

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

13 Yew Tree Close
Launton
OX26 5AE
Tel: 01869 246959
E-mail: clerk@launton-pc.gov.uk

30th September 2016

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 6th October at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1) **To receive and accept apologies for absence**
- 2) **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
- 3) **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.
- 4) **To confirm the minutes of the previous meeting on 1st September, previously circulated**
- 5) **Reports from District and County Councillors**
- 6) **Finance and Governance**
 - a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
 - b) To confirm and approve expenditure for September and review income in August.

Payments for approval

Cheque No	Payee	Amount
1. 200564	Caroline Dunn	£347.32
2. 200565	HMRC	£86.80
3. 200566	BBS The Business Store	£61.40
4. 200567	BDO LLP	£156.00
5. 200568	Friends of Island Pond Wood	£738.00
6. 200569	Launton Congregational Church	£210.00
7. 200570	St Mary's PCC	£1,200.00
S/O	Launton Lines	£110.00
Total Payments in	October 2016	£2,909.52

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
OCC Grass Cutting Funding	Balance	£757.78
CDC Precept		£10,125.00

Signed

Clerk

Date

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Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest	£2.06
Total Receipts for	September 2016	£10,884.84

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£85.00
3. Stationery, including printer cartridge	£61.40
4. External audit for LPC	£156.00
5. Contribution to Grass Cutting for FIPW	£738.00
6. Back payment for Grass Cutting (Congregational Church)	£210.00
7. Back payment for Grass cutting (St Mary's PCC)	£1,200.00

September 2016

- c) **LPC Assets** – review and update Asset Register and Maintenance Plan.
- d) **LPC Audit Report** – report from BDO on the Audit for year ended 31st March 2016.
- e) **Launton Lines** – request for grant level to remain at £110 per month.
- f) **Missed Payments** – Congregational Church and St Mary's PCC

7) Planning

a) Planning applications to consider

- i. Application No: 16/01598/F
Applicant's Name: Howson
Proposal: Demolition of development at Jack's Barn and the erection of ten dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
- ii. Application No: 16/01639/F
Applicant's Name: Mr Yohan Chapelle
Proposal: Alterations to convert existing garage to kitchen/dining area.
Location: 12 Sherwood Close, Launton, OX26 5DR
- iii. Application No: 16/01755/F
Applicant's Name: Ms Pat Parle
Proposal: Single storey rear extension.
Location: 13 The Glades, Launton, OX26 5ED
- iv. Application No: 16/01719/F
Applicant's Name: Mr Gerry Conners
Proposal: Addition of two further static mobile homes and enlarge the two day rooms and relocate one, to accommodate the increased use – Resubmission of 16/00034/F.
Location: Summer Place, Blackthorn Road, Launton

b) Planning decisions to note

- i. Application No: 16/01487/F
Applicant's Name: Mr Paul Davis
Proposal: Variation of conditions of 16/00417/F – timber clad side gable, increased width of rear gable, removal of dormer window alteration to openings and insertion of rooflight.
Location: Land adjacent to No. 6 Blenheim Drive, Launton
Decision: Granted
- ii. Application No: 16/01418/F
Applicant's Name: Scottish and Southern Energy Power Distribution
Proposal: Construction of new electricity sub-station and access off Skimmingdish Lane.

Location: The Electricity Network Company, Bicester North Sub Station, Skimmingdish Lane, Caversfield.
Decision: **Granted**

- c) **Proposal to expand Launton CE Primary School** – request to participate in online consultation.

8) Village Matters

- a) **Parish Hall Lease** – Update from Chairman.
- b) **Bus Shelters bins and seating** – Update from Clerk.
- c) **Traffic Concerns at Crossroads** – Update from Clerk.
- d) **Open Space, Sport and Recreation Review for Cherwell** – (previously distributed form) amendments.
- e) **Overgrown & Damaged trees** – Update from Clerk.
- f) **Overgrown Brambles (Rural)** – Parish responsibility update.
- g) **Community First Oxfordshire** – Reports from Councillor Fox and Clerk
- h) **Support for Village Post Office** – Concern for potential loss of Post Office.

9) Correspondence

- a) **Correspondence received for action**
 - i. Email received re: dislodged post in public area of Sherwood Close
- b) **Correspondence received for information** – there were none

10) Reports

- a) Chairman's Report
- b) Clerk's Report
 - Cupboard clearing
 - Feedback from Clerk's course

11) Date of next meeting – Thursday 3rd November 2016 at 7.30 in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012