

LAUNTON PARISH COUNCIL

Parish Clerk
Caroline Dunn

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25th November 2016

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 1st December at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1) **To receive and accept apologies for absence**
- 2) **To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
- 3) **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.
- 4) **To confirm the minutes of the previous meetings on 1st September and 3rd November, previously circulated**
- 5) **Reports from District and County Councillors**
- 6) **Finance and Governance**
 - a) To acknowledge scrutiny and acceptance of previously circulated bank statements.
 - b) To confirm and approve expenditure for November and review income in October.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
1. 200578	Caroline Dunn	£347.32
2. 200579	HMRC	£86.80
3. 200580	Chris Fox	£13.98
4. 200581	Continental Landscapes Ltd	£228.00
5. 200582	Caroline Dunn	£49.99
S/O	Launton Lines	£110.00
Total Payments in	December 2016	£836.09

All above cheques drawn on The Co-operative Bank

Income Received

Source	Reason	Amount
Co-operative Bank Current	Statement not in yet	£0.00
Co-operative Bank 14 days	Interest	£4.72
Bank of Ireland	Interest	£0.99
Total Receipts for	November 2016	£5.71

Signed

Date

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Explanatory Notes

1. Caroline Dunn pay (gross pay £434.12)	£347.32
2. HMRC for Caroline Dunn Income Tax	£86.80
3. Village noticeboard posts	£13.98
4. Grass cutting	£228.00
5. Portable external hard drive (Clerk computer back-ups)	£49.99

November 2016

- c) **Costs Associated with Parish Hall Lease** – reaffirm commitment to pay PCC costs and review initial limit.

7) Planning

a) Planning applications to consider

- i. Application No: 16/02122/LB & 16/02121/F
Applicant's Name: Mr Jonathan Byron
Proposal: Single storey detached garage with garden store to the side of the dwelling.
Location: Greyhound House, Bicester Road, Launton, OX26 5DQ
- ii. Application No: 16/02164/F
Applicant's Name: Mr Patel
Proposal: Extension and alterations to existing shop and flat to create larger shop and 3 flats.
Location: Costcutter, 36 Bicester Road, Launton, OX26 5DQ
- iii. Application No: 16/00480/DISC
Applicant's Name: Albion Land Ltd
Proposal: Discharge of Conditions 6 (floodplain compensation), 8 (Langford beck buffer), 9 (surface water management), 18 (landscape and ecology management plan and 22 (arboricultural method statement) of 15/01012/OUT.
Location: Land North East of Skimmingdish Lane, Launton
- iv. Application No: 16/02169/F
Applicant's Name: Southern Electric Power Distribution Plc
Proposal: Creation of three temporary and on permanent vehicular accesses associated with the underground 132kV line.
Location: Access 10 and 11 Proposed, Bicester Road, Launton
- v. Application No: 16/02193/F
Applicant's Name: Mrs Susan Hawes
Proposal: Redevelopment of side extension from flat roof to pitched roof. Moving the kitchen into the existing utility.
Location: 8 Skinner Road, Launton, OX26 5DH
- vi. Application No: 16/00522/DISC
Applicant's Name: Southern Electric Power Distribution Plc
Proposal: Discharge of Conditions 18 (badgers mitigation strategy), 21 (construction environmental management plan), 22 (bat, bird, owl and invertebrate boxes) and 23 (biodiversity method statement) of 16/01418/F.
Location: The Electricity Network Company, Bicester Nort Sub Station, Skimmingdish Lane, Caversfield, Oxfordshire
- vii. Application No: 16/02126/LB
Applicant's Name: Ms Catherine Hall
Proposal: Alterations to listed building, new driveway and driveway fence.
Location: Yew Tree Farm, Station Road, Launton, OX26 5DX
- viii. Application No: 16/01805/F
Applicant's Name: Bicester Heritage

- Proposal: Change of use of buildings from sui generis MOD use to various commercial uses as detailed in accompanying Planning Statement with associated physical works and demolition of buildings 101 and 104 and erection of replacement structures.
- Location: Bicester Heritage, Buckingham Road, Bicester, OX26 5HA
- ix. Application No: 16/01806/LB
 Applicant's Name: Bicester Heritage
 Proposal: Physical works to buildings 79, 103, 108, 113, 123, 129, 130, 131, 135 and 137 to enable restoration and conversion to commercial use.
 Location: Bicester Heritage, Buckingham Road, Bicester, OX26 5HA
- b) **Planning Appeal against Refusal**
- i. Appeal Reference: APP/C3105/D/16/3159523
 Appeal Start Date: 31 October 2016
 Applicant's Name: Mr I Cattle
 Proposal: Single storey extension to rear, new roof light window and summer house.
 Location: Orchard Barn, 40 Yew Tree Close, Launton, OX26 5AE
- c) **Withdrawal of Planning Application**
- i. Application No: 16/01719/F
 Proposal: Addition of two further static mobile homes and enlarge the two day rooms and relocate one, to accommodate the increased use – Resubmission of 16/00034/F.
 Location: Summer Place, Blackthorn Road, Launton

8) Village Matters

- a) **Parish Hall Lease** – Update from Chairman.
- b) **Bus Shelters bins and seating** – Update from Councillor Fox.
- c) **Overgrown Brambles (Rural)** – Parish responsibility update from Chairman and Clerk.
- d) **Parliamentary Boundary Changes** – Chairman's draft letter to the BCE for consideration.
- e) **Sherwood Close Open Space** – Update from Clerk.
- f) **Cycle Stands on A4421** – the adoption by Caversfield PC.
- g) **Phone Box on Station Road** – BT removal or adoption by Parish Council.
- h) **SSE Preparation for Winter** – Register for vulnerable villagers.
- i) **Launton Lines** – plans to go online.

9) Correspondence

- a) **Correspondence received for action**
 - i. Letter from Keith Kidney about LPC support for Post Office move to Costcutter.
 - ii. CDC Planning Consultation for Local Plan Part 1 on 7th December 2016.
- b) **Correspondence received for information**
 - i. Letter from The Royal British Legion thanking LPC for contribution to Poppy Appeal.
 - ii. Rural Services Network weekly summaries.
 - iii. SSLC Monthly Bulletin

10) Reports

- a) Chairman's Report
- b) Clerk's Report
 - Cherwell Parish Liaison Meeting

11) Date of next meeting – Thursday 5th January 2017 at 7.30 in Launton Parish Hall.

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012