

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

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20th September 2014

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 25th September at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their name included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 4th September

5. Finance and Governance

- a. To consider any matters arising from external audit of the Council's affairs in 2013/14.
- b. To consider the internal auditor's letter of engagement in respect of audit work for the financial year 2014/15.

6. Planning

- a. To consider the Council's response to the Consultation on Proposed Modifications to the Submission Cherwell Local Plan 2014 (August 2014)

b. Planning Applications

- i. Application No.14/01428/DEM
Applicant Bicester Heritage Ltd
Proposal Demolition of buildings 83 and 98
Location Buildings 83 and 98, DLO Caversfield Skimmingdish Lane, Caversfield Oxfordshire
- ii. Application No.14/01448/F
Applicant Bicester Heritage Ltd
Proposal Change of Use from Ministry of Defence use to B1 including minor structural repairs
Location Main workshop building 99, DLO Caversfield Skimmingdish Lane, Caversfield Oxfordshire

iii. Application	No.14/01431/LB
Applicant	Bicester Heritage Ltd
Proposal	Material Change of use to B1use, including minor structural alterations and a new build extension.
Location	Main stores building 90, DLO Caversfield Skimmingdish Lane, Caversfield Oxfordshire

7. Village Matters

8. Date of next meeting - Thursday 2nd October 2014 In the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

Except in circumstances listed in The Code of Conduct*, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member may make representations, give evidence or answer questions about the matter, however, they must immediately leave the room once they have finished, or the meeting decides they have finished (whichever is earlier).

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

*See Statutory Instrument 2007 No. 1159, schedule 'The Model Code of Conduct' part 2, paragraph 9(2)