

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

13 Yew Tree Close
Launton
OX26 5AE
Tel: 01869 246959
E-mail: clerk@launton-pc.gov.uk

29th December 2016

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 5th January 2107 at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1) **To receive and accept apologies for absence**
- 2) **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
- 3) **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.
- 4) **To confirm the minutes of the previous meetings on 1st September and 3rd November, previously circulated**
- 5) **Reports from District and County Councillors**
- 6) **Finance and Governance**
 - a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
 - b) To confirm and approve expenditure for November and review income in October.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200583	Caroline Dunn	£347.32
2. 200584	HMRC	£86.80
3. 200585	Cherwell District Council	£39.00
4. 200586	P Bradford	£455.00
S/O	Launton Lines	£110.00
Total Payments in January 2017		£1,038.12

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Interest	£0.61
Co-operative Bank 14 days	Interest	£0.00
Bank of Ireland	Interest	£1.09
Total Receipts for December 2016		£1.70

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. Parish Election Charges	£39.00
4. Maintenance & Landscaping - The Glades & Sherwood Cl.	£455.00

December 2016

- c) **Costs Associated with Parish Hall Lease** – reaffirm commitment to pay PCC costs and review initial limit.
- d) **Parochial Church Council Grant** – request for continued contribution of £1,260.00 towards grass cutting.
- e) **CDC Parish Precept Demand for 2017-2018** – budget discussion and decision about level of precept (documents previously circulated).
- f) **Dropbox** – more space required to ensure safe keeping of LPC Documents.

7) Planning

a) Planning applications to consider

- i. Application No: 16/02363/HED
Applicant's Name: Southern Electric Power Distribution Plc
Proposal: Removal of fourteen 10m sections of hedgerow due to installation of a 132kV cable.
Location: Skimmingdish Lane, Launton
- ii. Application No: 16/02389/F
Applicant's Name: Mr M Chick
Proposal: Demolish livery stables, including 1 bedroom flat. Erect 3 Bedroom dwelling.
Location: Stratton Fields Livery Stables, Launton Road, Stratton Audley, OX27 9AS
- iii. Application No: 16/02324/F
Applicant's Name: Mr Richards
Proposal: Formation of habitable rooms in roof space and insertion of front and rear rooflights.
Location: 1 Yew Tree Close, Launton, OX26 5AE

b) Planning Appeal Decision

- i. Appeal Reference: APP/C3105/D/16/3159523
Appeal Start Date: 31 October 2016
Applicant's Name: Mr I Cattle
Proposal: Single storey extension to rear, new roof light window and summer house.
Location: Orchard Barn, 40 Yew Tree Close, Launton, OX26 5AE
Decision: The appeal is allowed and planning permission is granted
- ii. Appeal Reference: APP/C3105/W/16/3152571
Appeal Start Date: 31 October 2016
Applicant's Name: R Howson
Proposal: Erection of 2 No dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
Decision: The appeal is allowed and planning permission is granted

c) Withdrawal of Planning Application

- i. Application No: 16/02122/LB & 16/02121/F
Proposal: Single storey detached garage with garden store to the side of the dwelling.
Location: Greyhound House, Bicester Road, Launton, OX26 5DG

d) Planning Committee Notification

- i. Application No: 16/01598/F
Applicant's Name: Howson
Proposal: Demolition of development at Jack's Barn and the erection of ten dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
Planning Committee was held on 15th December 2016 at 4pm

8) Village Matters

- a) **Parish Hall Lease** – Update from Chairman.
- b) **Bus Shelters bins and seating** – Update from Councillor Fox.
- c) **Challenging the Cherwell Local Plan Partial Review** – LPC response.
- d) **Defibrillator Pads** – replacement options.
- e) **Replacement of Dog Bin at the bottom of Blenheim Drive** – bin bottom has rusted and needs replacing.
- f) **Overgrown Brambles (Rural)** – Costing update from Clerk.

9) Correspondence

- a) **Correspondence received for action** – in Village Matters
- b) **Correspondence received for information**
 - i. Rural Services Network weekly summaries.
 - ii. SSLC Monthly Bulletin

10) Reports

- a) Chairman's Report
- b) Clerk's Report

11) Date of next meeting – Thursday 2nd February 2017 at 7.30 in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2011.