action in light of latest news about grant applications – emails previously circulated.

- j) Launton Lines – to note changes to editorial arrangements. Probably no action for the council but this is an important communications channel for reaching the residents of Launton.

10) Council domain and website

Clerk to report progress.

11) Correspondence

- a) Correspondence received for action (sent by email)
 - All covered elsewhere in the agenda including comments on planning applications and the rumours about possible new large housing development
- b) Correspondence received for information (sent by email)
 - i) Viridor Ardley Landfill and ERF Liaison Group Minutes
 - ii) Rural Services Network News, for info
 - iii) Rural Opportunities Bulletin for info
 - iv) Hinterland - Rural intelligence from behind the headlines - Friday, 10 April, 2015, for info
 - v) OALC March Members Update
 - vi) Viridor Ardley Liaison Group, for info

12) Reports

- a) Chairman's Report
- b) Clerk's Report

13) Date of next meeting – Thursday 4th June 2015, in Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012