

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
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Launton
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26th April 2014

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 1st May at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

- 1. Election of Chairman**
 - 2. Election of Vice Chairman**
 - 3. To receive and accept apologies for absence**
 - 4. To receive any Declarations of Interest in items on the agenda**
Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)
 - 5. To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.
 - 6. To confirm the minutes of previous meeting – Thursday 3th April 2014.**
 - 7. Report from Cherwell District Councillor for Launton**
 - 8. Report from Oxfordshire County Councillor for Launton**
 - 9. Finance and Governance**
 - a. To acknowledge scrutiny and acceptance of previously circulated bank statements.
 - b. To review the Council's insurance arrangements and payment of annual premium.
 - c. To confirm and approve expenditure for May and review income during April.
 - d. To consider, and if agreed approve, the level of financial support towards grass cutting in Island Pond Wood under S19 ss3a of the Local government (Miscellaneous Provisions) act 1976.
- Asset Management
- e. To review the Asset Maintenance Plan and consider and agree a schedule for a physical inspection of the assets.
 - f. To accept the previously circulated Parish Council Asset Register to 30.04 2014.

Signed



Date

26/4/14

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Annual Meeting Items

- g. To review the previously circulated Local Councils' Annual Return for year ended 31st March 2014 for Launton PC and, if concurred sign appropriate documents;
 - i. Accounting Statement for Launton PC
 - ii. Annual Governance Statement for Launton PC year ended 31st March 2014
 - iii. Annual Internal Audit Report to Launton PC
- h. To review the contracts held by the Council
- i. To review the Council's Standing Orders
- j. To review the Council's Financial Regulations
- k. To review the Council's Complaints Policy and procedure
- l. To review the Council's Freedom of Information Policy
- m. To review work on external bodies (Launton Plotters)
- n. To confirm the dates and venues of the ordinary meetings of the Council for the next year.

10.Planning

- a. To discuss and decide upon resolutions to the Planning Authority, on Planning Applications received.
 - i. Application No.14/00421/F
Applicant Mr and Mrs T Neal
Proposal Provision of equestrian facilities
Location Proposed equestrian facilities land north of Field Farm Business Centre Stratton Audley Rd, Launton.
 - ii. Application No.14/00454/F
Applicant Mr Dominic White
Proposal Material Change of use of Ministry of Defence workshop use to office and workshop use.
Location Building 102 Engine test House, Buckingham Rd, Caversfield
- b. Planning Decisions
 - i. Application No.14/00209/F
Applicant: Bicester Heritage Ltd
Proposal Change of use from Defence workshop to office and ancillary residential use. The development will include minor alterations to the existing structure as indicated on the proposed plans and a general refurbishment of the existing building.
Location Building 82 RAF Bicester Buckingham Rd Bicester.
Decision Granted subject to conditions
 - ii. Application No.14/00205/F
Applicant: Mr David Brind
Proposal Two storey extension to both sides of existing house and porch.
Location Belmont Bicester Rd, Launton, Bicester OX26 5DP
Decision Granted subject to conditions

Signed



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iii. Application	No.14/00092/F
Applicant:	Mr Paul Davis
Proposal	Erection of 2 no. 3 bedroom dwellings
Location	Land adjacent to No 6 Blenheim Drive Launton
Decision	Refused

11. Village Matters

- a. To receive a report from the Clerk on the efforts to raise grant funding to improve the footpath in West End.
- b. Emergency Planning
- c. To report progress towards the installation of a village defibrillator funded by the New Homes Bonus Scheme.
- d. To receive a report from the Clerk on the progress towards the installation of a footway in Station Rd.

12. Correspondence

- a. Correspondence received for action
 - i. Jamie McNaught – Quote for footpath improvement
 - ii. Ralph Green OCC – Station Rd Footway
- b. Correspondence received for information

Sent by email

 - i. Paul Harris OCC – Consultation on draft Rights of Way Management Plan (RoWMP)
 - ii. Helen Marshall CPRE – Proposed Housing Numbers for Cherwell District
 - iii. Rt Hon Tony Baldry MP – Horton Hospital

13.

- a. Chairman's Report
- b. Clerk's Report

14. Date of next meeting – 5th June 2014, in the Parish Hall, Launton

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.
National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Signed



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