

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Two members of the public attended the meeting. Oxfordshire County Councillor Catherine Fulljames and Cherwell District Councillor David Hughes joined parts of the meeting.

Minutes of the meeting held on Thursday 6th November 2014 At 7.30pm in Launton Parish Hall

Present: Councillors: Ms Penny Stephens, Miss Wendy Foster, Mr Howard Hill, Mrs Lesley Thompson, Mr Chris Fox, Mr Ed Sanders and Mr Simon Turner, Chairman.

In attendance: The Clerk, Niall Campbell

1. To receive and accept apologies for absence items on the agenda

There were none

2. To receive any Declarations of Interest in items on the agenda

There were none.

3. To facilitate public participation with regard to items on the agenda

No comments from the members of the public.

4. To confirm the minutes of previous meeting – Thursday 2nd October 2014.

The above dated minutes were **unanimously agreed as a true record** and were signed by the Chairman.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

5. Report from Cherwell District Councillor for Launton

There was none. Councillor Hughes joined the meeting later and his contribution is noted under point 10 (d).

6. Report from Oxfordshire County Councillor for Launton

Councillor Fulljames gave a very helpful update on the Local Plan and traffic issues. She also led discussions about Station Road traffic-calming and the need for repairs to the track which leads to the Launton Sports and Social Club. On these latter two matters she volunteered to consult the relevant officials to assist the Parish Council's case.

7. Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.

Previously circulated bank statements were **reviewed and accepted**.

- b. To confirm and approve expenditure for November and review income during October.

Payments for approval

Cheque No	Payee	Amount
200416	K Dixon	£318.01
200417	Mr Jefferies – Bus Shelter	£70.18
200418	HMRC	£94.20
200419	Continental Landscapes	£228.00

Signed

SCT

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200420	Royal British Legion	£50.00
S/O	Launton Lines	£150.00
Total Payments in November 2014		£910.39

All above cheques drawn on The Co-operative Bank

Receipts

Source	Reason	Amount
Co-operative Bank Current	Interest	£1.42
Bank of Ireland	Interest	£1.02
Cherwell DC	Grant (Grass cutting)	£1,515.56
Total Receipts for October 2014		£1,518.00

Proposed: Councillor Turner **Seconded:** Councillor Fox
All in favour **Motion carried.**

- c. To review and, if satisfactory, resolve to accept the Council's Risk Assessment for 2014/15.

It was **accepted**.

Proposed: Councillor Fox **Seconded:** Councillor Foster
All in favour **Motion carried.**

- d. To consider costs involved in establishing a new, independent email address for the Parish Council and agree next steps.

Clerk to deal with this expeditiously. Budget of £300 allocated.

Proposed: Councillor Fox **Seconded:** Councillor Stephens
All in favour **Motion carried.**

8. Planning

- a. To consider the Council's response to the Consultation on Proposed Modifications to the Submission Cherwell Local Plan 2014 (August 2014)

It was **noted** that Launton Parish Council has responded to the Consultation and **agreed** that there is no value in seeking an opportunity to make an oral comment which would duplicate the written submission. **Chairman to circulate a copy** of that written submission.

b. Planning Applications

- i. Application No.14/01556/LB
Applicant Bicester Heritage Ltd
Proposal Internal alterations to partitions and doorways
Location Fire Party House Building 87, DLO Caversfield Skimmingdish Lane, Caversfield Oxfordshire

No comment, no objection

Proposed: Councillor Turner **Seconded:** Councillor Stephens
All in favour **Motion carried.**

Signed

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- ii. Application No.14/00009/SCOP
 Applicant David Lock Associates Ltd
 Proposal Scoping Opinion, Residential Housing
 Location Land on North East side of Gavray Drive, Bicester

No comment, no objection.

Proposed: Councillor Fox
All in favour

Seconded: Councillor Stephens
Motion carried.

- iii. Application No.14/00008/SCOP
 Applicant David Lock Associates Ltd
 Proposal Scoping Opinion, Residential Housing
 Location Land between Railway Line and Gavray Drive

No comment, no objection.

Proposed: Councillor Fox
All in favour

Seconded: Councillor Stephens
Motion carried.

- iv. Application No.14/01525/F
 Applicant Mr Peter Chaundy
 Proposal Proposed First Floor Extension
 Location 32 Sycamore Road Launton

Resolved: Object on the grounds of overshadowing and overbearing neighbouring property and being out of keeping with properties in the vicinity

Proposed: Councillor Turner
Councillor Foster abstained, all others in favour,

Seconded: Councillor Stephens
Motion carried.

