

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

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6th May 2016

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Congregational Church on Thursday 12th May at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1) Election of Chairman

2) Election of Vice Chairman

3) Register of Members Interests

4) To receive and accept apologies for absence

5) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 7th April, previously circulated

5) Reports from District and County Councillors

6) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To review the Council's insurance arrangements and payment of annual premium.
- c) To confirm and approve expenditure for May and review income in April.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200490	Caroline Dunn	£340.00
2. 200491	Caroline Dunn	£264.32
3. 200492	HMRC	£75.80
4. 200493	C A Traffic Ltd	£300.00
5. 200494	Zurich Municipal	£504.19
S/O	Launton Lines	£110.00
Total Payments in	May 2016	£1,594.31

All above cheques drawn on The Co-operative Bank

Signed

Clerk

Date

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Income Received

Source	Reason	Amount
Cherwell District Council	New Homes Grant	£527.00
Cherwell District Council	Precept	£10,761.09
Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£3.78
Bank of Ireland	Statement not in yet	£0.00
Total Receipts for April 2016		£11,291.87

Explanatory Notes**1. Caroline Dunn**

Salary	Regular Gross	£425.00
	Total gross	£425.00
	Less Tax	£85.00
	Net Salary	£340.00

2. Caroline Dunn (28 hours worked during handover) £264.32

3. HMRC (C.Dunn tax less £9.20 credit) £75.80

4. Traffic Survey Camera £300.00

5. LPC annual insurance £504.19

April 2016

- c) To review and accept year end Cash Book transactions and bank reconciliation.
- d) Clerk's extra hours - during handover, for audit and for governance documents.
- e) Parish Hall Improvements Project (PHIP) - funds request for survey.
- f) Change of account signatories and change to authorised account persons.

7) Planning

a) **Launton, A Plan** – Decision on Community Plan, Neighbourhood Plan or neither.

b) Withdrawal of planning applications

- i. Application number: 16/00034/F
Proposal: Place two further static mobile homes on the site. Enlarge the two day rooms to accommodate the increase in use.
Location: Summer Place, Blackthorn Road, Launton

c) Planning applications to consider

- i. Application number: 16/00654/F
Applicant: Mrs Greta Walker
Proposal: Remove existing pool house, changing rooms and triple garage; erection of new 4 bedroom dwelling with detached double garage.
Location: 57 West End, Launton, Bicester, OX26 5DG
- ii. Application number: 16/00657/OUT
Applicant: R Howson
Proposal: Erection of two dwellings – re-submission of 15/02006/OUT
Location: Jack Barn, West End, Launton, Bicester, OX26 5DG

d) Planning decisions to note

- i. Application number: 16/00249/F
Applicant: Mr Coline Badger
Proposal: Improvement of access to agricultural land

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|------|---------------------|---|
| | Location: | Land South of OS4100 and adj to Blackthorn Road, Launton |
| | Decision: | Approved |
| ii. | Application number: | 16/00051/TCA |
| | Applicant: | Mr George Moore |
| | Proposal: | Felling of two trees |
| | Location: | Building 137, RAF Bicester, Buckingham Road |
| | Decision: | Notice of Intent – CDC had no further comments of objections |
| iii. | Application number: | 16/00337/F |
| | Applicant: | Mr & Mrs Mark Ford-Langstaff |
| | Proposal: | Erection of single storey extension to kitchen, first floor extension above garage to form guest suite and addition of first floor balcony. |
| | Location: | Sherwood House, Bicester Road, Launton, Bicester, OX26 5DP |
| | Decision: | Approved |

8) Village Matters

- a) **Crossroads potential hazard** – Update from Clerk.
- b) **Launton noticeboards** – Update from Clerk.
- c) **National Energy Foundation (NEF)** – Chairman to update.
- d) **East West Rail** – Update from Clerk.
- e) **Traffic Survey** – Councillor Fox to report.
- f) **Grass Cutting** – Review existing contract.
- g) **Annual Community Emergency Plan** – Survey to update and plan to discuss.

9) Correspondence

- a) **Correspondence received for action**
 - i. Cherwell Parish Liaison Meeting – Wednesday 8th June, Bodicote House, 7pm
 - ii. Letter asking about a promised traffic survey.
 - iii. Letter voicing concerns about speeding drivers on Station Road.
- b) **Correspondence received for information**
There were none.

10) Reports

- a) Chairman's Report
- b) Clerk's Report – Public Transport Rep for Launton

11) Date of next meeting – Thursday 2nd June 2016 at 7.30 in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.
National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012