

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 3 members of the public attended the meeting.

Minutes of the meeting held on Thursday 1st September 2016 at 7.30pm in Launton Parish Hall

Present: Councillors: Mr Chris Fox, Mr Bobby Clements, Ms Jeanne Walker, Ms Lizzie Chisholm and Mr Simon Turner, Chairman.

In attendance: The Clerk, Mrs Caroline Dunn.

1) To receive and accept apologies for absence

Apologies were received from Councillors: Ms Lesley Thompson, Mr Ed Sanders and Mr David Hughes (CDC).

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 4th August, previously circulated

Proposed: Councillor Fox
All in favour

Seconded: Councillor Clements
Motion carried

5) Reports from District and County Councillors

There were none.

6) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for September and review income in August.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200559	Caroline Dunn	£347.32
2. 200560	HMRC	£86.80
3. 200561	Continental Landscapes Ltd	£228.00
4. 200562	K Ozog	£115.00
5. 200563	T L Jenkins	£596.00
S/O	Launton Lines	£110.00
Total Payments in	September 2016	£1,483.12

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Statement not in yet	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Statement not in yet	£0.00
Total Receipts for	August 2016	£0.00

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. Village grass cutting	£228.00
4. Varnishing village noticeboards	£115.00
5. Spraying and clearing of refuge along Station Road	£596.00

August 2016

Proposed: Councillor Turner All in favour	Seconded: Councillor Fox Motion carried
c) Oxfordshire Together – Section 101 Legal Agreement for signing (previously circulated).	
Proposed: Councillor Fox All in favour	Seconded: Councillor Clements Motion carried

7) Planning

a) Planning applications to consider

- i. Application No: 16/01487/F
Applicant's Name: Mr Paul Davis
Proposal: Variation of conditions 2 (plans), 3 (design details) and 5 (material and finishes) of 16/00417/F.
Location: Land adjacent to 6 Blenheim Drive, Launton
Decision: No objections or comments

Proposed: Councillor Turner All in favour	Seconded: Councillor Fox Motion carried
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- ii. Application No: 16/01523/F
Applicant's Name: Mr Barry Tyrrell
Proposal: Addition of a dormer window on the front elevation to match an existing dormer window and internal alterations.
Location: Old Timbers, 62 West End, Launton, OX26 5DG
Decision: No objections or comments

Proposed: Councillor Fox All in favour	Seconded: Councillor Clements Motion carried
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- iii. Application No: 16/01524LB
Applicant's Name: Mr Barry Tyrrell
Proposal: As above, and to provide three private bedrooms instead of three open sleeping areas and an additional shower room and reverse the staircase to second floor.
Location: Old Timbers, 62 West End, Launton, OX26 5DG
Decision: No objections or comments

Proposed: Councillor Fox All in favour	Seconded: Councillor Clements Motion carried
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b) Planning appeal against refusal

- i. Application No: 16/00657/OUT
Applicant's Name: R Howson
Proposal: Erection of 2 dwellings – re-submission of 15/02006/OUT.
Location: Jack Barn, West End, Launton, OX26 5DG
Appeal Reference: APP/C3105/W/16/3152571
Appeal Start Date: 17 August 2016

c) Planning decisions to note

- i. Application No: 16/00889/F
Applicant's Name: Mr Jonathan Byron
Proposal: Alterations to annexe building to include raising roof.
Location: Greyhound House, Bicester Road, Launton, OX26 5DQ
Decision: **Granted**
- ii. Application No: 16/00890/LB

Applicant's Name: Mr Jonathan Byron
Proposal: Alterations to annexe building to include raising roof.
Location: Greyhound House, Bicester Road, Launton, OX26 5DQ
Decision: **Granted**

iii. Application No: 16/01113/ADV
Applicant's Name: Albion Land Ltd
Proposal: Non-illuminated raised V board advertising - retrospective
Location: Land north east of Skimmingdish Lane, Launton
Decision: **Granted**

iv. Application No: 16/01161/F
Applicant's Name: Mrs Greta Walker
Proposal: Conversion of existing building into three bed detached dwelling. Replace existing triple garage with new on same footprint.
Location: 57 West End, Launton, OX26 5DG
Decision: **Refused**

d) **Local Enforcement Plan** – Distributed to all Councillors

8) Village Matters

- a) **Parish Hall Lease** – The Chairman reported that he had still not heard back from the PCC. A small group did manage to go through previous documents to see if they would still be relevant. It was suggested to the Chairman that perhaps the Parish Hall Lease working party should be made up from the members of the PHIP committee which has representatives from all bodies required to push through a lease agreement.
- b) **Maintenance of Shrubberies in Sherwood Close and The Glades** – The Clerk informed the Council that Mr Phil Bradford had provided a very competitive quote for this work which was to be carried out on the 3rd September (which it duly was).
- c) **Bus Shelters** – The Clerk will look into the expense of providing small bins and seating in all three of the Launton's bus shelters.
- d) **Traffic Concerns at Crossroads** – Following a number of emails and comments from villagers the issue of improving safety at the crossroads was discussed. The Chairman informed the Council that these concerns have been raised many times over the years and all options have been looked into by OCC Highways. For various reasons all have been discounted, however the Clerk will approach Highways again to see if a solution can be found.
- e) **Overgrown & Damaged trees** – The Clerk has so far received one quote to cut back the silver birch in The Glades and remove two fallen branches in The Poplars. It was felt that this quote was quite high for the work required and therefore the Clerk is to approach two further tree surgeons to see if a more competitive quote can be found.
- f) **Community First Oxfordshire** – The Chairman explained to the new Councillors the difference between a Community and a Neighbourhood Plan, as well as the arguments for having either for Launton. The Clerk will find out what funding is available for a potential Neighbourhood Plan and Councillor Fox will contact the former Thame Clerk for information on the plan they produced. The Councillors were advised to read all relevant literature so that a decision on whether to do a Neighbourhood Plan for Launton could be made at next month's meeting.

9) Correspondence

- a) **Correspondence received for action** – see Village Matters
- b) **Correspondence received for information** – there were none

10) Reports

- a) **Chairman's Report**
The Chairman reported that he had represented the Council at the funeral of Brigadier Salmon.
- b) **Clerk's Report**
- The Chairman clarified the difference between Village Matters and Correspondence Received for Action.

- A Cupboard clearing date has been arranged for 27th October.
- The damaged village road signs, which were first reported by the Clerk in February, should have been fixed in August but OCC Highways said this had to be postponed for budgetary reasons, and as yet there is no date for when this work will be carried out.
- Mr Deeley has cleared the obstructing brambles from in front of the 30 mph warning sign on Bicester Road when entering the village from the bridge.

11) Date of next meeting – Thursday 6th October 2016 at 7.30 in Launton Parish Hall.

The meeting closed at 8.36pm

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012