

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 3 members of the public attended the meeting.

Minutes of the meeting held on Thursday 5th January 2017 at 7.30pm in Launton Parish Hall

Present: Councillors: Mr Bobby Clements, Mr Chris Fox (Vice-Chairman), Mr Ed Sanders, Mrs Lesley Thompson and Mr Simon Turner (Chairman).

In attendance: The Clerk, Mrs Caroline Dunn, Councillor Mrs Catherine Fulljames (OCC) and Councillor David Hughes (CDC).

1) To receive and accept apologies for absence

Apologies were received from Councillors: Mrs Lizzie Chisholm, Mrs Jeanne Walker and Mr Tim Hallchurch.

2) To receive any Declarations of Interest in items on the agenda

There were none

3) To facilitate public participation with regard to items on the agenda

Mr Martin Chick spoke about planning application 16/02389/F and assured the Council that he and his partner intend to move into the house should the planning application be approved and keep the livery business running, albeit on a smaller scale. He also confirmed that there is to be no further development on his 14.4 acres.

4) To confirm the minutes of the previous meetings on 1st September and 3rd November, previously circulated

This is incorrect and should have shown the minutes for the previous meeting on the 1st December – this will be corrected for the February meeting.

5) Reports from District and County Councillors

Councillor Catherine Fulljames (OCC) updated the Council on her priorities for the forthcoming year, with special attention being paid to the schooling in Bicester and its surrounding villages.

Councillor David Hughes (CDC) attended the meeting to see if he could be of any assistance to the Council, particularly with planning considerations.

6) Finance and Governance

a) To acknowledge scrutiny and acceptance of previously circulated bank statements.

b) To confirm and approve expenditure for January and review income in December.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200583	Caroline Dunn	£347.32
2. 200584	HMRC	£86.80
3. 200585	Cherwell District Council	£39.00
4. 200586	P Bradford	£455.00
S/O	Launton Lines	£110.00
Total Payments in	January 2017	£1,038.12

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.61
Co-operative Bank 14 days	Interest	£0.00
Bank of Ireland	Interest	£1.09
Total Receipts for	December 2016	£1.70

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. Parish Election Charges	£39.00
4. Maintenance & Landscaping - The Glades & Sherwood Cl.	£455.00

December 2016

Proposed: Councillor Fox **Seconded:** Councillor Clements
All in favour **Motion carried**

- c) **Costs Associated with Parish Hall Lease** – reaffirm commitment to pay PCC costs and review initial limit.
No estimate of costs has been received from the PCC, the Chairman will chase this.
- d) **Parochial Church Council Grant** – request for continued contribution of £1,260.00 towards grass cutting.
Launton Parish Council is happy to continue paying contributions towards the grass cutting. A cheque will be issued prior to the mowing season beginning.
- e) **CDC Parish Precept Demand for 2017-2018** – budget discussion and decision about level of precept.
It was agreed that the precept would stay the same due, primarily to the increased costs that are expected following the devolution of powers from Oxfordshire County Council leading to increased maintenance responsibilities within Launton Parish.

Proposed: Councillor Turner **Seconded:** Councillor Fox
All in favour **Motion carried**

- f) **Dropbox** – more space required to ensure safe keeping of LPC Documents.
It was agreed that the Clerk will purchase Dropbox Pro to ensure there is enough space on which to work and store all the Council documents, thereby also keeping them safe should there be any further issues with the Clerk's computer.

Proposed: Councillor Fox **Seconded:** Councillor Thompson
All in favour **Motion carried**

7) Planning

a) Planning applications to consider

- i. Application No: 16/02363/HED
Applicant's Name: Southern Electric Power Distribution Plc
Proposal: Removal of fourteen 10m sections of hedgerow due to installation of a 132kV cable.
Location: Skimmingdish Lane, Launton
DECISION ALREADY MADE BY CHERWELL DISTRICT COUNCIL
- ii. Application No: 16/02389/F
Applicant's Name: Mr M Chick
Proposal: Demolish livery stables, including 1 bedroom flat. Erect 3 Bedroom dwelling.
Location: Stratton Fields Livery Stables, Launton Road, Stratton Audley, OX27 9AS
Decision: No objections but the following comments were noted – We are somewhat concerned about setting a precedent about developing outside the limits of the village and hoping that replacing an existing dwelling rather than building new dwellings on the site of stables means that no undesirable precedent will be set.

Proposed: Councillor Turner **Seconded:** Councillor Fox
All in favour **Motion carried**

- iii. Application No: 16/02324/F
Applicant's Name: Mr Richards
Proposal: Formation of habitable rooms in roof space and insertion of front and rear rooflights.
Location: 1 Yew Tree Close, Launton, OX26 5AE
Decision: No objections or comments.

Proposed: Councillor Fox **Seconded:** Councillor Sanders
All in favour **Motion carried**

b) Planning Appeal Decision

- i. Appeal Reference: APP/C3105/D/16/3159523
Appeal Start Date: 31 October 2016

ii. Appeal Reference: APP/C3105/W/16/3152571
Appeal Start Date: 31 October 2016
Applicant's Name: R Howson
Proposal: Erection of 2 No dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
Decision: The appeal is allowed and planning permission is granted

i. Application No: 16/02122/LB & 16/02121/F
 Proposal: Single storey detached garage with garden store to the side of the dwelling.
 Location: Greyhound House, Bicester Road, Launton, OX26 5DG

i. Application No: 16/01598/F
Applicant's Name: Howson
Proposal: Demolition of development at Jack's Barn and the erection of ten dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
Planning Committee was held on 15th December 2016 at 4pm

- a) **Parish Hall Lease** – The Chairman informed the Council that an issue has arisen with the parking lease between PCC and Oxfordshire County Council, which the Chairman will investigate further.
- b) **Bus Shelter bins and seating** – Councillor Fox said there had been no new information but he is still looking into angled seating, and hoping to find good quality seating within the Council's budget.
- c) **Challenging the Cherwell Local Plan Partial Review** – Following a long discussion it was decided that, due to time constraints, Councillors Turner and Sanders would complete the survey (as they had attended the workshop), run it by the other Councillors for approval, before submitting Launton Parish Council's response by Monday 9th January.
- d) **Defibrillator Pads** – Councillor Thompson will investigate the options for replacing the defibrillator pads and holding a spare set with staggered expiration dates and then purchase the required amount.

e) **Replacement of Dog Bin at the bottom of Blenheim Drive** – The Clerk will order and have the dog bin on Blenheim Drive replaced with a suitable alternative.

f) **Overgrown Brambles (Rural)** – The Clerk will contact Gray Contractors for a clearer quote to cut back vegetation from the roadside and hedges on Bicester Road after the bridge leading and up to the roundabout on the Bicester ringroad. The Clerk will also try to ascertain the ownership of the hedges on both sides of the road before the bridge.

b) **Correspondence received for information**

- i. Rural Services Network weekly summaries.
- ii. SSLC Monthly Bulletin

a) Chairman's Report
There was none.

b) Clerk's Report

The Clerk reported that following the "death" of the old laptop and the purchase of the new one there had been many issues with back-ups and 22 hours of overtime work had been put into getting things back on track. The Clerk has been unable to restore the contacts and asked the Councillors and members of the public to share any useful contacts they have with the Clerk.

11) Date of next meeting – Thursday 2nd February 2017 at 7.30 in Launton Parish Hall.

The Meeting closed at 10.04pm

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012