

LAUNTON PARISH COUNCIL

Parish Clerk
Mr Keith Dixon

Caversham House
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29th March 2014

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You are hereby summoned to attend the Parish Council meeting to be held in **Launton Parish Hall on Thursday 3rd April at 7.30pm** for the purpose of transacting the following business.

Public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items.

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts, and be prepared to have their names included in the minutes of the meeting.

Agenda

1. To receive and accept apologies for absence

2. To receive any Declarations of Interest in items on the agenda

Members are obliged to declare any pecuniary interest which they may have in any of the items under consideration at this meeting. (Please refer to the notes at the end of agenda)

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes duration and only concerning topics on the agenda.

4. To confirm the minutes of previous meeting – Thursday 6th March 2014.

5. Report from Cherwell District Councillor for Launton

6. Report from Oxfordshire County Councillor for Launton

With particular reference to Highways issues.

7. Finance and Governance

- a. To consider tenders received for the Council's grass cutting contracts and to select a contractor for the 2014/16 period.
- b. To receive a report from Friends of Island Pond Wood on the progress towards leasing the site and to consider financial support towards grass cutting costs
- c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
- d. To confirm and approve expenditure for April and review income during March.
- e. To review amendments to the 2014/15 budget and if acceptable approve them
- f. To review the full year bank reconciliation and, if acceptable, approve it.
- g. To review the full year accounts for the Parish Council and, if acceptable, approve them.
- h. To consider the continuation of the contract with Mr P Bradford for the maintenance of Sherwood Close and The Glades open spaces and the continuation of the contract with Mr T Jenkins for maintenance of Station Rd pedestrian refuge.

Signed



Date

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- i. To provide a back-up disc of the Council's files held electronically, for off-site storage.

8. Planning

- a. To discuss and decide upon resolutions to the Planning Authority, on Planning Applications received.
 - i. Application No.14/00230/LB
Applicant Vanderbilt Homes
Proposal Proposed demolition of small section of Garden wall
Location Yew Tree Farm Station Rd Launton Bicester OX265DX
 - ii. Application No.14/00001/SCOP
Applicant David Lock Associates
Proposal Scoping Option Residential Development
Location Land between Birmingham London railway line and Gavray Drive
- b. Planning Decisions
 - i. Application No.14/0025/F
Applicant: Mr Simon Worfolk
Proposal Garage Conversion
Location 36 Sherwood Close, Launton, Bicester, OX26 5DR
Decision **Granted**

9. Village Matters

- a. To receive a report from the Clerk on the efforts to raise grant funding to improve the footpath in West End.
- b. Emergency Planning
- c. To consider suitable uses for the funds available as a result of the New Homes Bonus Scheme.
- d. To consider concerns raised about activity on the Yew Tree Farm site and the pre-conditions in the Decision Notice.
- e. To receive a report from the Clerk on the progress towards the installation of a footway in Station Rd.

10. Correspondence

- a. Correspondence received for action
 - i. Fiona Danks Trust for Oxfordshire's Environment – TOE2 Grant
 - ii. Jan Gosset OALC – Training availability
 - iii. Peter Day OCC – Minerals and Waste Plan Consultation
 - iv. Paul Harris OCC - Rights of Way Management Plan Consultation
- b. Correspondence received for information (sent by email)
 - i. Ralph Green OCC – Station Rd Footway Progress report 4
 - ii. Paul Harris OCC - Launton Parish Council Request for consideration of a TOE2 Grant
 - iii. Ian Kemp CDC - Cherwell Local Plan - Draft Hearings Programme
 - iv. Christine Lalley OALC – Consultation on a draft Transparency code for Parish and Town councils with Turnover not exceeding £25,000

11.

- a. Chairman's Report
- b. Clerk's Report

Signed



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12. Date of next meeting – 1st May 2014, in the Launton Parish Hall

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Signed



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