

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 6 members of the public attended the meeting.

Minutes of the meeting held on Thursday 4th May 2017 at 7.30pm in Launton Primary School

Present: Councillors: Mrs Lizzie Chisholm, Mr Ed Sanders, Mrs Lesley Thompson, Mr Simon Turner (Chairman) and Mrs Jeanne Walker.

In attendance: The Clerk, Mrs Caroline Dunn

1) Election of Chairman

Councillor Turner agreed to stand again and he was duly elected.

Proposed: Councillor Sanders
All in favour

Seconded: Councillor Thompson
Motion carried

2) Election of Vice Chairman

In his absence, Councillor Fox was duly elected.

Proposed: Councillor Thompson
All in favour

Seconded: Councillor Chisholm
Motion carried

3) To receive and accept apologies for absence

Apologies were received from Councillors Bobby Clements & Chris Fox (Vice-Chairman)

4) To receive any Declarations of Interest in items on the agenda

Councillor Thompson declared an interest in item 7)a)ii.

5) To facilitate public participation with regard to items on the agenda

Mr Peter Cox, Mrs Lisa Thompson, Mr David Gilbert and Mrs Kim Nunes addressed the meeting. Mrs Thompson, Mrs Nunes and Mr Gilbert spoke about their concerns for both proposed developments along Station Road and Mr Cox offered advice on three items to be covered during the meeting.

6) To confirm the minutes of the previous meetings on 6th April, previously circulated – these were confirmed.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Thompson
Motion carried

7) Reports from District and County Councillors

There were none.

8) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for May and review income in April.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200507	Caroline Dunn	£347.32
2. 200508	HMRC	£86.80
3. 200509	OALC	£244.31
4. 200510	Denman	£50.00
5. 200511	Cherwell District Council	£192.00
S/O	Launton Lines	£110.00
Total Payments in	May 2017	£1,030.43

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Cherwell District Council	Precept	£10,125.00
Cherwell District Council	CTRS Grant 17/18	£636.09
Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest	£1.03
Total Receipts for	April 2017	£10,762.12

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. OALC Annual Subscription	£244.31
4. Donation to WI's Denman Appeal	£50.00
5. Dog bin emptying	£192.00

Proposed: Councillor Turner
All in favour

Seconded: Councillor Thompson
Motion carried

N.B. It was noted, after the meeting closed, that the Cherwell District Council cheque was actually written in the amount on the invoice of £480.48 and not £192.00 as above. To be minuted in June.

c) **To review and accept year end Cash Book transactions and bank reconciliation.**

Proposed: Councillor Thompson
All in favour

Seconded: Councillor Sanders
Motion carried

d) **To approve annual insurance from Zurich for Launton Parish Council.**

The Clerk reported that a quote for £523.63 had been received from Zurich, an increase of £9.00 which was lower than expected following Government tax increase on insurance premiums. It was agreed that the Zurich quote be accepted.

Proposed: Councillor Walker
All in favour

Seconded: Councillor Sanders
Motion carried

e) **Costs Associated with Parish Hall Lease** – reaffirm commitment to pay PCC. To be carried over to June meeting.

f) **Grass cutting at Island Pond Wood** – Mr Roberts informed the Council that the mowing contractors, Continental Landscapes, had proved less than satisfactory and he has now approached Mark Blake who quoted £96.00 per cut. The Council agreed to pay for four cuts at a total of £384.00 which is approximately half the amount of the £738.00 previously paid and it includes an extra cut.

Proposed: Councillor Thompson
All in favour

Seconded: Councillor Sanders
Motion carried

9) Planning

a) **Planning applications to consider**

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|----|-------------------|--|
| i. | Application No: | 17/00654/F, 17/00623/F & 17/00622/F |
| | Applicant's Name: | Network Rail |
| | Proposal: | Creation of numerous ponds, earthworks and hibernaculum, along with the planting of new habitat and soil inversion. |
| | Location: | Agricultural Land approximately 1.3km NW Marsh Gibbon, land north of Bicester Road and Station Road, Launton |
| | Decision: | No objection but the following comments were noted – The Council were dismayed by the lack of long term provisions for maintenance of these areas. |

Proposed: Councillor Sanders
All in favour

Seconded: Councillor Turner
Motion carried

Councillor Thompson left the room before the next item and took no part in the discussion or vote.

