

# LAUNTON PARISH COUNCIL

Parish Clerk  
Caroline Dunn

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25<sup>th</sup> August 2016

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 1<sup>st</sup> September at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

## Agenda

**1) To receive and accept apologies for absence**

**2) To receive any Declarations of Interest in items on the agenda**

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

**3) To facilitate public participation with regard to items on the agenda**

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

**4) To confirm the minutes of the previous meeting on 4<sup>th</sup> August, previously circulated**

**5) Reports from District and County Councillors**

**6) Finance and Governance**

- a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b) To confirm and approve expenditure for September and review income in August.

### Monthly Payment and Receipts Summary

#### Payments for approval

| Cheque No                        | Payee                      | Amount    |
|----------------------------------|----------------------------|-----------|
| 1. 200559                        | Caroline Dunn              | £347.32   |
| 2. 200560                        | HMRC                       | £86.80    |
| 3. 200561                        | Continental Landscapes Ltd | £228.00   |
| 4. 200562                        | K Ozog                     | £115.00   |
| 5. 200563                        | T L Jenkins                | £596.00   |
| S/O                              | Launton Lines              | £110.00   |
| Total Payments in September 2016 |                            | £1,483.12 |

All above cheques drawn on The Co-operative Bank

#### Income Received

| Source                    | Reason               | Amount |
|---------------------------|----------------------|--------|
| Co-operative Bank Current | Statement not in yet | £0.00  |
| Co-operative Bank 14 days | No Interest          | £0.00  |

Signed

Clerk

Date

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|                    |                      |       |
|--------------------|----------------------|-------|
| Bank of Ireland    | Statement not in yet | £0.00 |
| Total Receipts for | August 2016          | £0.00 |

#### Explanatory Notes

|                                                       |         |
|-------------------------------------------------------|---------|
| 1. Caroline Dunn pay (gross pay £434.12)              | £347.32 |
| 2. HMRC for Caroline Dunn Income Tax                  | £85.00  |
| 3. Village grass cutting                              | £228.00 |
| 4. Varnishing village noticeboards                    | £115.00 |
| 5. Spraying and clearing of verges along Station Road | £596.00 |

#### August 2016

- c) **Oxfordshire Together** – Section 101 Legal Agreement for signing (previously circulated).

### 7) Planning

#### a) Planning applications to consider

- i. Application No: 16/01487/F  
Applicant's Name: Mr Paul Davis  
Proposal: Variation of conditions 2 (plans), 3 (design details) and 5 (material and finishes) of 16/00417/F.  
Location: Land adjacent to 6 Blenheim Drive, Launton
- ii. Application No: 16/01523/F  
Applicant's Name: Mr Barry Tyrrell  
Proposal: Addition of a dormer window on the front elevation to match an existing dormer window and internal alterations.  
Location: Old Timbers, 62 West End, Launton, OX26 5DG
- iii. Application No: 16/01524/F  
Applicant's Name: Mr Barry Tyrrell  
Proposal: As above, and to provide three private bedrooms instead of three open sleeping areas and an additional shower room and reverse the staircase to second floor.  
Location: Old Timbers, 62 West End, Launton, OX26 5DG

#### b) Planning appeal against refusal

- i. Application No: 16/00657/OUT  
Applicant's Name: R Howson  
Proposal: Erection of 2 dwellings – re-submission of 15/02006/OUT.  
Location: Jack Barn, West End, Launton, OX26 5DG  
Appeal Reference: APP/C3105/W/16/3152571  
Appeal Start Date: 17 August 2016

#### c) Planning decisions to note

- ii. Application No: 16/00889/F  
Applicant's Name: Mr Jonathan Byron  
Proposal: Alterations to annexe building to include raising roof.  
Location: Greyhound House, Bicester Road, Launton, OX26 5DQ  
Decision: **Granted**
- ii. Application No: 16/00890/LB  
Applicant's Name: Mr Jonathan Byron  
Proposal: Alterations to annexe building to include raising roof.  
Location: Greyhound House, Bicester Road, Launton, OX26 5DQ  
Decision: **Granted**
- iii. Application No: 16/01113/ADV  
Applicant's Name: Albion Land Ltd  
Proposal: Non-illuminated raised V board advertising - retrospective

Location: Land north east of Skimmingdish Lane, Launton  
Decision: **Granted**

- iv. Application No: 16/01161/F  
Applicant's Name: Mrs Greta Walker  
Proposal: Conversion of existing building into three bed detached dwelling. Replace existing triple garage with new on same footprint.  
Location: 57 West End, Launton, OX26 5DG  
Decision: **Refused**

d) **Local Enforcement Plan** – for distribution.

**8) Village Matters**

- a) **Parish Hall Lease** – Update from Chairman.
- b) **Maintenance of Shrubberies in Sherwood Close and The Glades** – update from Clerk.
- c) **Bus Shelters** – possibility of benches and bins.
- d) **Traffic Concerns at Crossroads** – suggestion from villager regarding priority.
- e) **Overgrown & Damaged trees** – Clerk to report on tree care solution.
- f) **Community First Oxfordshire** – Community/Neighbourhood Planning

**9) Correspondence**

- a) **Correspondence received for action** – see Village Matters
- b) **Correspondence received for information** – there were none

**10) Reports**

- a) Chairman's Report
- b) Clerk's Report
  - Agenda change suggestion
  - Cupboard clearing date to be decided
  - Village road signs update
  - Correspondence sent

**11) Date of next meeting** – Thursday 6<sup>th</sup> October 2016 at 7.30 in Launton Parish Hall.

**Notes on declarations of interest.**

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012