

# LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 4 members of the public attended the meeting.

## Minutes of the meeting held on Thursday 2<sup>nd</sup> March 2017 at 7.30pm in Launton Parish Hall

**Present:** Councillors: Mrs Lizzie Chisholm, Mr Bobby Clements, Mr Chris Fox (Vice-Chairman), Mr Ed Sanders, Mrs Lesley Thompson, Mr Simon Turner (Chairman) and Mrs Jeanne Walker.

**In attendance:** The Clerk, Mrs Caroline Dunn, Councillors Catherine Fulljames (OCC) and Tim Hallchurch (CDC).

**1) To receive and accept apologies for absence**

Councillor David Hughes (CDC)

**2) To receive any Declarations of Interest in items on the agenda**

Councillors Turner and Thompson declared an interest in item 7)a)iii) and Councillor Walker declared an interest in item 7)c)i).

**3) To facilitate public participation with regard to items on the agenda**

Mr Peter Cox addressed the Council about the potential Grange Farm Development.

**4) To confirm the minutes of the previous meetings on 2<sup>nd</sup> February**

**Proposed:** Councillor Turner  
All in favour

**Seconded:** Councillor Fox  
**Motion carried**

**and 23<sup>rd</sup> February, previously circulated**

**Proposed:** Councillor Thompson  
All in favour

**Seconded:** Councillor Clements  
**Motion carried**

**5) Reports from District and County Councillors**

Councillor Catherine Fulljames (OCC) informed the Council that construction of the new footway on Station Road would begin on the 20<sup>th</sup> March. This was confirmed by Councillor Thompson, although concerns from the OCC ecologist about nesting wildlife at the pond might delay some of the work. Councillor Fulljames also informed the Council that she would be showing her support for the Post Office to be located at Costcutter when completing the Post Office's consultation.

Councillor Tim Hallchurch updated the Council on the Graven Hill self-build development. He also explained that as a Councillor for both OCC and CDC he thought there were good arguments for both proposals in the Oxfordshire Unity debate.

**6) Finance and Governance**

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for March and review income in February.

### Monthly Payment and Receipts Summary

#### Payments for approval

| Cheque No         | Payee         | Amount  |
|-------------------|---------------|---------|
| 1. 200594         | Caroline Dunn | £347.32 |
| 2. 200596         | HMRC          | £86.80  |
| S/O               | Launton Lines | £110.00 |
| Total Payments in | March 2017    | £544.12 |

All above cheques drawn on The Co-operative Bank

#### Income Received

| Source                    | Reason      | Amount |
|---------------------------|-------------|--------|
| Co-operative Bank Current | No Interest | £0.00  |

## Explanatory Notes

- February 2017

d) **To review and accept year-to-date Cash Book transactions and bank reconciliation.**

e) **Internal Controls Policy** – approval required for audit.

## 7) Planning

- a) **Planning applications to consider**

- i. Application No: 17/00086/F  
Applicant's Name: Mr Richard Messenger  
Proposal: New driveway gate  
Location: 38 Yew Tree Close, Launton, Bicester, OX26 5AE  
**Decision:** No objections or comments

ii. Application No: 17/00270/F and 17/00062/LB  
Applicant's Name: Ms Catherine Hall  
Proposal: Install a 2500ltr Oil Fuel Tank inside the confines of Yew Tree Farmhouse (no longer a part of Yew Tree Farm) and the installation of fencing around driveway in rear garden.  
Location: Yew Tree Farm, Launton, Bicester, OX26 5DX  
**Decision:** **No objections or comments**

**Councillors Turner and Thompson left the room before the next item and took no part in the discussion or vote.**

- iii. Application No: 17/00271/CLUE  
Applicant's Name: Mr Martin Evans  
Proposal: Certificate of Lawfulness of Existing Use for use as rented out general storage space (Class B8)  
Location: Hare Leys Farm, Poundon Road, Launton, Bicester, OX26 5AB  
**Decision: No objections or comments**