- ii. Application No: 17/00646/OUT
Applicant's Name: Greenwing Developments Ltd
Proposal: Outline – residential development of up to 4 dwellings.
Location: Land south west of South Riding, Station Road, Launton
Decision: The Council strongly objected on various grounds, including loss of character, traffic, parking, vehicle access, previous refusal, and access/visibility problems caused by the bus stop.

Proposed: Councillor Turner
All in favour of Objection

Seconded: Councillor Sanders
Motion carried

Councillor Thompson then re-joined the meeting

- iii. Application No: 17/00634/F
Applicant's Name: Emma Hughes & Marcus Simmons
Proposal: Demolish and remove existing conservatory and gazebo, and erection of new single storey rear and front extensions. Internal alterations and new external finish of smooth render.
Location: 57 West End, Launton, OX26 5DG
Decision: No objections or comments.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Chisholm
Motion carried

- iv. Application No: 17/00803/OUT
Applicant's Name: Richborough Estates
Proposal: Outline - residential development up to a maximum of 70 dwellings, provision of open space, landscaping, access, infrastructure and demolition of outbuildings.
Location: OS Parcel 2945 Grange Farm, West of Station Cottage, Station Road, Launton
Decision: The Council strongly objected on various grounds, including being outside the built-up area of the village, traffic, parking and vehicle access to the proposed site.

Proposed: Councillor Sanders
All in favour

Seconded: Councillor Chisholm
Motion carried

b) Notice of Decision

- i. Application No: 17/00343/LB & 17/00342/F
Applicant's Name: Jonathan Byron
Proposal: Single storey detached garage with garden store to side of dwelling (Resubmission of 16/02122/LB).
Location: Greyhound House, Bicester Road, Launton, OX26 5DQ
Decision: **Granted**

10) Village Matters

- a) **Parish Hall Lease** – The Chairman informed the Council that a consultant had been approached by members of the PCC to help with facilitating the acquisition of the Parish Hall Lease.
- b) **Communal garden in Sherwood Close** – Following another post being dislodged and the bindweed spreading, the Clerk will instruct Phil Bradford to remove the post (as per a previous occasion) and cut the bindweed back on a regular basis.
- c) **Traffic control in Launton** – Councillor Chisholm has been looking into options for easing traffic within the village, primarily by reducing the opportunity for Launton to be used as a “rat-run”. Advice was sought from a Thames Valley Police officer as well as contacting a representative from OCC Highways to assist with a solution. Councillor Chisholm will be providing costings for any speed indicator devices suitable for

Launton, as well as looking into the Biddenham Turn option that appears to be working very effectively in Bedford.

- d) **Post office noticeboard** – With the closure of the present Post Office imminent it was agreed that the Clerk would write to the Secretary of the PCC and request permission to move the noticeboard from outside the Post Office to the wall of the Parish Hall.
- e) **Defibrillator training** – Councillor Thompson has arranged for Helena Masters to give Defibrillator training in Launton Parish Hall, free of charge to anyone who wishes to attend, from 1030 to 1200 on Saturday 30th September 2017.

11) Correspondence

- a) **Correspondence received for action**
 - i. Five year Police and Crime Plan, request for distribution within community - The Clerk has already informed Launton Lines and Launton Facebook about this.
- b) **Correspondence received for information**
 - i. Rural Services Network weekly summaries.
 - ii. SSLC Monthly Bulletins.
 - iii. OALC Monthly Newsletter.

12) Reports

- a) **Chairman's Report**

The Chairman reported that there had been a good turnout for the Annual Parish Meeting.
- b) **Clerk's Report**
 - i. Parish Hall cupboard clearing – another date to be arranged!
 - ii. The Clerk advised the Council that there would be some overtime hours owing for next month.

13) Date of next meeting – Thursday 1st June 2017 at 7.30 pm in Launton Parish Hall.

The meeting closed at 9.33 pm.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012