

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

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28th April 2017

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Primary School on Thursday 4th May 2107 at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1) **Election of Chairman**
- 2) **Election of Vice Chairman**
- 3) **To receive and accept apologies for absence**
- 4) **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
- 3) **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
- 4) **To confirm the minutes of the previous meetings on 6th April, previously circulated**
- 5) **Reports from District and County Councillors**
- 6) **Finance and Governance**
 - a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
 - b) To confirm and approve expenditure for May and review income in April.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200507	Caroline Dunn	£347.32
2. 200508	HMRC	£86.80
3. 200509	OALC	£244.31
4. 200510	Denman	£50.00
5. 200511	Cherwell District Council	£192.00
S/O	Launton Lines	£110.00
Total Payments in	May 2017	£1,030.43

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Cherwell District Council	Precept	£10,125.00

Signed

Date

Page 1 of 3

Cherwell District Council	CTRS Grant 17/18	£636.09
Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest	£1.03
Total Receipts for April 2017		£10,762.12

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. OALC Annual Subscription	£244.31
4. Donation to WI's Denman Appeal	£50.00
5. Dog bin emptying	£192.00

- a) **To review and accept year end Cash Book transactions and bank reconciliation.**
- b) **To approve annual insurance from Zurich for Launton Parish Council.**
- c) **Costs Associated with Parish Hall Lease** – reaffirm commitment to pay PCC.
- d) **Grass cutting at Island Pond Wood** – request for contribution towards mowing costs.

7) Planning

a) Planning applications to consider

- i. Application No: 17/00654/F, 17/00623/F & 17/00622/F
Applicant's Name: Network Rail
Proposal: Creation of numerous ponds, earthworks and hibernaculum, along with the planting of new habitat and soil inversion.
Location: Agricultural Land approximately 1.3km NW Marsh Gibbon, land north of Bicester Road and Station Road, Launton
- ii. Application No: 17/00646/OUT
Applicant's Name: Greenwing Developments Ltd
Proposal: Outline – residential development of up to 4 dwellings.
Location: Land south west of South Riding, Station Road, Launton
- iii. Application No: 17/00634/F
Applicant's Name: Emma Hughes & Marcus Simmons
Proposal: Demolish and remove existing conservatory and gazebo, and erection of new single storey rear and front extensions. Internal alterations and new external finish of smooth render.
Location: 57 West End, Launton, OX26 5DG
- iv. Application No: 17/00803/OUT
Applicant's Name: Richborough Estates
Proposal: Outline - residential development up to a maximum of 70 dwellings, provision of open space, landscaping, access, infrastructure and demolition of outbuildings.
Location: OS Parcel 2945 Grange Farm, West of Station Cottage, Station Road, Launton

b) Notice of Decision

- i. Application No: 17/00343/LB & 17/00342/F
Applicant's Name: Jonathan Byron
Proposal: Single storey detached garage with garden store to side of dwelling (Resubmission of 16/02122/LB).
Location: Greyhound House, Bicester Road, Launton, OX26 5DQ
Decision: Granted

8) Village Matters

- a) **Parish Hall Lease** – Update from Chairman.
- b) **Communal garden in Sherwood Close** – another post dislodged and bindweed spreading.
- c) **Traffic control in Launton** – review of options from Councillor Chisholm.

- d) **Post office noticeboard** – relocation options.
- e) **Defibrillator training** – update from Councillor Thompson.

9) Correspondence

- a) **Correspondence received for action**
 - i. Five year Police and Crime Plan, request for distribution within community.
- b) **Correspondence received for information**
 - i. Rural Services Network weekly summaries.
 - ii. SSLC Monthly Bulletins.
 - iii. OALC Monthly Newsletter.

10) Reports

- a) Chairman's Report
- b) Clerk's Report
 - i. Parish Hall cupboard clearing.

11) Date of next meeting – Thursday 1st June 2017 at 7.30 in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012