

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
Station Road
Launton
OX26 5DS
TEL: 01869 245951

1st June 2014

E-mail: lpccclerk@btinternet.com

You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 5th June at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 1st May 2014.

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

With particular reference to Highways issues.

7. Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- b. To review the full year bank reconciliation at 31st March 2014 after correction of a minor error and, if acceptable, approve it.
- c. To reconsider the full year accounts for 2013/14 for the Parish Council following correction of a minor error and, if acceptable, approve them.
- d. To review the Local Councils' Annual Return for year ended 31st March 2014 for Launton PC which has been amended to reflect changes in the accounts and, if concurred sign appropriate documents;
 - i. Accounting Statement for Launton PC
 - ii. Annual Governance Statement for Launton PC
- e. To complete Appx 4 of Launton PC's Audit Plan regarding review of the Internal Auditor's report.
- f. To confirm and approve expenditure for June and review income during May.
- g. To review members interests.

Signed



Date

1/6/2014

Page 1 of 3

8. Planning

- a. To discuss and decide upon resolutions to the Planning Authority, on Planning Applications received.

- i. Application No.14/00710/F
Applicant Mr Meacock
Proposal Construction of detached garage.
Location Stoneleigh 27 West End, Launton, Bicester OX26 5DF
- ii. Application No.14/00772/F
Applicant Bicester Heritage Ltd
Proposal Variation of condition 7 of 14/00209/F – To allow for wider potential use of approved residential accommodation
Location Building 82 RAF Bicester Buckingham Rd Bicester

- b. Planning Decisions

- i. Application No.14/00230/LB
Applicant Vanderbilt Homes
Proposal Proposed demolition of small section of Garden wall
Location Yew Tree Farm Station Rd Launton Bicester OX265DX
Decision Granted subject to conditions
- ii. Application No.14/00454/F
Applicant Mr Dominic White
Proposal Material Change of use of Ministry of Defence workshop use to office and workshop use.
Location Building 102 Engine test House, Buckingham Rd, Caversfield
Decision Granted subject to conditions

9. Village Matters

- a. To consider next steps regarding plans to raise grant funding to improve the footpath in West End.
- b. To report progress towards the installation of a village defibrillator funded by the New Homes Bonus Scheme.
- c. To consider next steps regarding plans for the installation of a footway in Station Rd.
- d. To consider the council's asset Maintenance Plan for 2014/15

10. Correspondence

- a. Correspondence received for action

- i. Mr Peter Cox – Traffic Calming in Station Rd
- ii. Mr Kevin Larner CDC – Parish Liaison Meeting invitation

- b. Correspondence received for information

Sent by email

- i. Chris Stratford CDC – Affordable Housing
- ii. Jessica Richmond WYG consultants – Bicester Master Plan, invitation to meeting
- iii. Jan Gossett OALC – Age Concern, Community Information Network events.
- iv. Oxfordshire Clinical Commissioning Group – Public encouraged to have their say on design of local health services.

Signed



Date

1/6/2014

Page 2 of 3

11.

- a. Chairman's Report
- b. Clerk's Report

12. **Date of next meeting** – 3rd July 2014, in the Parish Hall, Launton

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Signed



Date

1/6/2014

Page 3 of 3