- v. Application No 14/01543/TPO
 Applicant Mr Philip Maidment
 Proposal Removal of ash trees and crown raising of others
 Location Ash Grove House West End Launton

Resolved: Object on the grounds that no reason was supplied for seek to over-rule a Tree Preservation Order

Proposed: Councillor Stephens
All in favour

Seconded: Councillor Sanders
Motion carried.

- vi. Demolition Prior Approval Determination
 Applicant Bicester Heritage
 Proposal Demolition of Buildings 83 & 98
 Location DLO Caversfield Skimmingdish Lane, Caversfield Oxfordshire

Noted

- vii. Application No. 14/01759/F
 Applicant Bicester Heritage Ltd
 Proposal Change of use from MOD to B1 including structural repairs
 Location Building 96 Lubricant Store, RAF Bicester, Buckingham Road
 Bicester

No comment. No objection.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

- viii. Planning permission granted subject to conditions
Applicant Bicester Heritage
Application Change of use of Building 99, Main Workshop from MOD to B1, including minor structural repairs

Noted

9. Emergency Plan

- a. OCC Emergency Planning survey
Clerk to complete the questionnaire, requesting expert review of the latest draft plan - see minute 9 (c)
- b. Email from Helen Vass of SSE
Clerk to reply to her, putting her in touch with Launton Lines and informing her of the existence of the Emergency Plan. We will include her contact details in the Plan.
- c. Launton Emergency Plan
The revised draft is almost complete and the **Clerk will seek a review** as described in minute 9(a). **Councillor Thompson** will use Launton Lines to invite residents who believe themselves, or someone known to them, to be vulnerable or in need of additional help in an emergency to identify themselves or the other person to the holders of the Emergency Plan.

10. Village Matters

- a. The Glades footpath repairs.
Clerk to investigate and encourage the contractor to repair the path swiftly.
- b. Grant for footpath improvement in West End.
No further action until we hear about the second grant application.
- c. Proposed traffic calming and footpath installation in Station Rd.
Councillor Fulljames will consult Cherwell District Council staff with a view to ensuring that we do not lose the opportunity of this improvement. Additional funding from Yew Tree Farm should provide the funds for the reportedly more expensive solution of moving the feature further away from the village centre.
- d. The Travellers' site in Blackthorn Road
Several Councillors expressed disquiet about apparent breaches of the planning permission given to this site. **Clerk to write to Bob Duxbury**, who is in charge of planning enforcement at CDC, asking his team to investigate.
- e. Public meeting on 19th November re East-West Rail
Noted. Several Councillors plan to attend.
- f. Mobile library consultation
Clerk to find out how many Launton residents use the service. And to **put this item on the agenda** of the December Parish Council meeting.

Signed

SP

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11. Correspondence

a. Correspondence received for action

- i. Grass cutting agreement
Clerk to investigate this item and the next one, reporting at the December Launton Parish Council meeting. They appear to contradict each other.
- ii. Future arrangements for cutting of grass – OCC enquiry
As 11(a) point i.
- iii. CDC request re “Local Heritage Assets”
To **re-consider at December meeting**. Noting that it will be on the agenda of the Cherwell District Council Parish Liaison Meeting on 12th November,
- iv. Message from Healthwatch Oxford – possible grant
Clerk to pass this on to Launton Lines
- v. Cherwell Parish Liaison Meeting on 12 November
Noted that Chairman and Clerk will be attending.
- vi. Request for information about Members’ allowances
Clerk to reply that we do not pay allowances, do reserve the right to pay travelling expenses and have no other comments to make on allowances.

b. Correspondence received for information (sent by email)

- i. Invitation to AgeUK Partnership meeting in Bicester
- ii. OALC Member Council update
- iii. Oxfordshire Rural Community Council annual report
- iv. Invitation to AgeUK Oxfordshire’s AGM
- v. Report about Ardley incinerator by its operator to Ardley Community Group
- vi. Invitation to public talk about flu vaccines by Oxford Biomedical Research Centre
- vii. Newsletter from Bicester Green
- viii. Minutes of Ardley Liaison Group
- ix. Information about extension to footpath closures near Gavray Drive because of work on the railway
- x. Information about toucan crossings at Banbury Road and Lords Lane in Bicester

c. Chairman’s Report

The Chairman reported on his piece in Launton Lines about the track to the Sports and Social Club. He was also happy to report that an anonymous benefactor has filled in the worst of the existing holes on the track beyond the line of stones. Establishing responsibility for various parts of the track and ensuring those responsibilities are carried out will feature in discussions with Councillor Fulljames and Oxfordshire CC staff.

d. Clerk’s Report

There was none.

12. Date of next meeting – 4th December 2014, in the Launton Parish Hall

The meeting closed at 9.30 p.m.

Signed



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