

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

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1st April 2016

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 7th April at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1) To receive and accept apologies for absence

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 3rd March, previously circulated

5) Reports from District and County Councillors

6) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for January and review income in December.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200486	Caroline Dunn ¹	£340.00
200487	Cherwell District Council ²	£480.48
200488	Glasdon UK Limited ³	£152.02
200489	Community First Oxfordshire ⁴	£233.65
S/O	Launton Lines	£110.00
Total Payments in April 2016		£1,316.15

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Zurich Insurance	Plotter Claim	£2,114.52
TOE2	West End Footpath	£1,780.00
WREN	West End Footpath	£2,000.00

Signed

Clerk

Date

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Co-operative Bank Current	Statement not in yet	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Statement not in yet	£1.03
Total Receipts for	March 2016	£5,895.55

Explanatory Notes

1. Caroline Dunn

Salary	Regular Gross	£425.00
	Total gross	£425.00
	Less Tax	£85.00
	Net Salary	£340.00

2. Dogbin emptying service £480.48

3. Purchase of Dogbin & post for Yew Tree Close field £152.02

4. Annual Membership for Community First Oxon £70.00

March 2016

- c) To review and accept year-to-date Cash Book transactions and bank reconciliation.
- d) Risk Assessment for year 2015/16 to be review and signed.

7) Planning

a) **Launton, A Plan** – Decision on Community Plan, Neighbourhood Plan or neither.

b) Withdrawal of planning applications

- i. Application number: 15/02348/F
Proposal: Construction of new electricity sub-station and access off Skimmingdish Lane.
Location: Bicester North Sub Station, Skimmindish Lane, Bicester

c) Planning applications to consider

- i. Application number: 16/00337/F
Applicant: Mr & Mrs Mark Ford-Langstaff
Proposal: Erection of single storey extension to kitchen, first floor extension above garage to form guest suite and addition of first floor balcony.
Location: Sherwood House, Bicester Road, Launton, OX26 5DP
- ii. Application number: 16/00034/F
Applicant: Mr Gerry Connors
Proposal: Place two further static mobile homes on the site. Enlarge the two day rooms to accommodate the increase in use.
Location: Summer Place, Blackthorn Road, Launton
- iii. Application number: 16/00417/F
Applicant: Mr Paul Davis
Proposal: Variation of Condition 2 of 15/00457/F to allow for a change of design to front gable.
Location: Land adjacent to No.6 Blenheim Drive, Launton

d) Planning decisions to note

- i. Application number: 15/00820/F
Applicant: Bicester Heritage Limited
Proposal: Change of use of building 105 from MOD use to workshops and offices.
Location: Building 105, RAF Bicester, Buckingham Road, Bicester
Decision: Approved

- ii. Application number: 15/00611/F
Applicant: Bicester Heritage Limited
Proposal: Change of use of buildings 92, 93 & 94 from MOD use to vehicle showroom, workshops and offices.
Location: Buildings 92, 93 & 94, RAF Bicester, Buckingham Road
Decision: Approved
- iii. Application number: 15/00616/F
Applicant: Bicester Heritage Limited
Proposal: Variation of condition 2 of 14/00772/F to allow for Minor Material Amendments to approved scheme.
Location: Building 82, RAF Bicester, Buckingham Road, Bicester
Decision: Approved
- iv. Application number: 15/00612/LB
Applicant: Bicester Heritage Limited
Proposal: Internal and external alterations to building 92.
Location: Building 92, RAF Bicester, Buckingham Road, Bicester
Decision: Approved
- v. Application number: 16/00024/TCA
Applicant: Mr George Moore
Proposal: Notice of intent to undertake works to trees in a conservation area.
Location: Bicester Heritage, Buckingham Road, Bicester
Decision: No Further Comments or Objections
- vi. Application number: 15/02006/OUT
Applicant: Mr Richard Howson
Proposal: Erection of two detached dwellings with garages.
Location: Jack Barn, West End, Launton, Bicester, OX26 5DG
Decision: Refused

8) Village Matters

- a) **OCC proposals to devolve responsibilities to parishes** – Chairman to update Clerk.
- b) **Crossroads potential hazard** – Update from Clerk.
- c) **Launton noticeboards**– Update from Clerk.
- d) **Dog waste bin for Yew Tree Close** – Update from Clerk.
- e) **National Energy Foundation (NEF)** – Chairman to update on his discussions about the possibility of extending the gas-network into Launton.
- f) **TOE2 Extra Funds** – Update from Clerk.
- g) **East West Rail** – Traffic impact concerns.

9) Correspondence

- a) **Correspondence received for action**
 - i. Blocked drain issue on Blackthorn Road
- b) **Correspondence received for information**
 - i. Letter of thanks from St Mary's Parochial Church Council

10) Reports

- a) Chairman's Report
- b) Clerk's Report – Overtime

11) Date of next meeting – Thursday 12th May 2016 at 7.30 in Launton Chapel

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012