

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00 pm to meet the public. All plans and correspondence were available for viewing and comments. 3 members of the public attended the meeting.

Minutes of the meeting held on Thursday 2nd February 2017 at 7.30pm in Launton Parish Hall

Present: Councillors: Mrs Lizzie Chisholm, Mr Bobby Clements, Mr Chris Fox (Vice-Chairman), Mr Ed Sanders, Mrs Lesley Thompson, Mr Simon Turner (Chairman) and Mrs Jeanne Walker.

In attendance: The Clerk, Mrs Caroline Dunn.

1) To receive and accept apologies for absence

There were none

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Michael MacArthur addressed the Council about item number 7)a)i) and his concerns about the proximity of the barn to protected buildings should the barn be permitted to hold livestock.

4) To confirm the minutes of the previous meetings on 1st December

Proposed: Councillor Fox
All in favour

Seconded: Councillor Sanders
Motion carried

and 5th January, previously circulated

Proposed: Councillor Fox
All in favour

Seconded: Councillor Thompson
Motion carried

5) Reports from District and County Councillors

There were none.

6) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for February and review income in January.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200587	Caroline Dunn	£347.32
2. 200588	HMRC	£86.80
3. 200589	C Dunn Expenses	£402.01
4. 200590	Lesley Thompson	£77.82
5. 200591	OALC	£78.00
6. 200592	Simon Turner	£527.98
7. 200593	Glasdon UK Ltd	£152.02
S/O	Launton Lines	£110.00
Total Payments in February 2017		£1,781.95

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	OCC Grass Cutting	£229.25

Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest	£0.93
Total Receipts for	January 2017	£230.18

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. C Dunn - Twice yearly expenses claim for phone, stamps, petrol & heating Annual Dropbox & overtime.	£402.01
4. Replacement pads for defibrillator	£77.82
5. Clerks training course	£78.00
6. Clerks replacement laptop and software	£527.98
7. Replacement Dog Bin	£152.02

January 2017

Proposed: Councillor Fox

Seconded: Councillor Clements

All in favour

Motion carried

- c) **Costs Associated with Parish Hall Lease** – reaffirm commitment to pay PCC costs and review initial limit.
Please see item 8)a).

7) Planning

a) Planning applications to consider

- i. Application No: 16/02568/F
Applicant's Name: Miss Jane Hawes
Proposal: Change of use for general purpose agricultural building to allow use for livestock.
Location: OS Parcel 4088 Adjoining and East of Old Police Cottage, Station Road, Launton
Decision: This proposal was objected to as it appears to violate the Town & Country Planning Act which states that livestock cannot be kept within 400 metres of protected buildings and should therefore not be permitted. If, despite the above objection, permission is granted, concerns have been raised about the level of mud and animal matter spilling onto a well-used public road with nearby residences, and that a proper track/road into the field would be required.

Proposed: Councillor Sanders

Seconded: Councillor Clements

All in favour

Motion carried

- ii. Application No: 17/00053/F
Applicant's Name: Bicester Heritage
Proposal: Variation of condition 2 of 15/00523/F to allow minor amendment to approved scheme.
Location: Building 119 FFMT Shed, Bicester Heritage, Buckingham Road, Bicester
Decision: No objections or comments

Proposed: Councillor Fox

Seconded: Councillor Turner

All in favour

Motion carried

b) Notice of Decision

- i. Application No: 16/02193/F
Applicant's Name: Mrs Susan Hawes
Proposal: Redevelopment of side extension from flat roof to pitched roof, and moving the kitchen in the existing utility.
Location: 8 Skinner Road, Launton, OX26 5DH
Decision: **Granted**
- ii. Application No: 16/02126/LB
Applicant's Name: Ms Catherine Hall
Proposal: Alterations to listed building.
Location: Yew Tree Farm, Station Road, Launton, OX26 5DX
Decision: **Granted**

iii. Application No: 16/02324/F
 Applicant's Name: Mr Richards
 Proposal: Formation of habitable rooms in roof space and insertion of front and rear rooflights.
 Location: 1 Yew Tree Close, Launton, OX26 5AE
 Decision: **Granted**

c) **Appeal against Non-determination**

i. Application No: 16/01598/F
 Applicant's Name: Howson
 Proposal: Demolition of development at Jack's Barn and the erection of ten dwellings.
 Location: Jack Barn, West End, Launton, OX26 5DG

