

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

13 Yew Tree Close
Launton
OX26 5AE
Tel: 01869 246959
E-mail: clerk@launton-pc.gov.uk

27th January 2017

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 2nd February 2107 at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1) **To receive and accept apologies for absence**
- 2) **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
- 3) **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.
- 4) **To confirm the minutes of the previous meetings on 1st December and 5th January, previously circulated**
- 5) **Reports from District and County Councillors**
- 6) **Finance and Governance**
 - a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
 - b) To confirm and approve expenditure for February and review income in January.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200587	Caroline Dunn	£347.32
2. 200588	HMRC	£86.80
3. 200589	C Dunn Expenses	£402.01
4. 200590	Lesley Thompson	£77.82
5. 200591	OALC	£78.00
6. 200592	Simon Turner	£527.98
7. 200593	Glasdon UK Ltd	£152.02
S/O	Launton Lines	£110.00
Total Payments in February 2017		£1,781.95

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	OCC Grass Cutting	£229.25
Co-operative Bank 14 days	No Interest	£0.00

Signed

Date

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Bank of Ireland	Interest	£0.93
Total Receipts for	January 2017	£230.18

Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. C Dunn - Twice yearly expenses claim for phone, stamps, petrol & heating Annual Dropbox & overtime.	£402.01
4. Replacement pads for defibrillator	£77.82
5. Clerks training course	£78.00
6. Clerks replacement laptop and software	£527.98
7. Replacement Dog Bin	£152.02

January 2017

- c) **Costs Associated with Parish Hall Lease** – reaffirm commitment to pay PCC costs and review initial limit.

7) Planning

a) Planning applications to consider

- i. Application No: 16/02568/F
Applicant's Name: Miss Jane Hawes
Proposal: Change of use for general purpose agricultural building to allow use for livestock.
Location: OS Parcel 4088 Adjoining and East of Old Police Cottage, Station Road, Launton
- ii. Application No: 17/00053/F
Applicant's Name: Bicester Heritage
Proposal: Variation of condition 2 of 15/00523/F to allow minor amendment to approved scheme.
Location: Building 119 FFMT Shed, Bicester Heritage, Buckingham Road, Bicester

b) Notice of Decision

- i. Application No: 16/02193/F
Applicant's Name: Mrs Susan Hawes
Proposal: Redevelopment of side extension from flat roof to pitched roof, and moving the kitchen in the existing utility.
Location: 8 Skinner Road, Launton, OX26 5DH
Decision: Granted
- ii. Application No: 16/02126/LB
Applicant's Name: Ms Catherine Hall
Proposal: Alterations to listed building.
Location: Yew Tree Farm, Station Road, Launton, OX26 5DX
Decision: Granted
- iii. Application No: 16/02324/F
Applicant's Name: Mr Richards
Proposal: Formation of habitable rooms in roof space and insertion of front and rear rooflights.
Location: 1 Yew Tree Close, Launton, OX26 5AE
Decision: Granted

c) Appeal against Non-determination

- i. Application No: 16/01598/F
Applicant's Name: Howson
Proposal: Demolition of development at Jack's Barn and the erection of ten dwellings.
Location: Jack Barn, West End, Launton, OX26 5DG
Further comments in writing before 20th February to Planning Inspectorate

8) Village Matters

- a) **Parish Hall Lease** – Update from Chairman.
- b) **Bus Shelters bins and seating (to include bench at The Poplars)** – Update from Councillor Fox.
- c) **Bench at The Poplars and disabled slabs outside The Bull Inn** – Update from Councillor Fox and Clerk.
- d) **Replacement of Dog Bin at the bottom of Blenheim Drive** – Update from Councillor Fox and Clerk.
- e) **Overgrown Brambles (Rural)** – Update from Clerk.
- f) **Village Spring Clean** – Update from Clerk.
- g) **“A Fresh Start for Oxfordshire”** – Public and Council views.
- h) **Report from Parish Path Warden** – previously circulated to Councillors.
- i) **Bus Stop on Skimmingdish Lane** – should the Council take on responsibility for bus shelter?

9) Correspondence

- a) **Correspondence received for action**
 - i. Launton Chapel to connect to mains water .
 - ii. Oxfordshire’s Health and Care Services – The Big Consultation – Phase 1.
- b) **Correspondence received for information**
 - i. Rural Services Network weekly summaries.
 - ii. SSLC Monthly Bulletins.
 - iii. Update email from Charles Hurst at East West Rail about Environmental Mitigation sites.
 - iv. BT phone box removal confirmed.
 - v. Launton School expansion plans not approved.

10) Reports

- a) Chairman’s Report
- b) Clerk’s Report
 - i. Update on Village signs.
 - ii. Update on weed clearing

11) Date of next meeting – Thursday 2nd March 2017 at 7.30 in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012