

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

13 Yew Tree Close
Launton
OX26 5AE
Tel: 01869 246959
E-mail: clerk@launton-pc.gov.uk

29th July 2016

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 4th August at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1) To receive and accept apologies for absence

2) To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3) To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4) To confirm the minutes of the previous meeting on 7th July, previously circulated

5) Reports from District and County Councillors

6) Finance and Governance

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for August and review income in July.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200556	Caroline Dunn	£347.32
2. 200557	HMRC	£86.80
S/O	Launton Lines	£110.00
Total Payments in	August 2016	£544.12

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Cherwell District Council	Village Fete Funding	£450.00
Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest	£0.96
Total Receipts for	July 2016	£450.96

Explanatory Notes

1. Caroline Dunn Pay (Gross Pay £434.12)	£347.32
--	---------

Signed

Clerk

Date

Page 1 of 2

N.B. Statutory Government pay increase of £9.12 per month

2. HMRC for Caroline Dunn Income Tax £85.00

July 2016

- c) To review and accept year-to-date Cash Book transactions and bank reconciliation.
- d) **Oxfordshire Together** – Section 101 Legal Agreement for signing (previously circulated 22nd April 2016).

7) Planning

a) Planning applications to consider

- i. Application No: 16/01161/F
Applicant's Name: Mrs Greta Walker
Proposal: Conversion of existing building into three bed detached dwelling. Replace triple garage with new on same footprint.
Location: 57 West End, Launton, OX26 5DG
- ii. Application No: 16/01418/F
Applicant's Name: Scottish & Southern Energy Power Distribution
Proposal: Construction of new electricity sub-station and access of Skimmingdish Lane.
Location: The Electricity Network Company, Bicester North Sub Station, Skimmingdish Lane, Caversfield, Oxfordshire.

b) Planning decisions to note

- i. Application No: 16/00798/F
Applicant's Name: Mr I Cattle
Proposal: Single storey extension to rear, new roof light window and summer house.
Location: Orchard Barn, 40 Yew Tree Close, Launton, OX26 5AE
Decision: Refused
- ii. Application No: 16/00225/DISC
Applicant's Name: Mr Colin Badger
Proposal: Discharge of Conditions 3 and 4 of 16/00249/F
Location: Land south of OS4100 and Adj to Blackthorn Road, Launton
Decision: Split decision – confirm clearance of condition 4 and refusal of condition 3.

8) Village Matters

- a) **Presentation by Mr Tony Meacock, Friends of Island Pond Wood** – request for LPC representative to join their Board.
- b) **Parish Hall Lease** – Update from Chairman.
- c) **Community Emergency Plan** – to be completed and agreed.
- d) **New Councillors** – Mrs E Chisholm and Councillor vacancy to be discussed.
- e) **Maintenance of Shrubberies in Sherwood Close and The Glades** – update from Clerk.

9) Correspondence

- a) **Correspondence received for action**
Letter from Victoria Prentis – Plans for Local Transport
Email from Ambrosden Clerk – OCC Comet Minibus
- b) **Correspondence received for information**
Report from Parish Path Warden – previously circulated.

10) Reports

- a) Chairman's Report – Date options for cupboard clearing
- b) Clerk's Report

11) Date of next meeting – Thursday 1st September 2016 at 7.30 in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012