

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

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1st September 2017

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 7th September 2107 at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1) **To receive and accept apologies for absence**
- 2) **To Receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
- 3) **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
- 4) **To confirm the minutes of the previous meeting on 3rd August 2017, previously circulated**
- 5) **Reports from District and County Councillors**
- 6) **Finance and Governance**
 - a) **To acknowledge scrutiny and acceptance of previously circulated bank statement.**
 - b) **To confirm and approve expenditure for September and review income in August.**

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200532	Caroline Dunn	£347.32
2. 200533	HMRC	£86.80
3. 200534	C Dunn Expenses	£347.32
4. 200535	Glasdon UK Ltd	£299.29
5. 200536	Calber Facilities Management Ltd	£470.40
6. 200537	K Ozog	£165.00
7. 200538	T L Jenkins Landscaping Services	£420.00
S/O	Launton Lines	£110.00
Total Payments in	June 2017	£2,246.13

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Island Pond Wood Limited	Purchase of benches	£2.00
Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest	£1.09
Total Receipts for	May 2017	£3.09

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. C Dunn - Expenses claim for phone, stamps, petrol and overtime.	£347.32
4. Lockable dog waste bin	£299.29
5. Grass cutting in village twice	£470.40
6. Re-varnish wooden bus shelter	£165.00
7. Clearing weeds from refuge on Station Road	£420.00

c) **Costs Associated with Parish Hall Lease** – reaffirm commitment to pay PCC expenses.

d) **Recruitment of new Clerk** – update from Clerk.

e) **Replacement option for funds from Bank of Ireland** – update from Clerk.

7) Planning**a) Planning applications to consider**

- i. Application No: 17/01712/REM
Applicant's Name: Albion Land Ltd
Proposal: Reserved matters to 15/01012/OUT – Phases 2b and 3a which has been split into 2 plots for the purposes of delivery (referred to as plots 2 and 3). This application relates to Plot 2.
Location: Land North East of Skimmingdish Lane, Launton

b) Withdrawal of Planning applications

- i. Application No: 17/01131/OUT
Proposal: Erection of 2 three-bedroomed dwellings
Location: Crossways, Blackthorn Road, Launton, OX26 5DA

c) Notice of Decision

- i. Application No: 17/01173/OUT
Applicant's Name: Manor Oak Homes
Proposal: OUTLINE – Development of up to 72 dwellings with associated large area of public open space. All matters reserved except of access.
Location: OS Parcel 4846 south east of Launton Road and north east of sewage works, Blackthorn Road, Launton
Decision: Refused
- ii. Application No: 17/01234/OUT
Applicant's Name: Mr Howson
Proposal: Removal of existing development and the erection of four dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
Decision: Refused
- iii. Application No: 17/01279/F
Applicant's Name: Mr David Guard
Proposal: Single storey rear extension.

Location: 38 Blenheim Drive, Launton, OX26 5EA
Decision: **Granted**

8) Village Matters

- a) **Parish Hall Lease** – update from Chairman.
- b) **Launton Village Fete** – request for the Parish Council to become a “parent body” for the fete.
- c) **Blocked Ditches and Drains on Blackthorn Road**
- d) **Dog Bin for Playing Fields** – Update from Councillor Fox.
- e) **Cherwell Local Plan Partial Review** – response to CPRE’s comments and recommendations.

9) Correspondence

- a) **Correspondence received for action** - See Village Matters
- b) **Correspondence received for information**
 - i. Rural Services Network weekly summaries.
 - ii. SSLC Monthly Bulletins.
 - iii. OALC Monthly Newsletter.
 - iv. Thank you letter from Friends of Island Pond Wood for contribution towards grass cutting.

10) Reports

- a) **Chairman’s Report**
- b) **Clerk’s Report** – cupboard clearing

11) Date of next meeting – Thursday 5th October 2017 at 7.30 pm in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012