

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Four members of the public attended the meeting.

Minutes of the meeting held on Thursday 3rd July 2014 At 7.30pm in Launton Parish Hall

Present: Councillors: Mr Chris Fox, Ms Penny Stephens, Mrs Lesley Thompson, Mr Ed Sanders and Mr Simon Turner.

In attendance: The Clerk, Mr Keith Dixon

1. To receive and accept apologies for absence

Apologies had been received from Cllr Foster and Cllr Hill

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

Mr Roger Danson addressed the Council regarding damage being caused to footpaths in The Glades, by the roots of nearby trees.

4. To confirm the minutes of previous meeting – Thursday 5th June

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

5. To receive a presentation on East West Rail Project.

Mr Patrick O'Sullivan of East West Rail, a consortium of 8 local councils, made a presentation to the Council, supported by Mr Charles Hurst of Network Rail. It was apparent, from the information provided, that road bridges may be needed to replace the level crossings in Charlbridge Lane and Station Rd and structural changes may be needed to the bridge in Bicester Rd, before 2019, the target date for completion of phase 1, Oxford to Bedford.

6. Report from Cherwell District Councillor for Launton

There was none.

7. Report from Oxfordshire County Councillor for Launton

There was none.

8. Finance and Governance

- a. To confirm and approve expenditure for July and review income during June.

Payments for approval

Cheque No	Payee	Amount
200390	K Dixon	£318.21
200391	Mr Jefferies – Bus Shelter	£68.98
200392	HMRC	£95.20
200393	Friends of Island Pond Wood	£492.00
200394	St Mary's PCC	£1,200.00
200395	OUP	£66.00
S/O	Launton Lines	£150.00

Signed

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Date

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Total Payments in July 2014 **£2,390.39**

All above cheques drawn on The Co-operative Bank

**Income
Received
Source**

Reason

Amount

Co-operative Bank Current	Interest	£2.00
Bank of Ireland	Interest	£0.99
Launton Plotters	Insurance contribution	£10.13
Total Receipts for June 2014		£13.12

Proposed: Councillor Fox
All in favour

Seconded: Councillor Turner
Motion carried.

- b. To acknowledge scrutiny and acceptance of previously circulated bank statements.
Previously circulated bank statements were reviewed and accepted.
- c. To consider what actions are needed regarding maintenance of physical assets.
The following actions are required;
Add the village defibrillator to the plan
Check with CDC which of the four pedal-operated dog bins is used most, with a view to replacing the most well used bin. Also, check whether the bin in the garages in Blackthorn Rd is used.
Re-present the plan at next meeting. Actions Clerk
- d. To review the year to date Cash Book transactions and bank reconciliation.
It was resolved to accept the first quarter Bank Reconciliation and Cash Book which had been circulated to members previously.

Proposed: Councillor Fox
All in favour

Seconded: Councillor Stephens
Motion carried.

At this point the Chairman proposed that item 10a be brought forward.

- e. To consider the level of funding to Launton Lines subsequent to a review presented by members of the Launton Lines committee.
Following the presentation from the Chairman of Launton Lines it was resolved that the level of grant made to Launton Lines should be maintained at £150 per month, subject to a review in August 2015.

Proposed: Councillor Fox
All in favour

Seconded: Councillor Thompson
Motion carried.

9. Planning

- a. To discuss and decide upon Planning Applications received.
- b. Planning Decisions
- i. Application No.14/00710/F
Applicant Mr Meacock
Proposal Construction of detached garage.
Location Stoneleigh 27 West End, Launton, Bicester OX26 5DF
Decision Granted subject to conditions
 - ii. Application No.14/00421/F

Signed

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Applicant	Mr and Mrs T Neal
Proposal	Provision of equestrian facilities
Location	Proposed equestrian facilities land north of Field Farm Business Centre Stratton Audley Rd, Launton.
Decision	Granted subject to conditions

- c. Proposal for street name – access into care home Skimmingdish Lane
After consideration it was proposed that the names Allotment Close or Plotters Way, be proposed.

10. Village Matters

- a. To receive an update from the Launton Lines committee regarding the magazine's financial situation.
Mrs Pat Tucker, Chairman of the Launton Lines Committee, presented a report to the Council including its year-end financial position.
- b. Yew Tree Farm issues
The Chairman reported that he would be writing to the Managing Director of Vanderbilt Homes, the developer, and also talking to Cherwell Planning Enforcement and the environment agency about concerns raised by residents. **Action Cllr Turner**
- c. West End Footpath Grant applications
The Clerk reminded Councillors that the grant application to WREN had to be completed by the end of the month and that he would be unavailable for much of that time. Cllr Thompson offered to contact Cllr Foster to progress the application. **Action Cllr Thompson and Foster**
- d. To mark the passing of former Councillor Mrs Molly O'Connor
Councillors signed a card marking their fond regard for Mrs O'Connor and recognition of her valued contribution to the Council, and agreed to make a collection of personal contributions to the charity nominated by her family.

11. Correspondence

- a. Correspondence received for action
Mr Roger Danson - web enquiry - Footpath in the Glades
Further to Mr Danson's enquiry, several members had inspected the site.
There was unanimous agreement that the trees should be removed and the path repaired.
The clerk was actioned to enquire whether the work would be eligible for an insurance claim. **Action Clerk**
Cllr Thompson offered to make enquiries of a contractor to remove the trees. **Action Cllr Thompson**
- b. Correspondence received for information (sent by email)
- Oxfordshire Clinical Commissioning Group - Discussion Forum about Dementia and Mental Health Services
 - Ian Kemp Cherwell DC - Cherwell Local Plan Examination - Suspension of Hearings Update
 - Nick Blacow, OCC – Launton, Endymion; Fence encroaching on public highway
 - Oxfordshire Clinical Commissioning Group – News Release 21st May 2014
 - OALC – Members Update May 2014
 - Cherwell Community Land Trust – Quarterly Newsletter
 - Cherwell DC – Stop Hate UK Bulletin
 - Cherwell DC – Nature Conservation News

Signed

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- ix. Planning Inspectorate, Appeal Decision - Land at OS Parcel 5021, West End, Launton, Oxfordshire OX25 5DG

12. Reports

At this point the Chairman asked the Clerk to make his report.

a. **Chairman's Report**

The Chairman acknowledged the Clerk's decision to retire and asked that it be noted that it had been a pleasure and a privilege to work with him and that he would miss his professionalism and can-do attitude. An article would be placed in Launton Lines to start the recruitment process for a new Clerk.

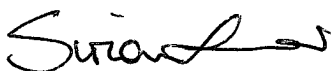
b. **Clerk's Report**

The Clerk advised the Council that he had spoken to the Chairman earlier, to inform him of his intention to retire from the role in October of this year.

13. Date of next meeting - Thursday 7th August 2014 In the Launton Parish Hall

The meeting Closed at 9.21 p.m.

Signed



Date

7/8/2014

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