**Councillors Turner and Thompson then re-joined the meeting.**

b) **Notice of Decision**

- i. Application No: 16/02169/F  
Applicant's Name: Southern Electric Power Distribution Plc  
Proposal: Creation of three temporary and one permanent vehicular accesses associated with an underground 132kV line.  
Location: Access 7,8,10 and 11, Bicester Road and Station Road, Launton  
**Decision: Granted**
- ii. Application No: 16/02625/F  
Applicant's Name: Mr Mike Varney  
Proposal: Single storey rear extension.  
Location: 11 Yew Tree Close, Launton, OX26 5AE  
**Decision: Granted**

c) **Planning Consultation – Amendments**

**Councillor Walker left the room before the next item and took no part in the discussion or vote.**

- i. Application No: 16/02164/F  
Applicant's Name: Mr Patel  
Proposal: Extension and alterations to existing shop and flat to create larger shop and three flats.  
Location: Costcutter, 36 Bicester Road, Launton, Bicester, OX26 5DQ  
**Decision: Object** – as previously stated in Minutes of meeting held on 1<sup>st</sup> December with added concerns about parking. With the proposed new Post Office to be located at this site it is imperative that front of shop parking be for shoppers and not residents.

**Proposed:** Councillor Fox  
All in favour

**Seconded:** Councillor Sanders  
**Motion carried**

**Councillor Walker then re-joined the meeting.**

8) **Village Matters**

- a) **Parish Hall Lease** – The Chairman had no further news to date.
- b) **Bus Shelters, bins and seating** – Councillor Fox informed the Council that the purchase of benches had been agreed, and site location (as well as bench location within the bus shelters) had also been agreed. The quote for the chosen bins will be forwarded to the Clerk for ordering, and once delivered installed by Councillor Fox.
- c) **Bench at The Poplars** – This has been repaired by Councillor Fox and an invoice for costs incurred passed on to the Clerk.
- d) **Parish Path Warden Report** – The Clerk updated the Council on the request from the Path Warden for a handrail on Footpath 15, stating that a potential grant could be obtained from TOE2 but first approval would have to be received from OCC, which is pending while the site is surveyed. The Path Warden also expressed concerns regarding the tooting trains and the Clerk confirmed that the crossing will be closed over the railway track near West End once work has been carried out to install two kissing gates on the existing path that goes under the railway line. This is due to happen in the next few months.
- e) **Grange Farm** – Developers have made contact with the Clerk and requested a private meeting with the Council. The Council voiced concerns about a private meeting and the Councillors requested the Clerk to invite the developers to an official Council Meeting.
- f) **Verge outside The Cottage, Bicester Road** – Maurice Sheehan from OCC had approached the Clerk to ask if the Council had been informed that the resident of The Cottage wanted to put paving slabs on a small part of OCC land next to the footway. Mr Sheehan had declared a preference for grasscrete; the Council are happy to

support this, but asked that Mr Sheehan be informed that there were reservations about supporting parking on the pavement.

**9) Correspondence**

**a) Correspondence received for action**

**i. Letter from Mrs Aileen Peverell about traffic outside Launton School.**

The Clerk will forward a copy of this letter in response to a Police request for priority requirements for the village of Launton. Inconsiderate parking, speeding and anti-social behaviour within the village are high priorities at present for community policing.

**ii. Letter from Mr Nick Whitburn about mains gas supply for Launton.**

The Clerk had previously replied to Mr Whitburn explaining that mains gas for the village had been looked into a number of times but had not proved cost effective for suppliers to install.

**b) Correspondence received for information**

- i. Rural Services Network weekly summaries.
- ii. SSLC Monthly Bulletins.

**10) Reports**

**a) Chairman's Report**

- i. The Chairman informed the Council that East/West Rail are in the process of identifying all landowners adjacent to the railway line.
- ii. The Chairman thanked everyone for their help with clearing the Council's cupboard the week before and especially for the sustenance provided; he also thanked Councillor Fox for taking all the rubbish to Ardley.

**b) Clerk's Report**

- i. Plotters have transferred ground rent to the LPC current account.
- ii. Fasthosts (Website) - £70.19 renewal fee will be due at the end of March and the Clerk will pay it from personal funds and claim back from the Council.
- iii. Councillor Walker will approach the school to request the use of their meeting room for the Council Meeting on the 4<sup>th</sup> May as there will be elections in the Parish Hall and the Congregational Church is undergoing some modernisation.

**11) Date of next meeting – Thursday 6<sup>th</sup> April 2017 at 7.30 in Launton Parish Hall.**

**The Meeting closed at 9.06pm**

**Notes on declarations of interest.**

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012