

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

13 Yew Tree Close
Launton
OX26 5AE
Tel: 01869 246959
E-mail: clerk@launton-pc.gov.uk

24th February 2017

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 2nd March 2107 at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1) **To receive and accept apologies for absence**
- 2) **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
- 3) **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.
- 4) **To confirm the minutes of the previous meetings on 2nd February and 23rd February, previously circulated**
- 5) **Reports from District and County Councillors**
- 6) **Finance and Governance**
 - a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
 - b) To confirm and approve expenditure for March and review income in February.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200594	Caroline Dunn	£347.32
2. 200596	HMRC	£86.80
S/O	Launton Lines	£110.00
Total Payments in	March 2017	£544.12

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	No Interest	£0.00
Co-operative Bank 14 days	No Interest	£0.00
Bank of Ireland	Interest	£1.03
Total Receipts for	February 2017	£1.03

Signed

Date

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Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80

February 2017

- c) **Costs Associated with Parish Hall Lease** – reaffirm commitment to pay PCC costs and review initial limit.
- d) **To review and accept year-to-date Cash Book transactions and bank reconciliation.**
- e) **Internal Controls Policy** – approval required for audit.

7) Planning

a) Planning applications to consider

- i. Application No: 17/00086/F
Applicant's Name: Mr Richard Messenger
Proposal: New driveway gate
Location: 38 Yew Tree Close, Launton, Bicester, OX26 5AE
- ii. Application No: 17/00270/F and 17/00062/LB
Applicant's Name: Ms Catherine Hall
Proposal: Install a 2500ltr Oil Fuel Tank inside the confines of Yew Tree Farmhouse (no longer a part of Yew Tree Farm) and the installation of fencing around driveway in rear garden.
Location: Yew Tree Farm, Launton, Bicester, OX26 5DX
- iii. Application No: 17/00271/CLUE
Applicant's Name: Mr Martin Evans
Proposal: Certificate of Lawfulness of Existing Use for use as rented out general storage space (Class B8)
Location: Hare Leys Farm, Poundon Road, Launton, Bicester, OX26 5AB

b) Notice of Decision

- i. Application No: 16/02169/F
Applicant's Name: Southern Electric Power Distribution Plc
Proposal: Creation of three temporary and one permanent vehicular accesses associated with an underground 132kV line.
Location: Access 7,8,10 and 11, Bicester Road and Station Road, Launton
Decision: Granted
- ii. Application No: 16/02625/F
Applicant's Name: Mr Mike Varney
Proposal: Single storey rear extension.
Location: 11 Yew Tree Close, Launton, OX26 5AE
Decision: Granted

c) Planning Consultation - Amendments

- i. Application No: 16/02164/F
Applicant's Name: Mr Patel
Proposal: Extension and alterations to existing shop and flat to create larger shop and three flats.
Location: Costcutter, 36 Bicester Road, Launton, Bicester, OX26 5DQ

8) Village Matters

- a) **Parish Hall Lease** – Update from Chairman.
- b) **Bus Shelters, bins and seating (to include bench at The Poplars)** – Update from Councillor Fox.
- c) **Bench at The Poplars** – Update from Councillor Fox.
- d) **Parish Path Warden Report** – Update from Clerk.
- e) **Grange Farm** – Development plans?
- f) **Verge outside The Cottage, Bicester Road** – OCC request for Council views.

9) Correspondence

a) Correspondence received for action

- i. Letter from Mrs Aileen Peverell about traffic outside Launton school.
- ii. Letter from Mr Nick Whitburn about mains gas supply for Launton.

b) Correspondence received for information

- i. Rural Services Network weekly summaries.
- ii. SSLC Monthly Bulletins.

10) Reports

a) Chairman's Report

b) Clerk's Report

- i. Plotters to transfer ground rent to account.
- ii. Fasthost (Website) - £70.19 renewal.
- iii. Location for LPC Meeting on 4th May.

11) Date of next meeting – Thursday 6th April 2017 at 7.30 in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012