

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 7 members of the public attended the meeting.

Minutes of the meeting held on Thursday 6th July 2017 at 7.30pm in Launton Parish Hall

Present: Councillors: Mrs Lizzie Chisholm, Mr Bobby Clements, Mr Chris Fox (Vice-Chairman), Mr Ed Sanders, Mrs Lesley Thompson, Mr Simon Turner (Chairman) and Mrs Jeanne Walker.

In attendance: The Clerk, Mrs Caroline Dunn

1) To receive and accept apologies for absence

Apologies were received from Councillors Ian Corkin (OCC & CDC) and David Hughes (CDC)

2) To Receive any Declarations of Interest in items on the agenda

Councillor Saunders declared an interest in item 7)a)vi and Councillor Thompson declared an interest in item 7)a)iv.

3) To facilitate public participation with regard to items on the agenda

There were none.

4) To confirm the minutes of the previous meetings on 4th May 2017

Proposed: Councillor Turner
All in favour

Seconded: Councillor Fox
Motion Carried

and 1st June 2017

Proposed: Councillor Turner
All in favour

Seconded: Councillor Fox
Motion Carried

5) Reports from District and County Councillors

Councillors Ian Corkin and David Hughes were unable to attend as they are both on the planning committee for Cherwell District Council which was held on the same evening. Councillor Hughes managed to make the end of the LPC meeting and gave a brief update on the new Joint Chief Executive Yvonne Rees who will be replacing Sue Smith, and also informed the Council that the proposed development at Grange Mews for 70 houses had been refused.

6) Finance and Governance

a) To review the Council's complaints procedure – previously circulated by the Clerk and to be carried forward to August meeting.

b) Reviewing the Council's procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 – Previously circulated by the Clerk and to be carried forward to August meeting.

c) Establishing the Council's policy for dealing with the press/media – Previously circulated by the Clerk and to be carried forward to August meeting.

d) To acknowledge scrutiny and acceptance of previously circulated bank statements – reviewed and accepted.

e) To confirm and approve expenditure for July and review income in June.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200517	Caroline Dunn	£347.32
2. 200518	HMRC	£86.80
3. 200519	Island Pond Wood Ltd	£384.00
4. 200520	Stephen Gray	£240.00
5. 200521	Calber Facilities Management Ltd	£235.20
6. 200522	Phil Bradford	£200.00
7. 200523	High Weald Furniture	£588.00
8. 200524	Bicester Good Neighbour Scheme	£200.00
9. 200525	Chris Fox	£26.44
10. 200526	Arrow Accounting	£225.20
S/O	Launton Lines	£110.00
Total Payments in July 2017		£2,642.96

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest received	£1.99
Total Receipts for June 2017		£1.99

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. Island Pond Wood Grass Cutting Contribution	£384.00
4. Hedge cutting outside 30mph limit of village	£240.00
5. Grass Cutting within village	£235.20
6. Maintenance of Sherwood Close communal garden	£200.00
7. Benches for Island Pond Wood	£588.00
8. Donation to Bicester Good Neighbour Scheme	£200.00
9. Reimbursement of funds for fixing bins in bus shelters	£26.44
10. Launton Parish Council Internal Audit	£225.20

Proposed: Councillor Turner

All in favour

Seconded: Councillor Fox

Motion Carried

- f) **Costs Associated with Parish Hall Lease** – The Chairman spoke to various interested parties from the Church of England to reaffirm the Councils commitment to pay PCC expenses.

7) Planning

a) Planning applications to consider

- i. Application No: 17/01008/F
Applicant's Name: Mr Richard & Mr David Walker
Proposal: Change of use of pool house to a self-contained dwelling and erection of new double garage.
Location: The pool house, 57 West End, Launton, OX26 5DG
Decision: **Objection** - The Council agreed with previous refusal for planning application no. 16/0116/F by CDC and added that they do not find the applicants statutory declaration in which they claim satisfactory access to the site convincing.

