

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 4 members of the public attended the meeting.

Minutes of the meeting held on Thursday 7th September 2017 at 7.30pm in Launton Parish Hall

Present: Councillors: Mrs Lizzie Chisholm, Mr Bobby Clements, Mr Ed Sanders, Mrs Lesley Thompson, Mr Simon Turner (Chairman) and Mrs Jeanne Walker.

In attendance: The Clerk, Mrs Caroline Dunn and Councillor David Hughes (CDC).

1) To receive and accept apologies for absence

Apologies were received from Councillors: Mr Chris Fox (Vice-Chairman), Mr Ian Corkin (OCC & CDC) and Mr Tim Hallchurch (CDC).

2) To Receive any Declarations of Interest in items on the agenda

There were none.

3) To facilitate public participation with regard to items on the agenda

There were none.

4) To confirm the minutes of the previous meeting on 3rd August 2017, previously circulated – these were confirmed.

Proposed: Councillor Sanders
All in favour

Seconded: Councillor Turner
Motion Carried

5) Reports from District and County Councillors

Councillor David Hughes (CDC) gave the Council a brief updated on District Council business and thanked Launton Parish Council for responding with great consideration to the many consultations that have been carried out recently.

6) Finance and Governance

a) To acknowledge scrutiny and acceptance of previously circulated bank statement – these were reviewed and accepted.

b) To confirm and approve expenditure for September and review income in August.

**Monthly Payment and Receipts Summary
Payments for
approval**

Cheque No	Payee	Amount
1. 200532	Caroline Dunn	£347.32
2. 200533	HMRC	£86.80
3. 200534	C Dunn Expenses	£376.54
4. 200535	Glasdon UK Ltd	£299.29
5. 200536	Calber Facilities Management Ltd	£470.40
6. 200537	K Ozog	£165.00
7. 200538	T L Jenkins Landscaping Services	£276.00
S/O	Launton Lines	£110.00
Total Payments in	September 2017	£2,246.13

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Island Pond Wood Limited	Purchase of benches	£2.00
Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest	£1.09
Total Receipts for	August 2017	£3.09

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. C Dunn - Expenses claim for phone, stamps, petrol and overtime.	£376.54
4. Lockable dog waste bin	£299.29
5. Grass cutting in village twice	£470.40
6. Re-varnish wooden bus shelter	£165.00
7. Clearing weeds from refuge on Station Road	£276.00

Proposed: Councillor Turner

All in favour

Seconded: Councillor Walker

Motion Carried

N.B. It was noted, after the meeting closed, that the Clerk's expenses and T L Jenkins cheques were incorrect and have now been adjusted, please note that the expenditure for September was actually less than agreed.

c) **Costs Associated with Parish Hall Lease** – please refer to Village Matters item 8)a).

d) **Recruitment of new Clerk** – The Clerk reported that interviews had been set up for the morning of the 15th September in the Parish Hall and it is hoped that a new Clerk will be in place for next month's meeting.

e) **Replacement option for funds from Bank of Ireland** – Following a previously circulated email from Northamptonshire Credit Union (NCU) the Clerk reported that she had emailed James Richards at NCU asking him for an example of the amount of "dividend" that was paid out in previous years. This would allow the Council to make a comparison with local banks before deciding where to move the funds from the Bank of Ireland to. To date the Clerk had received no response.

7) Planning

a) Planning applications to consider

- i. Application No: 17/01712/REM
Applicant's Name: Albion Land Ltd
Proposal: Reserved matters to 15/01012/OUT – Phases 2b and 3a which has been split into 2 plots for the purposes of delivery (referred to as plots 2 and 3). This application relates to Plot 2.

Location: Land North East of Skimmingdish Lane, Launton
Decision: **No objection but commented** – We are disappointed to note that the buildings are all going to be large grey drab industrial buildings and warehouses and not the proper offices and employment units we were hoping for. We would also like it noted that the height of the buildings is specified as AOD (Above Ordnance Datum) which doesn't make establishing the "true" height of the buildings very clear.

Proposed: Councillor Sanders

All in favour

Seconded: Councillor Chisholm

Motion Carried

b) Withdrawal of Planning applications

- i. Application No: 17/01131/OUT
Proposal: Erection of 2 three-bedroomed dwellings
Location: Crossways, Blackthorn Road, Launton, OX26 5DA

c) Notice of Decision

- i. Application No: 17/01173/OUT
Applicant's Name: Manor Oak Homes
Proposal: OUTLINE – Development of up to 72 dwellings with associated large area of public open space. All matters reserved except of access.
Location: OS Parcel 4846 south east of Launton Road and north east of sewage works, Blackthorn Road, Launton
Decision: Refused
- ii. Application No: 17/01234/OUT
Applicant's Name: Mr Howson
Proposal: Removal of existing development and the erection of four dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
Decision: Refused
- iii. Application No: 17/01279/F
Applicant's Name: Mr David Guard
Proposal: Single storey rear extension.
Location: 38 Blenheim Drive, Launton, OX26 5EA
Decision: Granted

8) Village Matters

- a) **Parish Hall Lease** – The Chairman reported that at his recent meeting with the Rev. Verena Breed she had emphasised that she would be keen to have the Parish Hall Lease agreement in place prior to the new vicar of St Mary's Church starting. The Chairman pointed out that it was all looking positive, but he was still waiting for an estimate of costs.
- b) **Launton Village Fete** – It was agreed that Parish Council would become a "parent body" for the village fete and underwrite costs up to a limit of £1,000. Councillor Walker offered to look into liability insurance which she will pass on to the secretary of the Village Fete Committee.

Proposed: Councillor Thompson
All in favour

Seconded: Councillor Clements
Motion Carried

- c) **Blocked Ditches and Drains on Blackthorn Road** – The Clerk reported that she now had a contact at Oxfordshire County Council and was hoping to get answers about whether the pipe blocking the drains in Blackthorn Road has been removed.
- d) **Dog Bin for Playing Fields** – The Clerk reported that the dog bin had been delivered and that Councillor Fox would have it installed within the next few weeks, close to the kissing gate that leads to the Yew Tree Close development.
- e) **Cherwell Local Plan Partial Review** – It was agreed that a response to the Cherwell District Council Consultation would be made next month.

9) Correspondence

- a) **Correspondence received for action** - See Village Matters.
- b) **Correspondence received for information**
 - i. Rural Services Network weekly summaries.

- ii. SSLC Monthly Bulletins.
- iii. OALC Monthly Newsletter.
- iv. Thank you letter from Friends of Island Pond Wood for contribution towards grass cutting.

10) Reports

a) Chairman's Report – there was none.

b) Clerk's Report

- cupboard clearing will continue once the new Clerk is appointed.
- the clerk has received a letter about the SSE compulsory purchase order of agricultural land north east of Launton. Approval has been granted by the Secretary of State and the letter will be scanned and filed for reference.

11) Date of next meeting – Thursday 5th October 2017 at 7.30 pm in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012