

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. One member of the public attended the meeting.

Minutes of the meeting held on Thursday 25th September 2014 At 7.30pm in Launton Parish Hall

Present: Councillors: Ms Penny Stephens, Miss Wendy Foster, Mr Howard Hill, Mrs Lesley Thompson, Mr Ed Sanders and Mr Simon Turner.

In attendance: The Clerk, Mr Keith Dixon

1. To receive and accept apologies for absence

Apologies were received from Cllr Fox.

2. To receive any Declarations of Interest in items on the agenda

There was none.

3. To facilitate public participation with regard to items on the agenda

There was none.

4. To confirm the minutes of previous meeting – Thursday 4th September

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

5. Finance and Governance

a. To consider any matters arising from external audit of the Council's affairs in 2013/14

The Clerk reminded the Council that this year the auditors had exercised their right to subject Launton to a more in-depth audit than usual. This scrutiny is applied to 5% of all councils, annually.

The External audit report was as follows

"On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that the relevant legislation and regulatory requirements have not been met."

The issues arising from that audit were as follows;

"That the annual return does not add up by £1"

The Clerk explained that this occurred when actual amounts in the accounts were rounded to the nearest pound for the annual return.

It was resolved that the new Clerk should be asked to ensure this condition does not exist before the annual return for 2014/15 is submitted.

The Chairman initialled Appx 4 of the Council's audit plan.

b. To consider the internal auditor's letter of engagement in respect of audit work for the financial year 2014/15.

After consideration of the scope of the work the auditor will undertake, the terms and conditions were accepted and it was resolved to engage the auditor for 2014/15. The Chairman and Clerk signed the letter of engagement.

Proposed: Councillor Stephens
All in favour

Seconded: Councillor Turner
Motion carried.

6. Planning

- a. To consider the Council's response to the Consultation on Proposed Modifications to the Submission Cherwell Local Plan 2014 (August 2014)

The Chairman pointed out that whilst the modifications resulted in an increase in housing development of 57% across Cherwell and 87% in the rural areas, these changes were not open to debate. Members then considered the rest of the document and noted several issues they wanted to bring to the attention of the inspector.

It was resolved that the Chairman would make a submission to CDC based on the views discussed by the members.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

b. Planning Applications

- i. Application No.14/01428/DEM

Applicant Bicester Heritage Ltd

Proposal Demolition of buildings 83 and 98

Location Buildings 83 and 98, DLO Caversfield Skimmingdish Lane, Caversfield Oxfordshire

It was resolved that the Council had no objection to raise or comment to make on this application.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

- ii. Application No.14/01448/F

Applicant Bicester Heritage Ltd

Proposal Change of Use from Ministry of Defence use to B1 including minor structural repairs

Location Main workshop building 99, DLO Caversfield Skimmingdish Lane, Caversfield Oxfordshire

It was resolved that the Council had no objection to raise or comment to make on this application.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

- iii. Application No.14/01431/LB

Applicant Bicester Heritage Ltd

Proposal Material Change of use to B1 use, including minor structural alterations and a new build extension.

Location Main stores building 90, DLO Caversfield Skimmingdish Lane, Caversfield Oxfordshire

It was resolved that the Council had no objection to raise or comment to make on this application.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

7. Village Matters

There were none.

8. Date of next meeting - Thursday 2nd October 2014 In the Launton Parish Hall

Signed



Date

2/10/2014