Proposed: Councillor Fox

Seconded: Councillor Sanders

All in favour**Motion Carried**

- ii. Application No: 17/01173/OUT
Applicant's Name: Manor Oak Homes
Proposal: OUTLINE – Development of up to 72 dwellings with associated large area of public open space. All matters reserved except of access.
Location: OS Parcel 4846 south east of Launton Road and north east of sewage works, Blackthorn Road, Launton
Decision: **Objection** – The Council strongly objected listing 9 different reasons, including too large a development for Launton, more than our share of Local Plan 2011-31 housing already, buildings out of character, outside the built-up limits of the village, flood risk, lack of sewerage provisions, traffic and lack of school places.

Proposed: Councillor Turner**Seconded:** Councillor Thompson**All in favour****Motion Carried**

- iii. Application No: 17/01158/F
Applicant's Name: Mr Brind
Proposal: Two storey extension to both sides of existing house and new porch. Amendment to approved scheme 14/00205/F.
Location: Belmont, Bicester Road, Launton, OX26 5DP
Decision: **No objection or comments**

Proposed: Councillor Turner**Seconded:** Councillor Sanders**All in favour****Motion Carried**

Councillor Thompson left the meeting prior to the following item being discussed.

- iv. Application No: 17/01234/OUT
Applicant's Name: Mr Howson
Proposal: Removal of existing development and the erection of four dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
Decision: **Objection** - Having previously had no objections to planning application no. 16/00657/OUT the Council now objects as the plot has been expanded and increased from two houses to four which will increase the traffic flow. The new plans also encroach into the countryside which constitutes an application outside the bounds of the village and goes against Policy H18.

Proposed: Councillor Sanders**Seconded:** Councillor Chisholm**All in favour****Motion Carried**

Councillor Thompson returned to the meeting.

- v. Application No: 17/01279/F
Applicant's Name: Mr David Guard
Proposal: Single storey rear extension.
Location: 38 Blenheim Drive, Launton, OX26 5EA
Decision: **No objection or comments**

Proposed: Councillor Thompson**Seconded:** Councillor Clements**All in favour****Motion Carried**

The meeting was temporarily suspended whilst Councillors visited the site to form an opinion.

Councillor Sanders left the meeting prior to the following item being discussed.

- vi. Application No: 17/01131/OUT
Applicant's Name: Robin Slaymaker
Proposal: Erection of 2 three bedroomed dwellings.
Location: Crossways, Blackthorn Road, Launton, OX26 5DA

Decision: **Objection** – Missing application for new flat conversion of outbuildings, overdevelopment of site, no adequate parking or amenities such as gardens, not in keeping with surrounding area and vehicular access relocated to West End for existing building is dangerous.

Proposed: Councillor Thompson
All in favour

Seconded: Councillor Fox
Motion Carried

Councillor Sanders returned to the meeting.

vii. Application No: 17/01289/REM
Applicant's Name: Albion Land Ltd
Proposal: Reserved matters to 15/01012/OUT – submission relates to phases 2a and 3a which has been split into 2 plots for the purposes of delivery (referred to as plots 2 and 3). This application relates to plot 3 and represents the first built form of the development to come forward.
Location: Land north east of Skimmingdish Land, Launton, Bicester
Decision: **No objection but commented** – trust they will check the height of the building once it is complete!