Further comments in writing before 20th February to Planning Inspectorate

8) Village Matters

a) **Parish Hall Lease** – The Chairman informed the Council that concerns have been raised by the PHIP about the issue of the car parking at the Parish Hall and whether this would slow down the whole process of obtaining a lease. The Chairman will contact Revd Becky Mathew to see if she could appoint someone to represent her in talks with the Diocese to speed up the whole process.

b) **Bus Shelters bins and seating (to include bench at The Poplars)** – Councillor Fox explained the various pricing options for putting benches in the village bus shelters and it was agreed that once a costing for installation was agreed an order could be placed. The bench at The Poplars does not need to be completely replaced, as Councillor Fox will repair it.

Proposed: Councillor Turner
 All in favour

Seconded: Councillor Sanders
Motion carried

c) **Bench at The Poplars and disabled slabs outside The Bull Inn** – Councillor Fox has already removed the rotten plank from the bench at The Poplars and will have this replaced with a similar one since the bench in question has gone out of production. The Clerk informed the Council that the disabled slab has already been identified and marked for repair/replacement.

d) **Replacement of Dog Bin at the bottom of Blenheim Drive** – The Clerk informed the Council that the dog bin and post had been delivered and when the weather allows Councillor Fox will have it installed.

e) **Overgrown Brambles (Rural)** – The Clerk reported that the quote for cutting the overgrown brambles covers both sides of Bicester Road from the bridge to the roundabout and to a depth of six metres. The cutting will occur at the same time as the Bicester hedges are cut and are expected to be done three times a year. Mr Deeley emailed the Clerk to say that he would be cutting back the hedgerows around his fields and this includes from the bridge into the village.

f) **Village Spring Clean** – The date of the 4th March from 10am to midday has been chosen as the date and time of the next village spring clean. The Clerk will make sure it is well publicised and will try and drum up helpers from various village groups. The Launton WI has been asked if they will provide refreshments.

g) **"A Fresh Start for Oxfordshire"** – The Chairman suggested that due to the length of time required for a proper discussion of this item, an extraordinary meeting be held at 7pm on the 23rd February for the sole purpose of discussing the proposed Oxfordshire restructure consultation.

h) **Report from Parish Path Warden** – A detailed January report from the Volunteer Parish Path Warden was reviewed by the Council. It was agreed that the Clerk would explore options for having a hand rail installed over the footbridge on FP15 and also to chase up Network Rail to find out when the diversion to FP4 (diverting footpath to under the railway line) would be carried out.

i) **Bus Stop on Skimmingdish Lane** – The Council agreed to take on the responsibility of the proposed bus shelter on Skimmingdish Lane and requested that the Council have an input into what type of shelter is installed. The Clerk will also investigate to see if CDC would be prepared to help with long term upkeep of the shelter and any benches or bins that may be installed within the shelter.

Proposed: Councillor Turner
 6 in favour and 1 against

Seconded: Councillor Fox
Motion carried

9) Correspondence

a) **Correspondence received for action**

- i. Launton Chapel to connect to mains water – the Clerk has been informed by Thames Water that they will request permission from CDC on behalf of Launton Chapel when the application is made.
- ii. Oxfordshire's Health and Care Services – The Big Consultation – Phase 1. It was decided that the Councillors would respond to this consultation as individuals and not put forward an official Council opinion.

b) **Correspondence received for information**

- i. Rural Services Network weekly summaries.
- ii. SSLC Monthly Bulletins.
- iii. Update email from Charles Hurst at East West Rail about Environmental Mitigation Sites.
- iv. BT phone box removal confirmed.
- v. Launton School expansion plans not approved.

10) Reports

a) **Chairman's Report**

The Chairman reported that he would be emailing Geoff Barrel about the Station Road footway to ascertain progress.

b) **Clerk's Report**

- i. The Clerk has been promised by the OCC officer responsible for road signs that the village ones will be completed within this financial year!
- ii. The weeds within the village footways and lanes will be sprayed in spring and cleared shortly afterwards, but in the meantime Mr Jenkins has removed vegetation from blocked drains just past the bridge in to Bicester.

11) Date of next meeting – Thursday 2nd March 2017 at 7.30 in Launton Parish Hall and an Extraordinary Meeting will be held at 7.00pm on the 23rd February 2017 in Launton Parish Hall.

The meeting closed at 9.06pm

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012