

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. 4 members of the public attended the meeting.

Minutes of the meeting held on Thursday 5th March 2015 at 7.30pm in Launton Parish Hall

Present: Councillors: Mr Ed Sanders, Mr Howard Hill, Mrs Lesley Thompson, Mrs Penny Stephens, Miss Wendy Foster, and Mr Simon Turner, Chairman.

In attendance: The Clerk, Mr Niall Campbell

1. To receive and accept apologies for absence

Apologies were received from Councillor Fox.

2. To receive any Declarations of Interest in items on the agenda

Councillor Stephens declared an interest in item 8 a) i and left the meeting for that discussion.

3. To facilitate public participation with regard to items on the agenda

No comments from the members of the public.

4. To confirm the minutes of two previous meetings –

a) Thursday 8th January 2015.

The above dated minutes were **unanimously agreed as a true record** and were signed by the Chairman.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried.

b) Thursday 5th February 2015

The above dated minutes were **unanimously agreed as a true record** and were signed by the Chairman.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Foster
Motion carried.

5. Report from Cherwell District Councillor for Launton

There was none.

6. Report from Oxfordshire County Councillor for Launton

Councillor Fulljames sent her apologies, as she was unwell.

7. Finance and Governance

a. To acknowledge scrutiny and acceptance of previously circulated bank statements.
Previously circulated bank statements were reviewed and accepted

b. To confirm and approve expenditure for March and review income during February.

Monthly Payment and Receipts Summary

Payments for approval

Cheque No	Payee	Amount
200433	Niall Campbell ¹	£330.07
200434	HMRC	£71.60
200435	Barstows Stationery ²	£61.68

200436	OALC ³	£136.00
S/O	Launton Lines	£150.00
Total Payments in	March 2015	£749.35

All above cheques drawn on The Co-operative Bank

Income Received Source	Reason	Amount
Co-operative Bank Current	Interest	£1.47
Bank of Ireland	Interest	£1.03
Total Receipts for	Feb 2015	£2.50

Proposed:	Councillor Sanders	Seconded:	Councillor Stephens
All in favour			Motion carried.

8. Planning

a. Planning applications to consider

i. Application number: 15/00143/F
 Applicant: Mrs Lisa Thompson
 Proposal: Ménage [sic] for personal use
 Location: Sharpes Farmhouse, Station Road, Launton
 Closing date for comments: 11th March 2015

Councillor Stephens declared an interest in this item and left the room while it was discussed.

Decision: No objection, no comment

Proposed:	Councillor Thompson	Seconded:	Councillor Hill
All in favour			Motion carried.

ii. Application number: 15/00043/LB
 Applicant: Mrs Kelly Fogden
 Location: Home Farm House, Station Road, Launton
 Proposal: Replace rotten single-glazed windows with slimline wooden double-glazed windows
 Agreed closing date for comments: 16th March 2015

Decision: No objection, no comment

Proposed:	Councillor Turner	Seconded:	Councillor Sanders
All in favour			Motion carried.

b. Planning decisions were noted

i. Application number: 14/02074/F
 Applicant: Mr David Thompson
 Proposal: Demolition of extension and conservatory and erection of new extension
 Location: Clock Court, Station Road, Launton
 Decision: Permitted

ii. Application number: 14/02065/LB
 Applicant: Bicester Heritage

Proposal: Change of use from MOD to B1/A1 including structural repairs and alterations
Location: Building 96 Lubricant Store, RAF Bicester
Decision: Permitted

iii. Application number: 14/01889/F
Applicant: Mr A Martin
Proposal: Two-storey side extension
Location: 5 Forest Close, Launton
Decision: Permitted

- c. Meeting with Quod Limited about possible plans for development alongside (to the east of) Skimmingdish Lane
To note for the record that these developers (Quod Ltd, on behalf of Albion Land) have requested an informal consultation meeting to discuss their possible plans. This will take place at 5pm on 16th March at Launton chapel.
- d. To decide the Council's response to Buckinghamshire County Council's consultation on its new *Replacement Minerals and Waste Local Plan*
It was agreed that there is no need to respond.
- e. East West Rail – to note that the Clerk and Chairman will be meeting with Peter Cox and East-West Rail on March 19th to discuss footpath diversion plans, supporting the Council's expressed view at the February Council meeting.

9. Village Matters

- a. The Glades footpath repairs – Clerk reported that work is finished.
- b. Identification of items of local historical interest – The Chairman volunteered to write an explanatory piece for Launton Lines as to the value of such identification to the village.
- c. Council child safeguarding policy. The Council resolved to adopt the OCC template unchanged as its own policy.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

- d. Possible Parish Transport Representative – Councillor Foster and the Clerk to write a piece on the subject for Launton Lines, inviting volunteers.
- e. Proposed date to note – Spring Village Cleanup on **Saturday 11th April, not 12th, as shown in the agenda**. The clean-up group will meet in the carpark of the Bull Inn. Clerk to organise, Councillor Thompson offered refreshments at Clock Court after the clean-up.

10. Council domain registration

Technical investigations are complete and the Clerk is now proceeding with all possible speed. Cost will be within the agreed delegated budget. The technical adviser was thanked for his thorough researches.

11. Correspondence

- a. Correspondence received for action (sent by email)
All formed separate agenda items this month
- b. Correspondence received for information (sent by email)

- i. Chiltern Railway meeting 17th February
The Council objected strongly to the proposal to rename Bicester Town station "Bicester Village" station and instructed the Clerk to write to Chiltern Railways accordingly.
- ii. Invitation to Oxfordshire Patient Forum meeting, noted
- iii. RSN seminar – Local authorities and the health and well-being agenda
- iv. OALC January members' update
The Chairman pointed out that it is now permitted for the summons to a council meeting to be delivered electronically if the council so resolves. It was agreed to make this change.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried.

- v. ORCC January Policy Bulletin
- vi. BYHP newsletter
- vii. Healthwatch Oxfordshire update

12. Reports

- a. Report from Councillor Foster about Bucks County Council conference on "Parish Councils delivering more"
It had been a very useful session, highlighting some grant opportunities, identifying the value of the clerks' network as a source of useful advice and particularly explaining the value of the council having its own website to publish all documents online. When Launton parish council achieves that target an external audit will no longer be required.
- b. Report from Councillor Thompson and the Clerk about OALC training course on "Parish council roles and responsibilities"
In addition to the website point noted in minute 12 a, above, particular note was made of the opportunity to understand Cherwell District Council's planning timetable – committees and delegated decisions – to consider Neighbourhood Plans (Thame is an exemplar, albeit funded by a big budget) and find out more about the Community Infrastructure Levy. The CIL will replace Section 106, although with potentially more calls on the budget.

Councillor Thompson volunteered to start a pilot communication initiative using Launton Lines and the Launton Facebook page to explain some of the Council's activities to residents who may well not read the noticeboard.
- c. Chairman's Report
The Chairman reported that he has a contact relating to the maintenance of the track to the Sports and Social Club and will report any progress to a later meeting. He and the Vicar had also been discussing a joint Village Welcome Pack for new residents.
- d. Clerk's Report
There was none, other than a reiteration of the value of having a council website as the best way to comply with the new Transparency Code.

13. Date of next meeting – Thursday 2nd April 2015, in the Launton Parish Hall

The meeting closed at 8.44pm

Notes on declarations of interest.

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

