

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

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30th June 2017

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 6th July 2107 at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1) **To receive and accept apologies for absence**
- 2) **To Receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
- 3) **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
- 4) **To confirm the minutes of the previous meetings on 4th May, 1st June & 30th June, previously circulated**
- 5) **Reports from District and County Councillors**
- 6) **Finance and Governance**
 - a) **To review the Council's complaints procedure** – previously circulated by the Clerk.
 - b) **Reviewing the Council's procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998** – Previously circulated by the Clerk.
 - c) **Establishing the Council's policy for dealing with the press/media** – Previously circulated by the Clerk.
 - d) **To acknowledge scrutiny and acceptance of previously circulated bank statement.**
 - e) **To confirm and approve expenditure for July and review income in June.**

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200517	Caroline Dunn	£347.32
2. 200518	HMRC	£86.80
3. 200519	Island Pond Wood Ltd	£384.00
4. 200520	Stephen Gray	£240.00
5. 200521	Calber Facilities Management Ltd	£235.20
6. 200522	Phil Bradford	£200.00
7. 200523	High Weald Furniture	£588.00
8. 200524	Bicester Good Neighbour Scheme	£200.00
9. 200525	Chris Fox	£26.44
10. 200526	Arrow Accounting	£225.20

S/O	Launton Lines	£110.00
Total Payments in	July 2017	£2,642.96
All above cheques drawn on The Co-operative Bank		
Income Received		
Source	Reason	Amount
Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest received	£1.99
Total Receipts for	June 2017	£1.99
Explanatory Notes		
1. Caroline Dunn pay (gross pay £434.12)		£347.32
2. HMRC for Caroline Dunn Income Tax		£86.80
3. Island Pond Wood Grass Cutting Contribution		£384.00
4. Hedge cutting outside 30mph limit of village		£240.00
5. Grass Cutting within village		£235.20
6. Maintenance of Sherwood Close communal garden		£200.00
7. Benches for Island Pond Wood		£588.00
8. Donation to Bicester Good Neighbour Scheme		£200.00
9. Reimbursement of funds for fixing bins in bus shelters		£26.44
10. Launton Parish Council Internal Audit		£225.20

f) Costs Associated with Parish Hall Lease – reaffirm commitment to pay PCC expenses.

7) Planning

a) Planning applications to consider

- i. Application No: 17/01008/F
Applicant's Name: Mr Richard & Mr David Walker
Proposal: Change of use of pool house to a self-contained dwelling and erection of new double garage.
Location: The pool house, 57 West End, Launton, OX26 5DG
- ii. Application No: 17/01173/OUT
Applicant's Name: Manor Oak Homes
Proposal: OUTLINE – Development of up to 72 dwellings with associated large area of public open space. All matters reserved except of access.
Location: OS Parcel 4846 south east of Launton Road and north east of sewage works, Blackthorn Road, Launton
- iii. Application No: 17/01158/F
Applicant's Name: Mr Brind
Proposal: Two storey extension to both sides of existing house and new porch. Amendment to approved scheme 14/00205/F.
Location: Belmont, Bicester Road, Launton, OX26 5DP
- iv. Application No: 17/01234/OUT
Applicant's Name: Mr Howson
Proposal: Removal of existing development and the erection of four dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
- v. Application No: 17/01279/F
Applicant's Name: Mr David Guard
Proposal: Single storey rear extension.
Location: 38 Blenheim Drive, Launton, OX26 5EA

- vi. Application No: 17/01131/OUT
 Applicant's Name: Robin Slaymaker
 Proposal: Erection of 2 three bedroomed dwellings.
 Location: Crossways, Blackthorn Road, Launton, OX26 5DA
- vii. Application No: 17/01289/REM
 Applicant's Name: Albion Land Ltd
 Proposal: Reserved matters to 15/01012/OUT – submission relates to phases 2a and 3a which has been split into 2 plots for the purposes of delivery (referred to as plots 2 and 3). This application relates to plot 3 and represents the first built form of the development to come forward.
 Location: Land north east of Skimmingdish Land, Launton, Bicester

b) Notice of Decision

- i. Application No: 17/00031/F
 Applicant's Name: Mr Gerry Conners
 Proposal: Enlarge the site to the rear to include two further static mobile homes and enlarge two day rooms and relocate one.
 Location: Summer Place, Blackthorn Road, Launton
Decision: Granted
- ii. Application No: 17/00591/F
 Applicant's Name: Mr M Chick
 Proposal: Demolish livery stables including one bedroom flat; erection of three bedroom dwelling – Re-submission of 16/02389/F.
 Location: Stratton Fields Livery Stables, Launton Road, Stratton Audley, OX27 9AS
Decision: Refused
- iii. Application No: 17/00622/F, 17/00654/F & 17/00623/F
 Applicant's Name: Network Rail
 Proposal: Creation of ponds, earthworks and hibernaculum, along with the planting of new habitat and soil inversion.
 Location: Two parcels of land - one north of Station Road and one north of Bicester Road and agricultural land approximately 1.3km NW of Marsh Gibbon, Launton
Decision: Granted
- iv. Application No: 17/00634/F
 Applicant's Name: Emma Hughes and Marcus Simmons
 Proposal: Demolition of conservatory and gazebo and erection of new single storey rear and front extensions and application of new external finish of smooth render.
 Location: 57 West End, Launton, OX26 5DG
Decision: Granted
- v. Application No: 17/00641/F
 Applicant's Name: Mr & Mrs P Cox
 Proposal: Re-location and adaptation of a redundant agricultural barn to new site on land at Folly Cottage, Station Road, Launton.
 Location: Redundant agricultural barn at Folly Cottage, Station Road, Launton
Decision: Granted
- vi. Application No: 17/00868/F
 Applicant's Name: Mrs T Johnson
 Proposal: Conversion of detached garage to create habitable space.
 Location: 20 Yew Tree Close, Launton, OX26 5AE
Decision: Granted
- vii. Application No: 17/00908/F

Applicant's Name: Mr Adam Roberts
Proposal: Two storey rear extension, bay window and porch extensions.
Location: Tenaya, Bicester Road, Launton, OX26 5DP
Decision: **Granted**

8) Village Matters

- a) **Parish Hall Lease** – update from Chairman.
- b) **Request by the Denise Whitford, LPFA Booking Secretary, for a dog poo bin and extension of path close to the playing fields** – letter previously circulated.
- c) **To discuss repainting or re-varnishing the wooden bus shelter on Bicester Road** – following a request the Clerk will provide quotes for consideration.
- d) **To discuss problems with over filling village rubbish bins** – Councillor Thompson to propose a potential solution.

9) Correspondence

- a) **Correspondence received for action**
 - i. Empty Housing Scheme letter from Cherwell District Council - previously circulated.
- b) **Correspondence received for information**
 - i. Rural Services Network weekly summaries.
 - ii. SSLC Monthly Bulletins.
 - iii. OALC Monthly Newsletter.
 - iv. Forthcoming Planning Policy Consultation dates for Partial Review of the Cherwell Local Plan.
 - v. Network Rail reminder of East West Rail western section phase 2 consultation 10th July in Bicester.

10) Reports

- a) **Chairman's Report**
 - i. Report on CDC Parish Liaison Meeting
- b) **Clerk's Report**
 - i. Launton signs
 - ii. Clerk's course

11) Date of next meeting – Thursday 3rd August 2017 at 7.30 pm in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012