Proposed: Councillor Fox
All in favour

Seconded: Councillor Turner
Motion Carried

b) Notice of Decision

- i. Application No: 17/00031/F
Applicant's Name: Mr Gerry Conners
Proposal: Enlarge the site to the rear to include two further static mobile homes and enlarge two day rooms and relocate one.
Location: Summer Place, Blackthorn Road, Launton
Decision: **Granted**
It was noted that a large number of conditions apply to this granted application which will need to be monitored by Launton Parish Council.
- ii. Application No: 17/00591/F
Applicant's Name: Mr M Chick
Proposal: Demolish livery stables including one bedroom flat; erection of three bedroom dwelling – Re-submission of 16/02389/F.
Location: Stratton Fields Livery Stables, Launton Road, Stratton Audley, OX27 9AS
Decision: **Refused**
- iii. Application No: 17/00622/F, 17/00654/F & 17/00623/F
Applicant's Name: Network Rail
Proposal: Creation of ponds, earthworks and hibernaculum, along with the planting of new habitat and soil inversion.
Location: Two parcels of land - one north of Station Road and one north of Bicester Road and agricultural land approximately 1.3km NW of Marsh Gibbon, Launton
Decision: **Granted**
- iv. Application No: 17/00634/F
Applicant's Name: Emma Hughes and Marcus Simmons
Proposal: Demolition of conservatory and gazebo and erection of new single storey rear and front extensions and application of new external finish of smooth render.
Location: 57 West End, Launton, OX26 5DG
Decision: **Granted**
- v. Application No: 17/00641/F
Applicant's Name: Mr & Mrs P Cox
Proposal: Re-location and adaptation of a redundant agricultural barn to new site on land at Folly Cottage, Station Road, Launton.

Location: Redundant agricultural barn at Folly Cottage, Station Road, Launton
Decision: Granted

- vi. Application No: 17/00868/F
Applicant's Name: Mrs T Johnson
Proposal: Conversion of detached garage to create habitable space.
Location: 20 Yew Tree Close, Launton, OX26 5AE
Decision: Granted
- vii. Application No: 17/00908/F
Applicant's Name: Mr Adam Roberts
Proposal: Two storey rear extension, bay window and porch extensions.
Location: Tenaya, Bicester Road, Launton, OX26 5DP
Decision: Granted

8) Village Matters

- a) **Parish Hall Lease** – The Chairman having spoken to various involved parties has been informed that, while there is no vicar, it may be more difficult to move forward. Meetings continue with a willingness to sort a lease agreement out.
- b) **Request by Denise Whitford, LPFA Booking Secretary, for a dog pooh bin and extension of path close to the playing fields** – It was agreed that the cost of extending the footpath would be too expensive but the Clerk will contact Denise Whitford with details of TOE2 who might be able to offer a funding solution. The Clerk will also contact CDC to find the best location (if at all) for installing a further dog pooh bin nearer the kissing gate and play park.
- c) **To discuss repainting or re-varnishing the wooden bus shelter on Bicester Road** – The Clerk had obtained only two quotes for re-staining the wooden bus shelter, having asked five separate companies to quote. It was agreed that the work would be carried out by Mr Ken Ozog who had previously stained and varnished the Parish Council noticeboard as his price was the most competitive. The Clerk will advise a date when this work will be carried out once she has spoken to Mr Ozog.
- d) **To discuss problems with over filling village rubbish bins** – Councillor Thompson proposed a potential solution to the over filling bin problem but it was decided that this would probably not make much of a difference. The Clerk reported that CDC are willing to come out to empty the bins at any time and will provide the relevant phone number so the Councillors can report overfilling directly to CDC.

9) Correspondence

- a) **Correspondence received for action**
- i. Empty Housing Scheme letter from Cherwell District Council - previously circulated.
- b) **Correspondence received for information**
- i. Rural Services Network weekly summaries.
- ii. SSLC Monthly Bulletins.
- iii. OALC Monthly Newsletter.
- iv. Forthcoming Planning Policy Consultation dates for Partial Review of the Cherwell Local Plan.
- v. Network Rail reminder of East West Rail western section phase 2 consultation 10th July in Bicester.

10) Reports

- a) **Chairman's Report**
- i. Report on CDC Parish Liaison Meeting – the Chairman reported that the highlight of the meeting was the new revision of the Local Plan Part 2 which has a revised issue date.
- ii. The Chairman thanked Pat Tucker and Councillor Thompson for clearing the vegetation around the bench near the memorial.

b) Clerk's Report

- i. It was with great sadness that the Clerk informed the Council that due to ill health in the family she would be handing in her notice and would look for a replacement as soon as possible.
- ii. Launton signs – these have been straightened, cleaned and repaired.
- iii. Clerk's course – the Clerk said it was a great course and purchased some new reading material for the new Councillors.

11) Date of next meeting – Thursday 3rd August 2017 at 7.30 pm in Launton Parish Hall.

The meeting closed at 21.58pm

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012